



RESOLUTION NO. -2023

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO TO ESTABLISH A  
MEASURE S CITIZENS' OVERSIGHT COMMITTEE & BYLAWS

**WHEREAS**, visitors are drawn to El Dorado County by its natural beauty and unique and historical attractions;  
and

**WHEREAS**, the economic impact of tourism is vital to the local economy; and

**WHEREAS**, balancing the costs and benefits of tourism is essential to the preservation of our communities and  
our quality of life; and

**WHEREAS**, Transient Occupancy Tax is an important part of that balance; and

**WHEREAS**, the existing 10% Transient Occupancy Tax rate was approved by the voters as a General Tax in  
2004 and, therefore, may be used for any general government purpose; and

**WHEREAS**, the Board of Supervisors desired that the matter of a 4% increase in the Transient Occupancy Tax  
rate in the unincorporated portion of the Tahoe Area of the County be submitted to the voters for approval as a  
Special Tax; and

**WHEREAS**, on July 19, 2022 the Board of Supervisors ordered the following question "Measure S" be  
submitted to the voters at the Election on November 8, 2022:

*"For the sole purpose of removing snow and maintaining El Dorado County's existing roads in the  
unincorporated portion of the Tahoe Area, shall an ordinance to Fix Our Roads be adopted to increase the  
'hotel/motel' tax rate upon visitors of vacation home rentals, hotels, motels, and similar facilities in the  
unincorporated portion of the Tahoe Area from 10% to 14% of rent charged to visitors, providing  
approximately an additional \$2,500,000 annually, with Citizens' Oversight and until repealed?"; and*

**WHEREAS**, 81.83% of the voters in the Tahoe Area approved Measure S - a 4% increase in the Transient  
Occupancy Tax rate (Tax) in the unincorporated portion of the Tahoe Area of the County as a Special Tax for  
the sole purpose of removing snow and maintaining El Dorado County's existing roads in the unincorporated  
portion of the Tahoe Area with Citizens' Oversight, and amending Section 3.28.030 of Chapter 3.28 of the  
County Code of Ordinances as codified with Ordinance 5171;

**WHEREAS**, the additional funding from Measure S is intended to enhance, not supplant, the funding  
contributed toward removing snow and maintaining El Dorado County's existing roads in the unincorporated  
portion of the Tahoe Area.

**NOW, THEREFORE, BE IT RESOLVED** the Board of Supervisors of the County of El Dorado hereby  
establishes the Measure S Citizens' Oversight Committee (Committee) with the following provisions and  
Bylaws incorporated below:

SECTION 1. ROLES AND RESPONSIBILITIES. At the direction of the Board of Supervisors, the Committee shall have the following responsibilities:

- A. Actively participate in the Committee and any ad-hoc committee(s) thereof whose membership shall be comprised solely of less than a quorum of the Committee.
- B. Meet on an annual basis prior to the Board's approval of the County's Recommended Budget to review the revenue and expenditure of funds generated by the Tax.
- C. Prepare a written report to the Board of Supervisors relating to the revenue and expenditure of Tax funds, with the understanding that the Committee is advisory only and shall not have authority to approve expenditure of Tax funds.

SECTION 2. MEMBERSHIP. Members of the Committee shall be appointed by the Board of Supervisors as follows:

- A. The Committee shall consist of five (5) direct appointments selected from the pool of applicants.
- B. All members shall be appointed by a majority of the Board of Supervisors after completion of a County application process conducted by the Clerk of the Board of Supervisors pursuant to Board Policy I-5.
- C. All members shall at the time of appointment and at all times during membership hold primary residency in the unincorporated portion of the Tahoe Area of the County, as legally described in Resolution 063-2022. Failure to maintain such status shall result in a vacancy in office.
- D. The Committee should consist of varied membership including homeowners and community members representing business, recreation, tourism, and other appropriate interests necessary to provide a balanced review of the Tax funds.

SECTION 3. MEETINGS.

- A. The Committee shall meet on an annual basis.
- B. Special meetings may be called at any time by the Chair or a majority of the members of the Committee and shall be noticed as required by law.
- C. All Committee meetings and members shall comply with the requirements of the Ralph M. Brown Act.
- D. The Committee shall endeavor to avoid unnecessary meetings.

SECTION 4. PROCEDURAL RULES. The Committee shall be governed by Rosenberg's Rules of Order.

SECTION 5. TERMS OF OFFICE.

- A. Members of the Committee shall take office upon their appointment by the Board of Supervisors.
- B. The term of office for Committee members shall be four years.
- C. All Committee members shall serve at the pleasure of the Board of Supervisors and may be removed by a majority vote of the Board of Supervisors at any time.

SECTION 6. LAPSE OF MEMBERSHIP. If a member of the Committee fails to attend one annual meeting, the Chair shall notify the absent member and the Clerk of the Board. The Board of Supervisors then may declare the office vacant and fill the vacancy by appointment for the remainder of the unexpired term.

SECTION 7. ELECTION OF OFFICERS.

- A. At the beginning of each annual meeting, the Committee shall select one of its members as Chair, one of its members as Vice Chair, and one of its members as Secretary; all of whom shall hold office for one year and until the selection of their successors.
- B. The Chair shall be responsible for chairing Committee meetings and conferring with staff regarding meeting agendas. If the Chair is absent, the Vice Chair shall assume the Chair's responsibilities. The Secretary is responsible for drafting meeting agendas, taking notes at the meeting(s), preparing the minutes of meeting(s), and ensuring all documents are made available to the public.

SECTION 8. VACANCIES.

- A. In the event of a vacancy in the position of the Chair, Vice Chair or Secretary, a Special Meeting shall be called to fill the vacant position(s).
- B. In the event of a vacancy of any Committee member, the Chair or staff shall notify the Clerk of the Board who will publish a Notice of Vacancy.

SECTION 9. AD HOC SUB-COMMITTEES. The Committee may establish a limited-duration ad-hoc sub-committee or sub-committees comprised of less than a quorum of Committee members to assist the Committee on such specific issues, programs and projects as the Committee identifies and assigns.

SECTION 10. STAFF LIAISON TO THE COMMITTEE. The Director of the Department of Transportation or designee shall act as staff liaison to the Committee.

SECTION 11. COMPENSATION. All Committee members shall serve without compensation. Participation shall be on a strictly volunteer basis.

PASSED AND ADOPTED by the Board of Supervisors of the County of El Dorado at a regular meeting of said Board, held the \_\_\_\_ day of \_\_\_\_\_, 20\_\_, by the following vote of said Board:

Attest:	Ayes:
Kim Dawson	Noes:
Clerk of the Board of Supervisors	Absent:

By: \_\_\_\_\_

Clerk of the Board of Supervisors
Chair, Board of Supervisors