

EL DORADO COUNTY SHERIFF'S OFFICE
SHERIFF JEFF LEIKAUF

MEMORANDUM



TO: Board of Supervisors

CC: Tiffany Schmid, Interim Chief Administrative Officer
Sue Hennike, Deputy Chief Administrative Officer

FROM: Monica Ferguson, Agency Chief Fiscal Officer
Bryan Golmitz, Undersheriff

SUBJECT: Retroactive Agreement for Services #6355, LEO
Technologies – Legistar Item 23-0996; June 27, 2023

DATE: June 16, 2023

The purpose of this memorandum is to provide an explanation for the retroactive nature of agreement #6355 with CA Leo Technologies.

In May 2022, the Sheriff's Office needed a transcription service related to inmate phone calls/communications. Given the urgency, a one-year agreement in the amount of nearly \$76,000 was created between EDSO and Leo Technologies. Realizing a longer term was needed, a new agreement was approved by the Board and began in February 2023, however, additional funds were needed on the first agreement (6355) to pay for services in December and January. At the end of last year, EDSO began the process with Procurement and Contracts to increase the contract up to the Purchasing Agent's delegated authority. However, administrative delays caused this agreement to not be completed prior to its expiration of May 2023. Additionally, further delay came about due to the Board being dark for holidays, Strategic Plan workshops, and the volume of Board items that occur at the end of a fiscal year. Given that a new agreement is already in place, there will not be additional retro items related to Leo Technologies in the future.

A handwritten signature in blue ink, appearing to read "Bryan Golmitz".

Undersheriff Bryan Golmitz