



Application Cover Sheet

RFA PROCESS

CHILD ABUSE TREATMENT (AT) PROGRAM

Submitted by:

EL DORADO COUNTY DISTRICT ATTORNEY
778 Pacific Street
Placerville, California 95667
(530) 621-4720



OFFICE OF THE
DISTRICT ATTORNEY
EL DORADO COUNTY, CALIFORNIA

VERN PIERSON, DISTRICT ATTORNEY

June 10, 2022

Mark Ghilarducci, Director
California Governor's Office of Emergency Services
3650 Schriever Ave
Mather, CA 95655

RE: Child Abuse Treatment (AT) Program Signature Requirement

Dear Mr. Ghilarducci,

Please accept this letter and the included application for consideration for the Child Abuse Treatment (AT) Program Request for Proposal. El Dorado County Policy (A-6) (included) authorizes department heads to execute all documents required to apply for grants. This same policy designates the sole authority for accepting grant awards and approving grant agreements to the Board of Supervisors. As a result, the CalOES Grant Subaward Face Sheets, the Certificate of Assurance of Compliance forms and the Subrecipient Grants Management Assessment required as part of the Child Abuse Treatment (AT) Program Request for Proposal, are included but not signed. It is the intent of this Agency to comply with all terms and conditions set forth in the certification if awarded. However, until funding has been allocated or awarded and accepted by the County Board of Supervisors, these documents cannot be signed.

Once a notification of award is received, it is the intent of the Agency to prepare a Board item presenting the award notification to the Board of Supervisors, requesting the award be accepted. Once approved, the documents can be executed.

If you have any questions, please do not hesitate to contact me.

Very Truly Yours,

Vern Pierson (Jun 10, 2022 11:50 PDT)

Vern R. Pierson
District Attorney

PLEASE REPLY TO:

** 778 Pacific Street
Placerville, CA. 95667
(530) 621-6474
Fax (530) 621-1280

1360 Johnson Blvd. Ste.105
South Lake Tahoe, CA 96151
(530) 573-3100
Fax (530) 544-6413

WEB SITE:
<https://www.eldoradoda.com/>



COUNTY OF EL DORADO, CALIFORNIA

BOARD OF SUPERVISORS POLICY

Subject: GRANT APPLICATIONS	Policy Number: A-6	Page Number: 1 of 2
	Date Adopted: 12/22/1987	Effective Date: 12/22/1987

I. PURPOSE

The purpose of this policy is to ensure flexibility and efficiency in the grant application process while maintaining the Board of Supervisors discretion over the acceptance of grant funding and any related obligations.

II. POLICY

The County receives financial assistance in the form of grants. For the purposes of this policy, grants shall be defined as cash or in kind assistance awarded by a government or other organization (called the grantor) for specified purposes to an eligible recipient (called the grantee). Grants are usually conditional upon certain qualifications as to the use, maintenance of specified standards, and/or a proportional contribution by the grantee or other grantor(s). The grant process may consist of several steps including a notice of intent to apply, application, acceptance of award, and execution of grant agreement and related documents.

A. The Board of Supervisors is the sole authority for:

1. Accepting grant awards and approving grant agreements in the amount of more than \$10,000;
2. Accepting grants for which any requirements for funds, matching or otherwise, or other resources are required for funding disbursement; and
3. Delegating authority to execute the grant agreement and other grant related documents after acceptance of a grant award and approval of the grant agreement.

B. County department heads are authorized to:

1. Execute all documents required to apply for grants.
 - i. Department heads are expected to exercise good judgment when determining to spend staff time applying for a grant.
 - ii. The grant should be directly related to the mission and vision of the department.
 - iii. Any county match requirements must be feasible and reasonable.
2. Accept grant awards that meet all of the following criteria:
 - i. Are in an amount not to exceed \$10,000; and



COUNTY OF EL DORADO, CALIFORNIA

BOARD OF SUPERVISORS POLICY

Subject: GRANT APPLICATIONS	Policy Number: A-6	Page Number: 2 of 2
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- ii. Do not include any requirement for County funds; and
 - iii. Relate directly to the mission of the department and directives of the Board.
 - iv. No less than three business days prior to accepting the grant, the department head will provide the Board and the CAO a written report demonstrating that the grant meets criteria 2.i through 2.iii and notifying the Board of the intent to accept the grant. If no member of the Board or the CAO express concerns during this three-day period, the department head may accept the grant. If any member of the Board or the CAO objects, the department head shall bring the decision to accept the grant before a regularly scheduled meeting of the Board.
3. Department heads are required to communicate, document, and coordinate with any other county departments that may be involved with or affected by the grant program or project.
 4. Department heads are responsible for determining whether they are authorized to exercise the authority provided herein under the grantor's guidelines for each grant.
 5. Department heads are encouraged to seek assistance and guidance from the Chief Administrative Office in fulfilling the responsibilities listed above.

III. RESPONSIBLE DEPARTMENT

Chief Administrative Office

IV. DATES ISSUED AND REVISED; SUNSET DATES:

Issue Date:	12/22/1987	Sunset Review Date:	n/a
Revision Date:	08/15/2017	Sunset Review Date:	08/15/2021

Cal OES #		FIPS #		VS#		Subaward #	
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CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES GRANT SUBAWARD FACE SHEET

The California Governor's Office of Emergency Services (Cal OES) hereby makes a Grant Subaward of funds to the following:

1. Subrecipient: County of El Dorado **1a. UEI#:** DW8SM9A6YWR3

2. Implementing Agency: District Attorney's Office **2a. UEI#:** DW8SM9A6YWR3

3. Implementing Agency Address: 778 Pacific Street Placerville 95667-6481
(Street) (City) (Zip+4)

4. Location of Project: Placerville El Dorado 95667-6481
(City) (County) (Zip+4)

5. Disaster/Program Title: AT - Child Abuse Treatment Program **6. Performance/Budget Period:** 1/1/2023 **to** 12/31/2023
(Start Date) (End Date)

7. Indirect Cost Rate: 10% de minimis **Federally Approved ICR (if applicable):** _____ %

Item Number	Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Cost
8.	2019	VOCA		\$18,414		\$4,604		\$4,604	\$23,018
9.	2020	VOCA		\$121,168		\$30,292		\$30,292	\$151,460
10.	2022	VOCA		\$117,918		\$29,480		\$29,480	\$147,398
11.	Select	Select							
12.	Select	Select							
Total	Project	Cost		\$257,500	\$257,500	\$64,376		\$64,376	\$321,876

13. Certification - This Grant Subaward consists of this title page, the application for the grant, which is attached and made a part hereof, the Assurances/Certifications, and any attached Special Conditions. I hereby certify I am vested with the authority to enter into this Grant Subaward, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or other Approving Body. The Subrecipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Subaward. The Subrecipient accepts this Grant Subaward and agrees to administer the grant project in accordance with the Grant Subaward as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal OES policy and program guidance. The Subrecipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

14. CA Public Records Act - Grant applications are subject to the California Public Records Act, Government Code section 6250 et seq. Do not put any personally identifiable information or private information on this application. If you believe that any of the information you are putting on this application is exempt from the Public Records Act, please attach a statement that indicates what portions of the application and the basis for the exemption. Your statement that the information is not subject to the Public Records Act will not guarantee that the information will not be disclosed.

