

Agreement # NA

Legistar # 23-0736

## AGREEMENT CONTRACT ROUTING SHEET

Date Prepared: 07/28/2023

Need Date: 08/02/2023

### PROCESSING DEPARTMENT:

Department: Planning and Building  
Dept. Contact: Sherrie Busby  
Phone: 530-621-5984  
Department Head Signature: Karen L. Garner  
Digitally signed by Karen L. Garner  
Date: 2023.07.28 16:46:53 -07'00'  
Karen Garner, Director  
Planning and Building Department

### CONTRACTOR:

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Org Code: 3540400  
Project # \_\_\_\_\_  
(if applicable): 35400010-35ADMIN

Funding Source: PV & GT Airport Enterprise Funds

CONTRACTING DEPARTMENT: Planning and Building Department, Airports Division

Service Requested: Review and approve change to County Ordinance Code Section 3.08.021

Description: Change to County Ordinance Code Section 3.08.021 for delegated signature authority on airport ground leases, County-owned hangar leases, and tie-down agreements

Contract Term: Ordinance change will last five years; will then need to be updated Contract Value: \_\_\_\_\_

### COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: ☒ Disapproved: ☐ Date: 08/02/2023 By: Daniel Vandekoolwyk  
Approved: ☐ Disapproved: ☐ Date: \_\_\_\_\_ By: \_\_\_\_\_  
Digitally signed by Daniel Vandekoolwyk  
Date: 2023.08.02 09:25:24 -07'00'

HR APPROVAL: NA

RISK MANAGEMENT: NA

PLEASE EMAIL FOR PICK-UP [sherrie.busby@edcgov.us](mailto:sherrie.busby@edcgov.us) Thank you!