

# AGREEMENT CONTRACT ROUTING SHEET

**Date Prepared:** 03/13/2023

**Need Date:** 03/28/2023

**PROCESSING DEPARTMENT:**

**CONTRACTOR:**

Department: HHS

Name: CA Dept of Community Services and Development

Dept. Contact: Courtney Jenkins

Address: 2389 Gateway Oaks Drive, Suite 100

Phone: x7154

Sacramento, CA 95833

Department Head Signature: Kristen Gurrola Digitally signed by Kristen Gurrola  
Date: 2023.03.20 17:19:18 -07'00'

Phone: (916) 576-7109

Kristen Gurrola  
Program Manager

Org Code: 5210100

Project #  
(if applicable): \_\_\_\_\_

Funding Source: \_\_\_\_\_

**CONTRACTING DEPARTMENT:** HHS

Service Requested: Legal Review - Please review Agreement and Resolution

Description: Agreement - 2023 Emergency Supplemental Low Income Home Energy Assistance Program (ESLIHEAP) 23J-5711 & Resolution

Contract Term: April 15, 2023 through May 31, 2025 Contract Value: \$ 1,457,069.00

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 03/21/2023 By: Jefferson Billingsley Digitally signed by Jefferson Billingsley  
Date: 2023.03.21 10:20:48 -07'00'

Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

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**HR APPROVAL:** WILL BE REVIEWED THROUGH WORKFLOW

**RISK MANAGEMENT:** WILL BE REVIEWED THROUGH WORKFLOW