15. Official Authorized to Sign for Subrecipient:

Name: Vern R. Pierson Title: District Attorney

Payment Mailing Address: 778 Pacific Street City: Placerville Zip Code+4: 95667-6481

Signature: _____ Date: _____

16. Federal Employer ID Number: 946000511

(FOR Cal OES USE ONLY)

I hereby certify upon my personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

(Cal OES Fiscal Officer) (Date) (Cal OES Director or Designee) (Date)



Grant Subaward Contact Information

Grant Subaward #: AT22 03 0090

Subrecipient: El Dorado County

1. **Grant Subaward Director:**

Name: Vern R. Pierson

Title: District Attorney

Telephone #: 530-621-6474

Email Address: vern.pierson@edcgov.us

Address/City/ Zip Code (9-digit): 778 Pacific Street, Placerville, CA 95667-6481

2. **Financial Officer:**

Name: Kerri Williams-Horn

Title: Agency Chief Fiscal Officer

Telephone #: 530-621-5309

Email Address: kerri.williams-horn@edcgov.us

Address/City/ Zip Code (9-digit): 330 Fair Lane, Placerville, CA 95667-6481

3. **Programmatic Point of Contact:**

Name: Lisette Suder

Title: Assistant District Attorney

Telephone #: 530-642-5169

Email Address: lisette.suder@edcgov.us

Address/City/ Zip Code (9-digit): 778 Pacific Street, Placerville, CA 95667-6481

4. **Financial Point of Contact:**

Name: Justene Cline

Title: Administrative Analyst

Telephone #: 530-621-5640

Email Address: justene.cline@edcgov.us

Address/City/ Zip Code (9-digit): 330 Fair Lane, Placerville, CA 95667-6481

5. **Executive Director** of a Non-Governmental Organization or the **Chief Executive Officer** (i.e., chief of police, superintendent of schools) of the implementing agency:

Name: Vern R. Pierson

Title: District Attorney

Telephone #: 530-621-6474

Email Address: vern.pierson@edcgov.us

Address/City/ Zip Code (9-digit): 778 Pacific Street, Placerville, CA 95667-6481

6. **Official Designee**, as stated in Section 15 of the Grant Subaward Face Sheet:

Name: Vern R. Pierson

Title: District Attorney

Telephone #: 530-621-6474

Email Address: vern.pierson@edcgov.us

Address/City/ Zip Code (9-digit): 778 Pacific Street, Placerville, CA 95667-6481

7. **Chair** of the **Governing Body** of the Subrecipient:

Name: Lori Parlin

Title: Chair, District Four Supervisor

Telephone #: 530-621-6513

Email Address: bosfour@edcgov.us

Address/City/ Zip Code (9-digit): 330 Fair Lane, Placerville, CA 95667-6481



Grant Subaward Signature Authorization

Grant Subaward #: AT22 03 0090


Subrecipient: County of El Dorado

Implementing Agency: District Attorney's Office

The **Grant Subaward Director** and **Financial Officer** are **REQUIRED** to sign this form.

Grant Subaward Director:


Printed Name: Vern R. Pierson

Signature: 
Vernon Pierson (Jun 9, 2022 15:59 PDT)

Date: _____


Financial Officer:

Printed Name: Kerri Williams-Horn


Signature: 
Kerri Williams-Horn (May 31, 2022 08:39 PDT)

Date: _____


The following persons are authorized to sign for the **Grant Subaward Director**:

Signature: 
Joe Alexander (Jun 9, 2022 15:18 PDT)

Printed Name: Joe Alexander

Signature: 
James Clinchard (May 31, 2022 08:51 PDT)

Printed Name: James Clinchard

Signature: 
Lisette Suder (May 31, 2022 10:54 PDT)

Printed Name: Lisette Suder

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

The following persons are authorized to sign for the **Financial Officer**:

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____



Grant Subaward Certification of Assurance of Compliance

Subrecipient: County of El Dorado

	Cal OES Program Name	Grant Subaward #:	Grant Subaward Performance Period
1	Child Abuse Treatment (AT) Program	AT22 03 0090	1/1/2023-12/31/23
2			
3			
4			
5			
6			

I, Vern R. Pierson (Official Designee; same person as Section 15 of the Grant Subaward Face Sheet) hereby certify that the above Subrecipient is responsible for reviewing the Subrecipient Handbook (SRH) and adhering to all of the Grant Subaward requirements as directed by Cal OES including, but not limited to, the following areas:

I. Proof of Authority – SRH 1.055

The Subrecipient certifies they have written authority by the governing board (e.g., County Board of Supervisors, City Council, or Governing Board) granting authority for the Subrecipient/Official Designee (see Section 3.030) to enter into a specific Grant Subaward (indicated by the Cal OES Program name and initial Grant Subaward performance period) and applicable Grant Subaward Amendments with Cal OES. The authorization includes naming of an Official Designee (e.g., Executive Director, District Attorney, Police Chief) for the agency/organization who is granted permission to sign Grant Subaward documents on behalf of the Subrecipient. Written proof of authority includes one of the following: signed Board Resolution or approved Board Meeting minutes.

II. Civil Rights Compliance – SRH Section 2.020

The Subrecipient acknowledges awareness of, and the responsibility to comply with all state and federal civil rights laws. The Subrecipient certifies it will not discriminate in the delivery of services or benefits based on any protected class and will comply with all requirements of this section of the SRH.

III. Equal Employment Opportunity – SRH Section 2.025

The Subrecipient certifies it will promote Equal Employment Opportunity by prohibiting discrimination or harassment in employment because of any status protected by state or federal law and will comply with all requirements of this section of the SRH.



IV. Drug-Free Workplace Act of 1990 – SRH Section 2.030

The Subrecipient certifies it will comply with the Drug-Free Workplace Act of 1990 and all other requirements of this section of the SRH.

V. California Environmental Quality Act (CEQA) – SRH Section 2.035

The Subrecipient certifies that, if the activities of the Grant Subaward meet the definition of a “project” pursuant to the CEQA, Section 20165, it will comply with all requirements of CEQA and this section of the SRH.

