

<b>AUDITOR / CONTROLLER'S USE</b>		EL DORADO COUNTY APPROPRIATION TRANSFER ( 29125 GOV. CODE )		<h1 style="margin: 0;">BUDGET TRANSFER REQUEST</h1>		DOCUMENT TOTAL	<b>\$800,000.00</b>
TRANSFER #		<b>BUDGET TRANSFER #1 - INCREASING TOTAL APPROPRIATIONS, REVENUES, OR FIXED ASSETS REQUIRES BOS APPROVAL</b>  <b>BUDGET TRANSFER #2 - MOVING APPROPRIATIONS or REVENUE BETWEEN CLASSIFICATIONS REQUIRES CAO APPROVAL</b>				NUMBER OF LINES	<b>5</b>
JOURNAL #						NET TOTAL	<b>\$0.00</b>
DATE							
INPUT BY							
<b>TO BE COMPLETED BY DEPARTMENT</b>				<b>Budget Transfer Type:</b>		Transfer 1: BoS Approval	
DEPT NAME	HHSa-Public Health, Dept 54			<b>Legistar Number &amp; Date:</b>		Legistar #24-0006 2/27/2024	
DEPT CONTACT & EXT.	Kimmi McAdams			<i>Olivia Byron-Temper</i> <small>Olivia Byron-Temper (Jan 17, 2024 16:58 PST)</small>		1/17/2024	PAGE 1 OF 1
				DEPARTMENT AUTHORIZATION SIGNATURE AND DATE		DATE	

- DIRECTIONS:**
1. MEMO REQUIRED, IF BOS, INCLUDE A COPY OF THE LEGISTAR MASTER REPORT
  2. REMOVE THE GREEN COPY AND SUBMIT COMPLETED REQUEST TO THE CHIEF ADMINISTRATIVE OFFICE
  3. IF BUDGET TRANSFER EXCEEDS 12 LINES, EMAIL EXCEL WORKBOOK TO APINTERFACES AND CAO ANALYST

S F X	Budget Rollup Code	ORG	OBJECT	PROJECT STRING	GL Project	INCREASE OR DECREASE (INC / DEC)	AMOUNT	DESCRIPTION (30 CHARACTERS MAX.)
1	50600	5000000	6020	BUDGET-SUMMARY		INC	\$ 210,000	FY 23/24 Inc Exp Briw Security
2	50400	5000000	4300	BUDGET-SUMMARY		DEC	\$ 20,000	FY 23/24 Dec Exp Prof Svc
3		5400000	2020	BUDGET-SUMMARY		DEC	\$ 190,000	FY 23/24 Dec Rev Op Trf ARPA
4	54401	5400000	4500	BUDGET-SUMMARY		DEC	\$ 190,000	FY 23/24 Dec Exp Spc Dep Exp
5		5000000	2020	BUDGET-SUMMARY		INC	\$ 190,000	FY 23/24 Inc Rev Opt Tsfr ARPA
6								
7								
8								
9								
10								
11								
12								

<p>_____</p> <p style="text-align: center;">JOE HARN, C.P.A. AUDITOR / CONTROLLER      DATE</p> <hr/> <p>_____</p> <p style="text-align: center;">CHIEF ADMINISTRATIVE OFFICE - ANALYST      DATE</p> <hr/> <p>_____</p> <p style="text-align: center;">CHIEF ADMINISTRATIVE OFFICER      DATE</p>	<p><b>APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO</b></p> <hr/> <p>SIGNATURE: CHAIR, BOARD OF SUPERVISORS      DATE</p> <hr/> <p>ATTEST: CLERK, BOARD OF SUPERVISORS      DATE</p>
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**MEMO SHEET: BUDGET TRANSFER INFORMATION**

<b>Department Name*</b>	HHSA-Public Health, Dept 54	<b>Budget Transfer Type:</b>	<b>Transfer 1: BoS Approval</b>
<b>Clerk*</b>	Maki Ganno	<b># Document total*</b>	<b>\$ 800,000</b>
<b>Contact phone*</b>	642-4893		

**BUDGET TRANSFER HEADER**

<b>Prepared date*</b>	01/17/24	<b>Check Applicable*</b> <input checked="" type="checkbox"/> One Time (after Adopted Budget) <input type="checkbox"/> Continuing (include in the Adopted Budget)	
<b>Fiscal year</b>	FY 23/24		
<b>Short Description*</b> <small>(10 characters)</small>	CCSDontn		
		<b>Legistar Item Number*</b>	Legistar #24-0006 2/27/2024
<b>* REQUIRED FIELDS</b>		<b>Project Strings Required:</b>	Yes

**By signing this memo I hereby certify that:**  
1. information herein is true and accurate to the best of my knowledge, 2. I have been delegated signature authority in accordance with County's policies and procedures and 3. all transfers approved on this journal are in compliance with County policies and procedures and any other relevant governmental regulations.

**Authorized signature\***

*Olivia Byron-Cooper*  
[Olivia Byron-Cooper \(Jan 17, 2024 16:58 PST\)](#)

**BUDGET TRANSFER JUSTIFICATION AND DESCRIPTION\*** (will be scanned into FENIX TCM)

The Health and Human Services Agency (HHSA), Admin and Finance Department (AFD) is requesting a budget transfer increasing appropriations for Fixed Assets in the amount of \$210,000 for the upgrade of the security camera system at the Briw Road facility. This fixed asset item will be funded by County ARPA revenues designated for Public Health in the amount of \$190,000 and identified savings in budgeted General Fund in the amount of \$70,000. The budget transfer includes a decrease in the amount of \$80,000 to appropriations for professional services from 2-1-1 contract savings, offset by increase to the surveillance contract which is part of security camera purchase (net decrease of \$20,000) and a decrease ARPA transfers to Public Health in the amount of \$190,000, reallocating the transfer to the Admin/Finance Department.

Net result is zero change in budgeted Net County Cost/General Fund.

Safety and security assessment was conducted and it was determined that the security camera system should be upgraded to provide additional visual coverage to more of the facility and parking areas.

**FOR AUDITOR'S OFFICE USE ONLY**

Audit date:	_____	Budget Transfer number:	_____
Audited by:	_____	Interfaced by:	_____
		Processed on:	_____