



EL DORADO COUNTY  
CHIEF ADMINISTRATIVE OFFICE

MEMO

**Date:** 7/25/2022  
**To:** Honorable Board of Supervisors  
**From:** Don Ashton, Chief Administrative Officer  
**cc:**  
**Subject:** Perks Court – Legistar item 22-1279

The Board is scheduled to hear Legistar item #22-1279 tomorrow at 10:30. Staff have been working diligently with G&G Builders, Inc. to quickly put together a contract for services to support the building and development of a congregate Navigation Center. The item scheduled for 10:30 tomorrow includes a request to approve a contract with G&G builders. Over the weekend I was made aware of an oversight related to budgeted appropriations that precludes the Board from being able to approve the contract without a budget transfer.

The item as written does not include an action related to approval of a budget transfer. As a result, my office is recommending that the Board call a Special Board Meeting either on Wednesday or Thursday of this week in order to approve a budget transfer increasing appropriations within the Accumulative Capital Outlay Fund and to approve a revision to the Capital Workplan to add this project.

The Board has two options tomorrow in relation to Legistar item 22-1279 (Item #30). The Board can hear the item and engage in discussions related to the item; however, the Board will not be able to take action on recommendations #3 or #5 tomorrow. Recommendations #3 and #5 would need to be continued to the Special Board meeting and action taken after a budget transfer and revision to the Capital Workplan was made. Alternatively, the Board could continue the item in its entirety and reserve all discussion until the special meeting.

My office is preparing the budget transfer item for the special meeting. This item will include a discussion and cost estimates related to potential road improvements as well as some discussion about reimbursing the Traffic Impact Fee (TIF) program for use of the site. The item will be included in the agenda for the Special Meeting which must be published at least 24 hours prior to the start of the Special Meeting.

If you have any questions, please reach out to Tiffany Schmid, Assistant CAO.