VI. Lobbying – SRH Sections 2.040 and 4.105

The Subrecipient certifies it will not use Grant Subaward funds, property, or funded positions for any lobbying activities and will comply with all requirements of this section of the SRH.

All appropriate documentation must be maintained on file by the Subrecipient and available for Cal OES upon request. Failure to comply with these requirements may result in suspension of payments under the Grant Subaward(s), termination of the Grant Subaward(s), and/or ineligibility for future Grant Subawards if Cal OES determines that any of the following has occurred: (1) the Subrecipient has made false certification, or (2) the Subrecipient violated the certification by failing to carry out the requirements as noted above.

CERTIFICATION	
I, the official named below, am the same individual authorized to sign the Grant Subaward [Section 15 on Grant Subaward Face Sheet], and hereby affirm that I am duly authorized legally to bind the Subrecipient to the above-described certification. I am fully aware that this certification, executed on the date, is made under penalty of perjury under the laws of the State of California.	
Official Designee's Signature:	_____
Official Designee's Typed Name:	Vern R. Pierson _____
Official Designee's Title:	_____
Date Executed:	_____
AUTHORIZED BY:	
I grant authority for the Subrecipient/Official Designee to enter into the specific Grant Subaward(s) (indicated by the Cal OES Program name and initial Grant Subaward performance period identified above) and applicable Grant Subaward Amendments with Cal OES.	
<input type="checkbox"/> City Financial Officer	<input type="checkbox"/> County Financial Officer
<input type="checkbox"/> City Manager	<input type="checkbox"/> County Manager
<input checked="" type="checkbox"/> Governing Board Chair	
Signature:	_____
Typed Name:	Lori Parlin _____
Title:	Chair, District Four Supervisor _____
Date Executed:	_____



**Federal Fund Grant Subaward Assurances
Victims of Crime Act (VOCA) Victim Assistance Formula Grant Program**

Subrecipient: County of El Dorado

	Cal OES Program Name	Grant Subaward #	Grant Subaward Performance Period
1.	Child Abuse Treatment (AT) Program	AT22 03 0090	1/1/2023-12/31/2023
2.			
3.			
4.			
5.			
6.			

Subrecipients agree to adhere to the following and ensure these assurances are passed down to Second-Tier Subrecipients.

1. Required Audits and Financial Statements (SRH Section 14.005)

Subrecipients expending \$750,000 or more in federal funds annually must comply with the single audit requirement established by the Federal Office of Management and Budget (OMB) Uniform Guidance 2 CFR Part 200, Subpart F and arrange for a single audit by an independent Certified Public Accountant (CPA) firm annually. Audits conducted under this section will be performed using the guidelines established by the American Institute of Certified Public Accountants (AICPA) for such audits.

- Subrecipient expends \$750,000 or more in federal funds annually.
- Subrecipient does not expend \$750,000 or more in federal funds annually.

2. Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by the DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this Grant Subaward.

For more information and resources on the Part 200 Uniform Requirements as they relate, see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

3. Requirement to Report Actual or Imminent Breach of Personally Identifiable Information

Subrecipients (and any Second-Tier Subrecipients) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if they:

- Create, collect, use, process, store, maintain, disseminate, disclose, or dispose of "Personally Identifiable Information (PII)" (2 CFR 200.1) within the scope of an OJP grant-funded program or activity, or
- Use or operate a "Federal information system" (OMB Circular A-130).

Subrecipients (and any Second-Tier Subrecipients) must have breach procedures that must include a requirement to report actual or imminent breach of PII to Cal OES no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

4. Compliance with DOJ Regulations Pertaining to Civil Rights and Nondiscrimination - 28 C.F.R. Part 38

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements of 28 C.F.R. Part 38 (as may be applicable from time to time), specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.

Currently, among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38, currently, also sets out rules and requirements that pertain to Subrecipient organizations (and any Second-Tier Subrecipient organizations) that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to Subrecipients (and any Second-Tier Subrecipients) that are faith-based or religious organizations.

The text of 28 C.F.R. Part 38 is available via the Electronic Code of Federal Regulations (currently accessible at <https://www.ecfr.gov/cgi-bin/ECFR?page=browse>), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.

5. Compliance with DOJ Regulations Pertaining to Civil Rights and Nondiscrimination - 28 C.F.R. Part 42

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity

program.

6. Compliance with DOJ Regulations Pertaining to Civil Rights and Nondiscrimination - 28 C.F.R. Part 54

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements of 28 C.F.R. Part 54, that relate to nondiscrimination on the basis of sex in certain "educational programs."

7. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

Subrecipients (and any Second-Tier Subrecipients) must comply with, and are subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

Subrecipients (and any Second-Tier Subrecipients) also must inform their employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

8. Compliance with Applicable Rules Regarding Approval, Planning, and Reporting of Conferences, Meetings, Trainings, and Other Events

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this Grant Subaward appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

9. Requirement for Data on Performance and Effectiveness under the Grant Subaward

Subrecipients (and any Second-Tier Subrecipients) must collect and maintain data that measure the performance and effectiveness of work under this Grant Subaward. Subrecipients (and any Second-Tier Subrecipients) must provide data (within the required timeframes) to OJP via the Performance Measurement Tool (PMT).

10. Determination of Suitability to Interact with Participating Minors

This condition applies to the Grant Subaward (if it is indicated) when some or all of the activities to be carried out under the Grant Subaward (whether by Subrecipients, or Second-Tier Subrecipients) is to benefit a set of individuals under 18 years of age.

Subrecipients (and any Second-Tier Subrecipients) must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP web site at <https://ojp.gov/funding/Explore/Interact-Minors.htm>.

11. Compliance with DOJ Grants Financial Guide

Subrecipients (and any Second Tier Subrecipients) must comply with all applicable sections of the DOJ Financial Guide. References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>), including any updated version that may be posted during the period of performance. Subrecipients agree to comply with the DOJ Grants Financial Guide.

12. Encouragement of Policies to Ban Text Messaging while Driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the DOJ encourages Subrecipients (and any Second-Tier Subrecipients) to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this Grant Subaward, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

13. Compliance with General Appropriations-law Restrictions on the use of Federal Funds

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2021, are set out at <https://ojp.gov/funding/Explore/FY21AppropriationsRestrictions.htm>.

Should a question arise as to whether a particular use of federal funds by Subrecipients (and any Second-Tier Subrecipients) would or might fall within the scope of an appropriations or law restriction, Subrecipients are to contact Cal OES

for guidance, and may not proceed without the express prior written approval of Cal OES.

