

El Dorado County Animal Services

R-2402-51889 - Vax Campaign 2
Amount Requested:

Status

Draft

Organization Information

Organization:	El Dorado County Animal Services
Primary Contact:	Craig Hall
Primary Signatory:	Olivia Byron-Cooper, MPH

Petco Love is taking action to reduce vaccine preventable diseases (parvovirus, distemper and panleukopenia) by allocating three million pet vaccines to our animal welfare partners to distribute for FREE to family pets. These vaccines include Canine DAPPv and Feline HCP. This unique program is designed to increase the number of vaccinated family pets, not only to improve the lives of family pets, but to decrease the spread of disease should these pets enter shelters.

Once your application is approved, vaccines will be delivered directly to your organization. You may submit reorders as often as once per week, monthly or as needed using this form. A required quarterly grant report will be assigned for all participating organizations and must be accurately completed.

Please note: The portal does not autosave; therefore, you must click the [Save] button to ensure your data will not be lost.

THIS APPLICATION GOES THROUGH THE SAME EVALUATION PROCESS AS OUR OTHER GRANT OPPORTUNITIES AND DOES NOT GUARANTEE VACCINES WILL BE APPROVED AND SHIPPED TO YOUR ORGANIZATION.

IMPORTANT INFORMATION YOU MUST REVIEW TO HELP COMPLETE YOUR APPLICATION!

REQUIREMENTS FOR PARTICIPATION

Organizations must agree to utilize the vaccine campaign toolkit (link will be sent in approval email), this includes but is not limited to the following:

- Provide the pet parent survey form to each pet family receiving vaccines
- Provide Petco Love Lost* flyers or QR code to community members receiving vaccines. **Not a Petco Love Lost partner? – Learn more about Petco Love Lost here*
- Recognize Petco Love as the provider of the free vaccines in all media outlets regarding vaccine clinic/events, including but not limited to social media posts, website, press release, flyers, etc.
- Use of **#VaccinatedAndLoved** hashtag in social posts

*NOTE - Organizations that participate in adoptions are also required to complete a current Annual Data Report (ADR) to qualify for free vaccines. This also includes organizations placing reorders. **ADRs are due March 31st every year.** If you are not in compliance with your ADR then your vaccine request will be sent back.*

USE OF VACCINES

Note: this initiative is not for shelter or foster pets.

- Please do not place any limitations on the distribution of these lifesaving vaccines to family pets, such as breed, altered status, location, etc.
- Vaccines must be provided to community family pets for FREE.
- We prefer event style clinics but understand some organizations may only be able to include these in their existing public facing operations.
- Free vaccines may be combined with other services that you offer such as free or low cost spay/neuter, rabies vaccines and other services, but must not be required.

VACCINE ORDERING SCHEDULE

Petco Love submits an order to our distributor every Monday morning. Please plan ahead and **submit your vaccine request by Thursday morning** for our team to review for possible approval and delivery of vaccines for the following week.

If your application (or reorder) has been approved, you will receive an email notification informing you the vaccines will arrive by end of that week. Our typical cadence is below for reference (Note: most major holidays will result in delays).

Example:

Thursday – submitted applications/reorders are evaluated for approval

Monday – order of approved apps sent for vaccine fulfillment

Wednesday/Thursday – vaccine orders are delivered

ORDER QUANTITIES/SHIPPING MIN & MAX

When requesting an order please keep in mind your storage capabilities and your vaccine distribution timeframe. Your approval email will list the exact quantity you have been approved for.

Orders come in trays of 25 vaccines. The minimum order must be 12 trays (300 vaccines) with a maximum weekly order is 40 trays (1,000 vaccines). If approved, reorders can be placed on a weekly basis if needed.

We are unable to accept returned excess vaccines. Should you have vaccines left over after an event, please schedule another event to continue using the vaccines for the same purpose. Left over vaccines

may not be used for shelter/foster pets.

Additional support!

We recognize that there is a cost of administering vaccines and therefore will provide an initial stipend of \$3 per administered vaccine. This stipend is based on the total number of administered vaccines reported on your quarterly grant reports.

Is this your first time applying for the Vaccinated & Loved campaign or are you interested in re-ordering?

New Application

How do you plan to distribute free vaccines to family pets in your community? Examples of vaccine clinic events are drive-through style clinics, offsite events in the community or at your organization's location, etc. Existing public facing operations that are run directly by your organization such as a Spay and Neuter clinic, Wellness clinic, community outreach, etc. :

Vaccine clinic event(s)

*If vaccines are utilized as part of existing operations, we encourage communication to the public of dedicated days Petco Love has sponsored free vaccines. Additionally, free vaccines may be combined with other services that you offer such as free or low cost spay/neuter, rabies vaccines and other services, but **MUST NOT BE REQUIRED.***

Events may not be scheduled at competing pet retailer stores or Petco store locations.

