

# AGREEMENT CONTRACT ROUTING SHEET

**Date Prepared:** 06/06/2023

**Need Date:** 06/08/2023

**PROCESSING DEPARTMENT:**

**CONTRACTOR:**

Department: CAO-Procurement and Contracts

Name: El Dorado Hills Chamber of Commerce

Dept. Contact: Annika Andersson

Address: 2085 Vine Street, Suite 105

Phone: X 5911

El Dorado Hills, California 95762

Department Head Signature: Jon Manning Digitally signed by Jon Manning  
Date: 2023.06.05 13:50:15  
-07'00'

Phone: 916-933-1335

Jon Manning, CPPB  
Administrative Analyst Supervisor

Org Code: 3740000

Project #  
(if applicable): \_\_\_\_\_

Funding Source: Transient Occupancy Tax (TOT)

**CONTRACTING DEPARTMENT:** Planning and Building

Service Requested: Review and Approve

Description: Economic Development Funding Agreement

Contract Term: Two (2) Years Contract Value: \$ 220,640.00

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 06/06/2023 By: Jefferson Billingsley Digitally signed by Jefferson Billingsley  
Date: 2023.06.05 13:52:00 -07'00'

Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

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**HR APPROVAL:** WILL BE REVIEWED THROUGH WORKFLOW

**RISK MANAGEMENT:** WILL BE REVIEWED THROUGH WORKFLOW

**PLEASE EMAIL SIGNED DOCUMENT TO:** annika.andersson@edcgov.us

**Thank you!**