14. Potential Imposition of Additional Requirements

Subrecipients (and any Second-Tier Subrecipients) agree to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this Grant Subaward, if Subrecipients are designated as "high-risk" for purposes of the DOJ high-risk grantee list.

15. Employment Eligibility Verification for Hiring under the Grant Subaward

a. Subrecipients (and any Second-Tier Subrecipients) must:

- 1) Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with Grant Subaward funds, Subrecipients (and any Second-Tier Subrecipients) properly verify the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1).
- 2) Notify all persons associated with Subrecipients (or any Second-Tier Subrecipients) who are or will be involved in activities under this Grant Subaward of both:
 - a) This Grant Subaward requirement for verification of employment eligibility, and
 - b) The associated provisions in 8 U.S.C. 1324a(a)(1) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.
- 3) Provide training (to the extent necessary) to those persons required by this condition to be notified of the Grant Subaward requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1).
- 4) As part of the recordkeeping for the Grant Subaward (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this Grant Subaward condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

b. Monitoring

Subrecipients' monitoring responsibilities include monitoring Second-Tier Subrecipients' compliance with this condition.

c. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, Grant Subaward funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

d. Rules of construction

1) Staff involved in the hiring process

For purposes of this condition, persons "who are or will be involved in activities under this Grant Subaward" specifically includes (without limitation) any and all Subrecipient officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with Grant Subaward funds.

2) Employment eligibility confirmation with E-Verify

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, Subrecipients (and any Second-Tier Subrecipients) may choose to participate in, and use, E-Verify (www.e-verify.gov), provided an appropriate person authorized to act on behalf of the Subrecipient (and any Second-Tier Subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with Grant Subaward funds.

3) "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.

4) Nothing in this condition shall be understood to authorize or require Subrecipients (and any Second-Tier Subrecipients), or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

5) Nothing in this condition, including in paragraph 4.B., shall be understood to relieve Subrecipients (and any Second-Tier Subrecipients) or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (<https://www.e-verify.gov/>).

16. Restrictions and Certifications Regarding Non-disclosure Agreements and Related Matters

No Subrecipients (and any Second-Tier Subrecipients) under this Grant Subaward, or entity that receives a procurement contract or subcontract with any funds under this Grant Subaward, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this Grant Subaward, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

- a. In accepting this Grant Subaward, Subrecipients (and any Second-Tier Subrecipients):
 - 1) Represent that they neither require, nor have required, internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
 - 2) Certify that, if they learn, or are notified, that they have, or have been, requiring their employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, they will immediately stop any further obligations of Grant Subaward funds, will provide prompt written notification to Cal OES, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by Cal OES.
- b. If Subrecipients are authorized under this award to make Second-Tier Subawards, procurement contracts, or both:
 - 1) Subrecipients represent that:
 - a) No other entity (whether through a Second-Tier Subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) that they pass funds to either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

- b) Appropriate inquiry has been made, or otherwise Subrecipients have an adequate factual basis, to support this representation; and
- 2) If learned or notified that any Second-Tier Subrecipient, contractor, or subcontractor entity that receives funds under this Grant Subaward is, or has been, requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, they will immediately stop any further obligations of Grant Subaward funds to or by that entity, will provide prompt written notification to Cal OES, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by Cal OES.

17. OJP Training Guiding Principles

Subrecipients (and any Second-Tier Subrecipients) agree that they will adhere to the OJP Training Guiding Principle for Grantee and Subgrantees (available at <https://ojp.gov/funding/Implement/TrainingPrinciplesForGrantees-Subgrantees.htm>) for all training or training materials developed or delivered with these funds.

18. Federal Authorization

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements for authorization of any Grant Subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "Grant Subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any Grant Subaward are posted on the OJP web site at <https://ojp.gov/funding/Explore/SubawardAuthorization.htm>.

19. Requirements Related to System for Award Management and Universal Identifier Requirements

Subrecipients (and any Second-Tier Subrecipients) must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

Subrecipients also must comply with applicable restrictions for Second-Tier Subawards, including restrictions on Grant Subawards to entities that do not acquire and provide (to Subrecipients) the unique entity identifier required for SAM registration.

The details of the Subrecipients' obligations related to SAM and to unique entity identifiers are posted on the OJP web site at <https://ojp.gov/funding/Explore/SAM.htm>.

This condition does not apply to a Grant Subaward to an individual who received the Grant Subaward as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

20. Restrictions on "lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by Subrecipients (and any Second-Tier Subrecipients), either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by Subrecipients (and any Second-Tier Subrecipients), to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

21. Specific Post-award Approval Required to Use a Noncompetitive Approach in any Procurement Contract that would Exceed \$250,000

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$250,000). This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at <https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm>.

22. Requirements Pertaining to Prohibited Conduct Related to Trafficking in Persons (including reporting requirements and OJP Authority to Terminate Grant Subaward)

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of Subrecipients

(and any Second-Tier Subrecipients), or individuals defined (for purposes of this condition) as "employees" of Subrecipients (and any Second-Tier Subrecipients).

The details of the Subrecipients' obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm>.

23. Reporting Potential Fraud, Waste, and Abuse, and Similar Misconduct

Subrecipients (and any Second-Tier Subrecipients) must promptly refer to Cal OES any credible evidence that a principal, employee, agent, Subrecipient, contractor, subcontractor, or other person has, in connection with funds under this Grant Subaward-- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this Grant Subaward should must also be reported to Cal OES. Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.

24. Discrimination Findings

Subrecipients (and any Second-Tier Subrecipients) assure that in the event that a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the ground of race, religion, national origin, sex, or disability against a recipient of victim assistance formula funds under this Grant Subaward, Subrecipients will forward a copy of the findings to the Office for Civil Rights of OJP.

25. VOCA Requirements

Subrecipients (and any Second-Tier Subrecipients) assure that they will comply with the conditions of the Victims of Crime Act (VOCA) of 1984, sections 1404(a)(2), and 1404(b)(1) and (2), 34 U.S.C. 20103(a)(2) and (b)(1) and (2) (and the applicable program guidelines and regulations), as required.

CERTIFICATION

I certify the Subrecipient identified above will comply with the requirements of the Subrecipient Handbook and the federal fund Grant Subaward assurances outlined above.

