

MEMO SHEET: BUDGET TRANSFER INFORMATION

Department Name*	Board of Supervisors	Budget Transfer Type:	Transfer 1: BoS Approval
Clerk*	Madison Franklin	Document total*	\$ 74,000
Contact phone*	x6722		

BUDGET TRANSFER HEADER

Prepared date*	11/22/22	Check Applicable* <input type="checkbox"/> One Time (after Adopted Budget) <input checked="" type="checkbox"/> Continuing (include in the Adopted Budget)	
Fiscal year	22/23		
Short Description* <small>(10 characters)</small>	BOS SB SER		
		Legistar Item Number*	22-2222 12/13/2022
* REQUIRED FIELDS		Project Strings Required:	No

By signing this memo I hereby certify that:
1. information herein is true and accurate to the best of my knowledge, 2. I have been delegated signature authority in accordance with County's policies and procedures and 3. all transfers approved on this journal are in compliance with County policies and procedures and any other relevant governmental regulations.

Authorized signature*

 Kim Dawson (Nov 23, 2022 09:27 PST)

BUDGET TRANSFER JUSTIFICATION AND DESCRIPTION* (will be scanned into FENIX TCM)

The attached document transfers appropriations from General Fund Contingency to salaries and benefits within the Board of Supervisor's budget to fund unbudgeted salary increases, and an anticipated employee leave payout.

Additionally, this document transfers appropriations from General Fund Contingency to services and supplies within the Board of Supervisor's budget to fund an increase in record management activities. The County's Records Management program was transferred to the Board of Supervisor's Office effective the current fiscal year.

FOR AUDITOR'S OFFICE USE ONLY

Audit date:	_____	Budget Transfer number:	_____
Audited by:	_____	Interfaced by:	_____
		Processed on:	_____

AUDITOR / CONTROLLER'S USE		EL DORADO COUNTY APPROPRIATION TRANSFER (29125 GOV. CODE)			
TRANSFER #		BUDGET TRANSFER REQUEST		DOCUMENT TOTAL	\$74,000.00
JOURNAL #		BUDGET TRANSFER #1 - INCREASING TOTAL APPROPRIATIONS, REVENUES, OR FIXED ASSETS REQUIRES BOS APPROVAL		NUMBER OF LINES	3
DATE				NET TOTAL	\$0.00
INPUT BY		BUDGET TRANSFER #2 - MOVING APPROPRIATIONS or REVENUE BETWEEN CLASSIFICATIONS REQUIRES CAO APPROVAL			
TO BE COMPLETED BY DEPARTMENT		Budget Transfer Type:	Transfer 1: BoS Approval		
DEPT NAME	Board of Supervisors	Legistar Number & Date:	22-2222 12/13/2022		
DEPT CONTACT & EXT.	Madison Franklin x6722	<i>Kim Dawson</i> <small>Kim Dawson (Nov 23, 2022 09:27 PST)</small>		11/22/2022	PAGE 1 OF 1
DEPARTMENT AUTHORIZATION SIGNATURE AND DATE				DATE	

DIRECTIONS:

1. MEMO REQUIRED, IF BOS, INCLUDE A COPY OF THE LEGISTAR MASTER REPORT
2. REMOVE THE GREEN COPY AND SUBMIT COMPLETED REQUEST TO THE CHIEF ADMINISTRATIVE OFFICE
3. IF BUDGET TRANSFER EXCEEDS 12 LINES, EMAIL EXCEL WORKBOOK TO APINTERFACES AND CAO ANALYST

S F X	Budget Rollup Code	ORG	OBJECT	PROJECT STRING	GL Project	INCREASE OR DECREASE (INC / DEC)	AMOUNT	DESCRIPTION (30 CHARACTERS MAX.)
1	01300	0100000	3000			INC	\$ 5,000	INC SAL BEN PERM EMPLOYEES
2	01400	0100000	4260			INC	\$ 32,000	INC OFFICE EXPENSE
3	15V00	1530300	7700			DEC	\$ 37,000	DEC GENERAL FUND CONTINGENCY
4								
5								
6								
7								
8								
9								
10								
11								
12								

<p>_____</p> <p style="text-align:center;">JOE HARN, C.P.A. AUDITOR / CONTROLLER DATE</p> <p>_____</p> <p style="text-align:center;">CHIEF ADMINISTRATIVE OFFICE - ANALYST DATE</p> <p>_____</p> <p style="text-align:center;">CHIEF ADMINISTRATIVE OFFICER DATE</p>	<p style="text-align:center;">APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO</p> <p>_____</p> <p style="text-align:center;">SIGNATURE: CHAIR, BOARD OF SUPERVISORS DATE</p> <p>_____</p> <p style="text-align:center;">ATTEST: CLERK, BOARD OF SUPERVISORS DATE</p>
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A - Board of Supervisors Budget Transfer

Final Audit Report

2022-11-23

Created:	2022-11-23
By:	Madison Franklin (Madison.Franklin@edcgov.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAVwBZezgq57UmR2Io2rsd6Kq1uWHreUTQ

"A - Board of Supervisors Budget Transfer" History

-  Document created by Madison Franklin (Madison.Franklin@edcgov.us)
2022-11-23 - 4:50:30 PM GMT- IP address: 207.104.47.251
-  Document emailed to Jeremy Apodaca (jeremy.apodaca@edcgov.us) for approval
2022-11-23 - 4:53:40 PM GMT
-  Email viewed by Jeremy Apodaca (jeremy.apodaca@edcgov.us)
2022-11-23 - 5:00:08 PM GMT- IP address: 207.104.47.251
-  Document approved by Jeremy Apodaca (jeremy.apodaca@edcgov.us)
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-  Document emailed to Kerri Williams-Horn (kerri.williams-horn@edcgov.us) for approval
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-  Email viewed by Kerri Williams-Horn (kerri.williams-horn@edcgov.us)
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-  Document approved by Kerri Williams-Horn (kerri.williams-horn@edcgov.us)
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-  Document emailed to Kim Dawson (kim.dawson@edcgov.us) for signature
2022-11-23 - 5:24:31 PM GMT
-  Email viewed by Kim Dawson (kim.dawson@edcgov.us)
2022-11-23 - 5:26:09 PM GMT- IP address: 207.104.47.251
-  Document e-signed by Kim Dawson (kim.dawson@edcgov.us)
Signature Date: 2022-11-23 - 5:27:14 PM GMT - Time Source: server- IP address: 207.104.47.251
-  Agreement completed.
2022-11-23 - 5:27:14 PM GMT

