

CONTRACT AMENDMENT ROUTING SHEET

Date Prepared: 04/21/2023

Need Date: 04/26/2023

PROCESSING DEPARTMENT:

Department: CAO-Procurement and Contracts
Dept. Contact: Matthew Potter
Phone: X 5417
Department Head Signature: Jon Manning
Digitally signed by Jon Manning
Date: 2023.04.21 13:44:25
-07'00'
Jon Manning, CPPB
Administrative Analyst Supervisor

CONTRACTOR:

Name: EBIX, INC.
Address: 1 EBIX Way
Johns Creek, GA 30097
Phone: 404.901.0065
Org Code: 0910000
Project String
(if applicable): _____

CONTRACTING DEPARTMENT: Risk Management

Service Requested: Review and Approve

Description: Second Amendment to Insurance Certificate Tracking

Contract Term: 12/31/19-12/31/23 Contract Value: \$75,819.

COUNTY COUNSEL: (must approve all contracts and MOU's)

Approved: Disapproved: Date: 04/26/2023 By: Roger A. Runkle
Digitally signed by Roger A. Runkle
Date: 2023.04.26 13:55:36 -07'00'
Approved: Disapproved: Date: _____ By: _____

COUNSEL -- PLEASE FORWARD TO HR AND RISK MANAGEMENT -- THANKS!

HR APPROVAL:

Compliance with Human Resources requirements? Yes: No:
Compliance verified by: Lauren Montalvo
Digitally signed by Lauren Montalvo
Date: 2023.04.28 15:56:46 -07'00'

RISK MANAGEMENT APPROVAL: (all contracts & MOU's except boilerplate grant funding contracts)

Approved: Disapproved: Date: 04/26/2023 By: Michael Andersen
Digitally signed by Michael Andersen
Date: 2023.04.26 16:09:08 -07'00'
Approved: Disapproved: Date: _____ By: _____

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments:
Approved: Disapproved: Date: _____ By: _____
Approved: Disapproved: Date: _____ By: _____

PLEASE EMAIL SIGNED DOCUMENT TO: annika.andersson@edcgov.us