Official Designee's Signature: _____

Official Designee's Typed Name: Vern R. Pierson

Official Designee's Title: District Attorney

Date Executed: _____



Grant Subaward Budget Pages
Multiple Fund Sources

Subrecipient: El Dorado County District Attorney's Office		Grant Subaward #: AT22 03 0090					
A. Personnel Costs - Line-item description and calculation	2019 VOCA	2019 VOCA Match	2020 VOCA	2020 VOCA Match	2022 VOCA	2022 VOCA Match	Total Amount Allocated
Program Specialist - Advocate 1.0 FTE							
Salary - \$4,128.80 x 12 Mo x 1.0 FTE = \$49,546	\$12,387		\$19,818		\$17,341		\$49,546
Benefits:							
Retirement/PERS (31.18% of charged salary amount) - \$15,448	\$3,209		\$6,179		\$6,060		\$15,448
Medicare (1.45% of charged salary amount) - \$718	\$180		\$287		\$251		\$718
Health Insurance (17.92% of charged salary amount) - \$8,879	\$2,220		\$3,551		\$3,108		\$8,879
Workers Comp Ins - (2.24% of charged salary amount) - \$1,110	\$278		\$444		\$388		\$1,110
Unemployment Insurance (0.88% of charged salary amount) - \$436	\$109		\$174		\$153		\$436
Disability Insurance (0.25% of charged salary amount) - \$124	\$31		\$49		\$44		\$124
Provides specialized direct services to victims of crime, including case management, criminal justice support and advocacy, assistance with crime compensation benefits, counseling coordination, and referrals.							
Benefits including: health, dental, vision, retirement, workers comp, unemployment insurance and disability. SDI and applicable taxes.							
CAC Coordinator - 0.05 FTE (Gen Fund Cash Match)							
Salary - \$12,064.67 x 12 Mo x 0.05 FTE = \$7,239				\$7,239			\$7,239
Benefits:							
Retirement/PERS (40.25% of charged salary amount) - \$2,914				\$2,914			\$2,914
Medicare (1.45% of charged salary amount) - \$105				\$105			\$105
Health Insurance (8.62% of charged salary amount) - \$624				\$624			\$624
Workers Comp Ins, Unemployment, & Disability (not charging)							
Provides CAC and MDIC Coordination and program support.							
Benefits including: health, dental, vision, retirement, workers comp, unemployment insurance and disability. SDI and applicable taxes.							
Assistant District Attorney - 0.10 FTE (Gen Fund Cash Match)							
Salary - \$17,205.50 x 12 Mo x 0.10 FTE = \$20,647						\$20,647	\$20,647
Benefits:							
Retirement/PERS (27.54% of charged salary amount) - \$5,686						\$5,686	\$5,686
Medicare (1.45% of charged salary amount) - \$299						\$299	\$299
Health Insurance (9.71% of charged salary amount) - \$2,005						\$2,005	\$2,005
Workers Comp Ins, Unemployment, & Disability (not charging)							
Provides guidance, oversees all child victim cases, and provides referrals for support.							
Benefits including: health, dental, vision, retirement, workers comp, unemployment insurance and disability. SDI and applicable taxes.							
Program Manager - 0.15 FTE (Partial Gen Fund Cash Match)							
Salary - \$8,777.60 x 12 Mo x 0.15 FTE = \$15,800 (only charging \$14,602)		\$4,604	\$6,784		\$2,371	\$843	\$14,602
Benefits:							
Retirement/PERS (33.49% of charged salary amount) - \$4,890			\$2,956	\$1,934			\$4,890
Medicare (1.45% of charged salary amount) - \$212				\$212			\$212
Health Insurance (25.78% of charged salary amount) - \$3,764				\$3,764			\$3,764
Workers Comp Ins, Unemployment, & Disability (not charging)							
Provides oversight of program, victim advocates and participating staff and attends required program meetings.							
Benefits including: health, dental, vision, retirement, workers comp, unemployment insurance and disability. SDI and applicable taxes.							
Personnel Costs Fund Source Totals	\$18,414	\$4,604	\$40,242	\$16,792	\$29,716	\$29,480	\$139,248
PERSONNEL COSTS CATEGORY TOTAL							\$139,248



Grant Subaward Budget Pages
Multiple Fund Sources

Subrecipient: El Dorado County District Attorney's Office		Grant Subaward #: AT22 03 0090					
B. Operating Costs - Line-item description and calculation	2019 VOCA	2019 VOCA Match	2020 VOCA	2020 VOCA Match	2022 VOCA	2022 VOCA Match	Total Amount Allocated
1.0 FTE Psychotherapy Clinicians Participating staff contracted through Hope Counseling. Provides psychotherapy services for children victimized by abuse and/or neglect, services for family members and caregivers, and overall case support services in conjunction with the Child Advocacy Center. Salary/Benefits \$75/hr x 2080 hours = \$156,000			\$78,000		\$78,000		\$156,000
Training/Travel-Related Expenses for Program Staff 3 Members to Attend Child Maltreatment Conference or Related Event Registration: \$575 Est x 3 people = \$1,725 Hotel: \$173 per diem + \$25 taxes & fees x 4 nights x 3 people = \$2,376 Meals: Max \$46/day x 5 days x 3 people = \$690 Airfare (Roundtrip) to Conference \$300 Est x 3 people = \$900 Mileage: \$0.585/mi (Current Federal Rate)*100 miles x 3 people = \$176 Parking Costs: \$45 per event x 3 people = \$135					\$1,725 \$2,376 \$690 \$900 \$176 \$135		\$1,725 \$2,376 \$690 \$900 \$176 \$135
Office Supplies & Equipment for Clinicians/Advocate (Estimated Costs) Miscellaneous, as needed items, such as computer accessories, printer supplies, paper, folders, and other minor office supply items for the Child Advocacy Center Interview Centers.					\$500		\$500
Outreach, Promotion, Printing, and/or Design Expenses Promotion of Child Treatment Options through the CAC					\$1,000		\$1,000
Cell Phones for Clinicians/Advocate \$60/month x 12 months x 3 people = \$2,160			\$2,160				\$2,160
Facility Rental - Fausel House CAC Interview & Viewing Rooms and Office Space (Partial Gen Fund Cash Match) 772 Pacific Street Monthly Rent Cost: \$2,730; 625 Sq Ft for use by AT Program Clinicians 778 Pacific Street Monthly Rent Cost: \$29,616.07; 125 Sq Ft for use by AT Program Specialist Office Space - 778 Pacific: 1.0 FTE x 125sf x \$1.80 x 12mo = \$2,700 (only charging \$2,379) Office Space - 772 Pacific: 125sf x \$1.80 x 12mo = \$2,700 Counseling Space - 772 Pacific: 500sf x \$1.80 x 12 = \$10,800					\$2,700 \$2,700 \$10,800		\$2,700 \$2,700 \$10,800
de Minimis indirect rate Modified Total Direct Cost is \$153,340 (Total Project Cost less Rent, Travel, Training, Contract Amounts above \$25,000, and indirect.) Indirect Calculation \$153,340 x 10% = \$15,334 (Only charging \$766)			\$766				\$766
Operating Costs Fund Source Totals			\$80,926	\$13,500	\$88,202		\$182,628
OPERATING COSTS CATEGORY TOTAL							\$182,628



