

# AGREEMENT CONTRACT ROUTING SHEET

Date Prepared: 02/10/2023

Need Date: 02/24/2023

**PROCESSING DEPARTMENT:**

Department: CAO- Procurement and Contracts

Dept. Contact: Rick Blake

Phone: 5873

Department Head Signature: Rick Blake Digitally signed by Rick Blake  
Date: 2023.02.10 08:37:38  
-08'00'

**CONTRACTOR:**

Name: TriMark USA, dba: Strategic Equipment LLC

Address: 2801 S. Valley Parkway #200

Lewisville, TX 75067

Phone: 469-240-7253

Org Code: 5210140

Project #  
(if applicable): \_\_\_\_\_

Funding Source: \_\_\_\_\_

**CONTRACTING DEPARTMENT:** CAO - P&C for HHS Community Services

Service Requested: Approve Sourcewell Contract #063022 for the purchase of Commercial Kitchen Equip. w/Related Supplies & Svcs.

Description: Commercial Kitchen Equipment w/Related Supplies & Services for the purchase of a Conveyor Dishwasher Machine

Contract Term: Through 8/3/2026 Contract Value: \$ 31,000.00

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 02/14/2023 By: Daniel Vandekoolwyk Digitally signed by Daniel Vandekoolwyk  
Date: 2023.02.14 16:23:44 -08'00'

Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

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**HR APPROVAL:** WILL BE REVIEWED THROUGH WORKFLOW

**RISK MANAGEMENT:** WILL BE REVIEWED THROUGH WORKFLOW

**PLEASE EMAIL FOR PICK-UP [cao-contracts-newrequests@edcgov.us](mailto:cao-contracts-newrequests@edcgov.us) Thank you!**