

Agreement # \_\_\_\_\_

Legistar # 23-1408

# AGREEMENT CONTRACT ROUTING SHEET

Date Prepared: 11/27/2023

Need Date: 11/30/2023

**PROCESSING DEPARTMENT:**

Department: Planning and Building

Dept. Contact: Chris Smith

Phone: x6624

Department Head Signature: Karen L. Garner  
Digitally signed by Karen L. Garner  
Date: 2023.12.01 15:36:50 -08'00'

**CONTRACTOR:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Org Code: 3730300

Project # \_\_\_\_\_

(if applicable): \_\_\_\_\_

Funding Source: \_\_\_\_\_

**CONTRACTING DEPARTMENT:** Planning and Building

Service Requested: Review and Approve

Description: Review and Approve Resolution adopting mitigation fee findings for the Oak Woodland Conservation Mitigation Fee Program

Contract Term: n/a Contract Value: \_\_\_\_\_

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 12/06/2023 By: Kathleen Markham  
Digitally signed by Kathleen Markham  
Date: 2023.12.06 13:17:30 -08'00'

Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**HR APPROVAL:** WILL BE REVIEWED THROUGH WORKFLOW

**RISK MANAGEMENT:** WILL BE REVIEWED THROUGH WORKFLOW

PLEASE EMAIL SIGNED DOCUMENT TO:

Thank you!