Grant Subaward Budget Pages
Multiple Fund Sources

Subrecipient: El Dorado County District Attorney's Office		Grant Subaward #: AT22 03 0090					
C. Equipment Costs - Line-item description and calculation	2019 VOCA	2019 VOCA Match	2020 VOCA	2020 VOCA Match	2022 VOCA	2022 VOCA Match	Total Amount Allocated
None							
Equipment Costs Fund Source Totals							
EQUIPMENT COSTS CATEGORY TOTAL							

Grant Subaward Totals - Totals must match the Grant Subaward Face Sheet	2019 VOCA	2019 VOCA Match	2020 VOCA	2020 VOCA Match	2022 VOCA	2022 VOCA Match	Total Project Cost
Fund Source Totals	\$18,414	\$4,604	\$121,168	\$30,292	\$117,918	\$29,480	\$321,876

DETERMINING INDIRECT COST AMOUNT WHEN BUILDING A BUDGET

TERMS

Total Project Costs:	Amount allocated to the project by Cal OES plus any required match. This includes direct, direct-shared, and indirect costs and all matching contributions (in-kind and/or cash).
Modified Total Costs:	Modified Total Cost: Amount of direct costs minus exclusions (e.g., rent, contracts beyond \$25,000, etc.).
Modified Total Direct Costs:	Amount of direct cost minus indirect and exclusions.
Direct Costs:	Costs identified with a particular cost objective (award, program or project).
Indirect Costs:	Costs for a common or joint purpose benefitting more than one cost objective, not readily assignable to the cost objectives, without effort disproportionate to the results achieved.

METHOD

1. Determine **Exclusions or Distorting Costs**

In-kind match (donations, not volunteers)	\$ -
Rent/lease office space	\$ 16,200
Rent/lease other space	\$ -
Rent/lease equipment	\$ -
Equipment (purchased)	\$ -
Contracts/Subawards after the first \$25,000	\$ 131,000
Capital improvements	\$ -
Patient Care	\$ -
Tuition, Scholarships, Fellowships	\$ -
Participant support costs (training/conference registration fees, travel including per diem and stipends)	\$ 6,002
Other (not covered above)	\$ -
Total Exclusions/Distorting Costs	\$ 153,202

2. Determine **Modified Total Costs**

Total Project Costs	\$ 321,876
Minus (-) Total Exclusions/Distorting Costs	\$ 153,202
Modified Total Costs	\$ 168,674

3. Determine **Modified Total Direct Costs** (Removes indirect from Modified Total Costs)

Modified Total Costs	\$ 168,674
ICR (%) (i.e., 10% = 0.10, 17.5% = 0.175)	0.10
ICR + 1	1.10
Modified Total Direct Costs (MTDC)	\$ 153,340

4. Determine **Indirect Cost Amount**

Modified Total Costs	\$ 168,674
Subtract (-) MTDC	\$ 153,340
Indirect Cost Amount	\$ 15,334

5. Allocate Amounts and Check Math

Total Exclusions	\$ 153,202
Plus (+) MTDC	\$ 153,340
Plus (+) Indirect Cost Amount	\$ 15,334
Total Project Costs	\$ 321,876



Grant Subaward Programmatic Narrative

Grant Subaward #: AT22 03 0090

Subrecipient: County of El Dorado

A. Problem Statement

Not required.

B. Plan

1) Describe the intake process and how eligibility for receiving comprehensive treatment through the AT Program will be determined.

Under CalOES Child Abuse Treatment (AT) Program funding, there are several ways the intake process is completed. First, the El Dorado County (EDC) District Attorney's AT Program Specialist, as well as other El Dorado County District Attorney Victim Witness Program Specialists, complete a Family Needs Assessment during the initial contact with minor victims and their caregivers. The Family Needs Assessment is a form that helps the Program Specialist learn a bit more about the victim and family in order to understand some of the stressors that they may be facing and to determine how they can best assist any minor victim and/or their family. The form has a series of questions that the victim's caregiver and Program Specialist fill out. The answers to the assessment signal if the child victim needs or is requesting psychotherapy services and/or assistance from the California Victim Compensation Board. Assuming psychotherapy is appropriate, a therapy referral is made to our partnering clinician, Healthy Outcomes for Personal Enrichment Counseling Center (H.O.P.E. Counseling).



Grant Subaward Programmatic Narrative

Grant Subaward #: AT22 03 0090

Subrecipient: County of El Dorado

Regardless of which Program Specialist fills out the initial assessment, the AT Program Specialist is notified. The AT Program Specialist is included on all corresponding emails and serves as a liaison between the El Dorado County District Attorney's Office (EDCDAO) and the clinicians. The clinical coordinator then reaches out to the client or client's representative to complete a formal Therapeutic Needs Assessment and schedules an appointment based on the individual's needs.

Another way the intake process can be completed is through the Child Advocacy Center (CAC). When a referral comes in from law enforcement or child protective services to have a child interviewed at the El Dorado County District Attorney's CAC, the CAC Coordinator makes the initial contact with the non-offending caregiver of the child and assesses the immediate needs of the child, as well as whether the child and/or family are already engaged in any therapy services elsewhere. If the child and/or their family are not yet engaged in therapy and are interested in a H.O.P.E. Counseling referral, a therapist from H.O.P.E. is invited to observe the forensic interview of the child. This allows the therapist to hear the child's initial disclosure and begin a formal needs assessment for the child. After the interview is completed, a therapist from H.O.P.E. Counseling may meet with the child and their non-offending caregiver



Grant Subaward Programmatic Narrative

Grant Subaward #: AT22 03 0090

Subrecipient: County of El Dorado

and discuss scheduling appointments for trauma-informed therapy for the child and their family members. The H.O.P.E. Counseling therapists determine the most convenient time and location to schedule therapy for the child and parent.

In the event H.O.P.E. therapists are unable to observe a forensic interview in person, the AT Program Specialist will coordinate with H.O.P.E. Counseling to contact the family to begin therapy assessments and services. The AT Program Specialist will email the referral to H.O.P.E. Counseling. The H.O.P.E. Counseling clinical coordinator will then complete a formal Therapeutic Needs Assessment, electronically send a copy of the interview of the child when appropriate, and schedule an appointment based on the individual's needs and eligibility.

