

**EL DORADO COUNTY PROBATION DEPARTMENT  
M E M O R A N D U M**

**TO:** Board of Supervisors

**CC:** Tiffany Schmid, Chief Administrative Officer  
Alison Winter, Principal Management Analyst

**FROM:** Nikki Moeszinger, Chief Fiscal Officer

**DATE:** November 14, 2023

**RE:** Retroactive Grant Agreement #8274, United States Department of Justice – Legistar Item 23-1847; BOS date December 5, 2023

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The purpose of this memorandum is to provide information with justification as to the retroactive nature of Grant Agreement #8274 (Agreement) with the US Department of Justice (US DOJ).

US DOJ solicited proposals for support of emergency planning for juvenile justice residential facilities. Funding is to be used for planning and facilitating meaningful engagement with youth, their families and communities, and establishing that those activities and strategies are prioritized in any emergency planning effort. Funding may cover costs associated with providing for the safety and well-being of youth and staff in juvenile justice residential facilities during the course of an emergency, as the safety and well-being of youth and staff is paramount. Any plan must ensure that youth residing in a facility can maintain meaningful contact with family and supportive members of their community during an emergency.

The Probation Department received an award letter dated September 26, 2023 from the US DOJ, Office of Justice Programs, Office of Juvenile Justice and Delinquency Prevention; in the amount of \$106,770, for the 2023 OJJDP FY2023 Juvenile Justice Emergency Planning Demonstration Program for Juvenile Justice Residential Facilities. Per US DOJ, the Project Period and Budget Period Start date is October 1, 2023, and the Project Period and Budget Period End date is September 30, 2025, resulting in retroactive status of this grant award. Acceptance of the grant award funding was scheduled for a Board date as soon as practicable after award notification.

Funding will be used for establishment of a Youth and Family Advisory Council; equipment and resources to enhance the experience and outcomes of justice-involved youth during environmental emergencies; and support to cater to the human needs of justice-involved youth, their families, and staff before, during, and after environmental emergencies.

Thank you for your consideration.

  
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Nikki Moeszinger, Chief Fiscal Officer