Similarly, a Special Victim's Unit (SVU) attorney, as well as other Deputy District Attorneys, review all intake cases for filing decisions in EDC when a child is a victim of sexual abuse, physical abuse or neglect, human trafficking, domestic violence, and other violent crimes. The reviewing attorney will ensure that the AT Program Specialist is notified to reach out to H.O.P.E Counseling immediately so comprehensive treatment can begin at an early stage.

Finally, the EDCDAO utilizes its public Facebook page, pamphlets, and other community outreach forums as an avenue to provide information about



Grant Subaward Programmatic Narrative

Grant Subaward #: AT22 03 0090

Subrecipient: County of El Dorado

the AT Program and offer opportunities for all children in El Dorado County in need of therapeutic services to reach out to H.O.P.E. Counseling and begin an intake process directly with them.

2) Describe how comprehensive treatment will be delivered to child victims.

The goal of the El Dorado County AT Program is to continue providing accessible, community-based, safe, no-cost specialized mental health services throughout the county. To ensure that comprehensive treatment is being delivered to child victims, the EDCDAO has an operational agreement and contract with H.O.P.E. Counseling, a non-profit therapy group that provide children and families with research-based and trauma-informed therapy practices, including TF-CBT (Trauma-Focused Cognitive Behavioral Therapy), EMDR (Eye Movement Desensitization and Reprocessing), and Play Therapy for child clients to help them understand the connection between the trauma experience and their emotional and behavioral responses. Therapists offer skills and strategies that assist children and their families in understanding, coping with, and processing the emotions and memories tied to their traumatic experiences. Therapists use standardized assessment measures to inform treatment and periodically to assess progress and outcome. Therapists integrate



Grant Subaward Programmatic Narrative

Grant Subaward #: AT22 03 0090

Subrecipient: County of El Dorado

caregiver engagement within treatment for child clients. When appropriate, therapists will identify and refer to other services such as domestic violence and substance abuse agencies.

In the case of family therapy, therapists from H.O.P.E. Counseling conduct separate sessions for both children and their caregivers at the same time, making access to therapy for the whole family more convenient and requiring less time and travel for multiple appointments.

Based on the immediate and long-term victims' needs, H.O.P.E. Counseling also offers synchronized telehealth therapy sessions when it is safer to do so or more accessible for clients, such as the inability to get to in-person sessions due to increased gas prices, lack of childcare, or other personal reasons. In addition, H.O.P.E. Counseling employs bilingual therapists, as well as ASL (American Sign Language) therapy.

At H.O.P.E Counseling, a Licensed Professional Clinical Counselor (LPCC) and a Licensed Marriage and Family Therapist (LMFT) are responsible for training and overseeing all Registered Associate Marriage and Family Therapists (MFT). Registered Associate MFTs are trained in trauma-focus therapy interventions and have ongoing training under the following categories: addressing childhood



Grant Subaward Programmatic Narrative

Grant Subaward #: AT22 03 0090

Subrecipient: County of El Dorado

trauma in the context of disrupted caregiving, Multidisciplinary Team (MDT) and Cognitive-Attentional Syndrome (CAS) response to children with problematic sexual behaviors, understanding and integrating trauma play, etc.

H.O.P.E. Counseling provides flexible therapy hours, including late afternoons, evenings, and weekends to ensure children and families have the most convenient access to therapy which is not hindered by work or school hours. H.O.P.E. Counseling therapists also utilize the CAC building located at 772 Pacific Street, Placerville, CA 95667 to see children and their families in the El Dorado County region. The CAC interview room and waiting room for children and their families are used to ensure a safe child-friendly environment for all clients served. H.O.P.E. Counseling also has offices located in Folsom, Roseville, and the Sacramento area.

3) Describe how your agency will ensure that only the most qualified clinicians are providing comprehensive treatment to child victims through the AT Program.

All therapists working with the EDCDAO through our partnership with H.O.P.E. Counseling are trained in trauma-focused therapeutic interventions and are supervised by a licensed clinician. Only Registered Associate MFTs and Registered LPCCs by the Board of Behavioral Science provide comprehensive



Grant Subaward Programmatic Narrative

Grant Subaward #: AT22 03 0090

Subrecipient: County of El Dorado

treatment to child victims through the AT Program. All therapists are supervised by a licensed clinician that has completed the mandated continuing education requirement for becoming a supervisor as well as an excess of forty hours of continued education on trauma-based approaches such as TF-CBT and EMDR. All clinicians meet weekly with their supervisors. All therapists have experience and expertise in following National Children's Alliance (NCA) mental health standard guidelines, further ensuring children seen through the AT Program will be receiving the highest level of care and trauma-informed services.

4) Describe how your agency will provide consultative and clinical supervision.

The EDCDAO completes an intensive background check on all clinicians who are providing comprehensive treatment to child victims through the AT Program. The background check is conducted by a District Attorney Investigator and consists of verifying the clinician's education and work history, and contacting personal and professional references.

The H.O.P.E Counseling supervisor and/or assigned therapist for EDCDAO clients attends monthly collaborative case review meetings to discuss the needs of each client and/or family, which will include offering consultation with local law enforcement, child protective services, Deputy District Attorneys, Sexual



Grant Subaward Programmatic Narrative

Grant Subaward #: AT22 03 0090

Subrecipient: County of El Dorado

Assault Response Team (SART) medical providers, Department of Justice (DOJ) analysts, the AT Program Specialist, and CAC personnel on the effects of trauma clients are experiencing.

Furthermore, monthly AT Program meetings are conducted with H.O.P.E. clinicians, the AT Program Specialist, the Assistant District Attorney overseeing the AT Program, the CAC Coordinator, and El Dorado County fiscal representatives.

Finally, in certain cases where more time is needed to review a specific client, specialized meetings with team members serving only that particular victim/client are arranged for a more comprehensive discussion on how to best serve them.

Cumulatively, these meetings ensure that all minor victims and their families are being provided comprehensive treatment and the needs of each client are being discussed. During these meetings, the team discusses how to improve services, ongoing training and research, review cases, and how to improve the overall program. All meetings are overseen by the Assistant District Attorney to ensure that the program is meeting all its goals and responsibilities.

5) Describe how volunteers will be used for the AT Program.



Grant Subaward Programmatic Narrative

Grant Subaward #: AT22 03 0090

Subrecipient: County of El Dorado

At this time, the EDCDAO will not be utilizing volunteers for the AT Program. The agency has determined program funding does not allow capacity for effective volunteer support as additional training, equipment, and supervision will be required. In addition, due to the sensitive nature of AT Program cases, it is not feasible to engage volunteer support.

**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
SUBRECIPIENT GRANTS MANAGEMENT ASSESSMENT**

Subrecipient: County of El Dorado	UEI # DW8SM9A6YWR3	FIPS #:
Grant Disaster/Program Title: Child Abuse Treatment (AT) Program		
Performance Period: 01/01/23	to 12/31/23	Subaward Amount Requested: \$ 257,500
Type of Non-Federal Entity (Check Applicable Box)	<input type="checkbox"/> State Govt <input checked="" type="checkbox"/> Local Govt <input type="checkbox"/> JPA <input type="checkbox"/> Non-Profit <input type="checkbox"/> Tribe	

Per Title 2 CFR § 200.332, Cal OES is required to evaluate the risk of noncompliance with federal statutes, regulations and grant terms and conditions posed by each subrecipient of pass-through funding. This assessment is made in order to determine and provide an appropriate level of technical assistance, training, and grant oversight to subrecipients for the award referenced above.

The following are questions related to your organization's experience in the management of federal grant awards. This questionnaire must be completed and returned with your grant application materials.

For purposes of completing this questionnaire, *grant manager* is the individual who has primary responsibility for day-to-day administration of the grant, *bookkeeper/accounting staff* means the individual who has responsibility for reviewing and determining expenditures to be charged to the grant award, and *organization* refers to the subrecipient applying for the award, and/or the governmental implementing agency, as applicable.

Assessment Factors	Response
1. How many years of experience does your current grant manager have managing grants?	>5 years
2. How many years of experience does your current bookkeeper/accounting staff have managing grants?	>5 years
3. How many grants does your organization currently receive?	>10 grant
4. What is the approximate total dollar amount of all grants your organization receives?	\$ 2,700,000
5. Are individual staff members assigned to work on multiple grants?	Yes
6. Do you use timesheets to track the time staff spend working on specific activities/projects?	Yes
7. How often does your organization have a financial audit?	Annually
8. Has your organization received any audit findings in the last three years?	Yes
9. Do you have a written plan to charge costs to grants?	Yes
10. Do you have written procurement policies?	Yes
11. Do you get multiple quotes or bids when buying items or services?	Sometimes
12. How many years do you maintain receipts, deposits, cancelled checks, invoices?	>5 years
13. Do you have procedures to monitor grant funds passed through to other entities?	N/A

Certification: *This is to certify that, to the best of our knowledge and belief, the data furnished above is accurate, complete and current.*

Signature: (Authorized Agent)	Date:
Print Name and Title: Vern R. Pierson, District Attorney	Phone Number: 530-621-6474
<i>Cal OES Staff Only: SUBAWARD #</i>	



Grant Subaward Service Area Information

Grant Subaward #: AT22 03 0090

Subrecipient: County of El Dorado

1. County or Counties Served:
El Dorado County

County where principal office is located: El Dorado County

2. U.S. Congressional District(s) Served:
4th District
Represented by Congressman Tom McClintock

U.S. Congressional District where principal office is located: 4th District

3. State Assembly District(s) Served:
State Assembly Districts are split between the 6th State Assembly District and the 5th State Assembly District
5th State Assembly District represented by Frank Bigelow
6th State Assembly District represented by Kevin Kiley

State Assembly District where principal office is located: 5th and 6th State Assembly Districts

4. State Senate District(s) Served:
1st State Senate District
Represented by Brian Dahle

State Senate District where principal office is located: 1st State Senate District

5. Population of Service Area: 190,345 (2020)

El Dorado County DA's Office
Organizational Chart: FY 21/22
Updated 05/26/2022

District Attorney
 Vern Pierson

Admin Technician
 Savannah Broddrick

Chief Asst. DA
 Joseph Alexander

Chief Investigator
 Jeff Dreher

Asst. DA
 James Clinchard

Asst. DA
 Lisette Suder

Asst. Chief Investigator
 Richard Pesce

CORE DDAs
Lead DDAs
 Nora Hall
 Jay Linden
Deputy DAs
 Kimberly Beatty
 Jeff Erskine
 April Flores
 Yvan Flores
 Mahjoubeh Foolad
 Doug Fransham
 Caitlin Franzen
 Kelly Rosenbery
SLT DDAs
 Beth Wright
 Casey Mandrell

Special Prosecution Unit (SPU)
 Jodie Jensen
 Miles Perry
 Mike Pizzuti
 Vacant
Special Victims Unit (SVU)
Lead DDA
 Vacant
Deputy DAs
 Kassie Cardullo
 Brittany Griffith
 Ryan Whyte
 Uri Grant

Victim/Witness Unit
VW Program Manager
 Vacant
Sr. Program Specialists
 Patti Harrington
 Shannon Simmons
Program Specialists
 Karon Wilson-Lee
 Vanessa Bragg
 Vacant
 Vacant
 Vacant
Office Assistant
 Vacant (.80 FTE delete 7/1)
CVFR VW Staff**
 Janet Boehm
 Billie Feuerhelm
 **Contracted with the Center for Violence Free

Sup. Investigator
 Bryan Kuhlmann

Sup. Investigator
 Joseph Ramsey

Support Staff
Sr. Paralegal
 Diana Fedrow
 Victoria McMahon
Paralegal
 Amanda Casillas
 Michelle Yopp
 Vacant
Sr. Office Assistant
 Dena Allen
 Rebecca Erdosy
 Heidi Mayerhofer
 Renee Morehouse
 Donna Segna
 Vacant

DA Investigators
CORE
 Ricky Brown
 Kelly Kent
 Gary Malmquist
 James Peterson
 John Robertson
 Omir Torres
GRANT
 Ryan Andelin
 James Applegate
 Ken Barber
 Rhia Grotke
 Rich Horn
 Ryan Lorey
 Andrea Luckenbach
 Vacant (delete 7/1)
Extra Help
 John Gaines
 Ted Horlbeck
 Chris Lindholm
 Greg Murphy
Crime Analyst
 Sandra Rivas

Investigative Asst.
 Ashlee Smith
 Bonita Strain
 Riley Wilson
 Vacant
Dept. System Analyst
 Scott Burciaga
IT Dept. Specialist
 Matthew Taylor

Central Fiscal – CAO
Agency Chief Fiscal Officer
 Kerri Williams
Fiscal Manager
 Hillary Crawford
Admin Analyst
 Audra Anderson
 Justene Cline
Fiscal Tech
 LaDel Murphy



Operational Agreement Summary

Grant Subaward #: AT22 03 0090

Subrecipient: County of El Dorado

Participating Agency/Organization/Individual	Date Signed	Time Frame of OA
1. H.O.P.E Healthy Outcomes for Personal Enrichment Counseling Center	11/09/2021	01/01/22 to 12/31/22
2. *note: a renewal OA will be executed for the grant period 01/01/23-12/31/23		to
3.		to
4.		to
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20.		to