Will your organization be the administering agency?

Yes

Who will be directly administering these vaccines? (i.e. veterinarian volunteering their time at your event, staff veterinarian, staff vet tech, trained staff members, etc.) :

Registered Veterinary Technicians, Animal Service Officers

If a partner organization will be administering the vaccines, please provide us with the organization's name and brief explanation of your relationship in the description section below.

Describe your plan to administer free vaccines to family pets in your community. This includes vaccine clinic events, partnerships with other organizations, veterinarians/vet techs volunteering their time at your event, location of event/clinic, any limitations, your organization's experience in hosting vaccine clinics, etc. Note: this does not include voucher programs.

El Dorado County Animal Services will host free vaccine/microchip clinics several times a year at both the Diamond Springs and South Lake Tahoe animal shelter locations. The clinics would be drive through style clinics with follow-up booster appointments made and completed at the shelters. Additionally, staff will periodically go into the community to vaccinate and microchip animals owned by unhoused individuals.

El Dorado County does not have a veterinarian on staff; therefore, the vaccines will be given by Registered Veterinarian Technicians and Animal Services Officers.

Please provide your vaccine clinic event date(s) and location(s) if available. Events may not be scheduled at competing pet retailer stores or Petco store locations. Partnership with Vetco is not available through this initiative. :

We do not have dates at this time. The locations of the clinics will be 6435 Capitol Avenue, Diamond Springs, CA and 1120 Shakori Dr, South Lake Tahoe, CA

What is your organization's plan for any leftover vaccines? Please note that vaccines as part of this campaign are for family pets in the community and not shelter or foster pets. They will be donated to the Humane Society or disposed of, accordingly.

Regarding public facing operations, please check off any of the following that your organization directly provides and operates. This does not include voucher programs. Spay/Neuter surgeries, Vaccine clinics, Mobile vehicle/clinic

Will pet parents be required to purchase packages or pay an exam fee to receive a FREE vaccine? : No

Please provide the link to your website listing information regarding your existing operations such as SN clinics, vaccine events, schedules, etc. <https://www.edcgov.us/Government/AnimalServices>

Regarding a pet receiving a free vaccine, would your organization place any limitations on breed, altered status, or location? No

Does your organization have a veterinarian on staff or volunteering for your event(s), clinic(s), and/or onsite at your facility? Yes

Does your organization have any vet techs on staff or volunteering for your event(s), clinic(s), and/or onsite at your facility? Yes

Does your state/county/parish or other regulatory agency require a veterinarian present to administer DAPPv and HCP vaccines? Your organization is responsible for researching, understanding, and following all state and local laws pertaining to public pet vaccine administration. No

Does your organization own and operate a clinic, such as a spay and neuter clinic or wellness clinic? No

Contact Info

Please provide details for an organizational contact person below specific to vaccination order/delivery.

Organization Contact Name: Craig Hall
Organization Contact Title: Manager of Animal Services
Organization Contact Phone: 530-621-6638
Organization Contact Email: craig.hall@edcgov.us

Vaccine Order Information

If approved, vaccines will be shipped directly by our distributor. As a participant in this initiative, you may be contacted by Merck with offers on additional products – purchase of additional products is not required to qualify for this opportunity and is at your sole discretion.

IMPORTANT - When requesting an order please keep in mind your storage capabilities and the anticipated vaccine distribution timeframe. If approved, your approval email will confirm the vaccine amounts that were ordered/shipped.

We are unable to accept returned excess vaccines. Should you have vaccines left over after an event, please schedule another event to continue using the vaccines for the same purpose. Left over vaccines may not be used for shelter/foster pets.

MINIMUM ORDER: Orders come 25 vaccines per tray. The minimum order is a TOTAL of 12 trays, which equals 300 vaccines

MAXIMUM ORDER is 40 trays per week, which equals 1,000 vaccines*.

Please provide us with how many trays you would like to order at this time of each vaccine type. Example: ordering 10 DAPPv trays and 2 HCP trays would equal a TOTAL of 12 trays (300 vaccines)

DAPPv 1 year Trays (25 doses per tray): 20
DAPPv 1 year Total Doses: 500
HCP 1 year Trays (25 doses per tray): 20
HCP 1 year Total Doses: 500
Total Doses Requesting: 1000

Reorders: If you are approved as a vaccine campaign partner and once the initial distribution is administered, additional reorders are available any time as supplies last. Results of administered vaccines will be captured on

your quarterly grant reports. To reorder you will resubmit this form but select "Reorder" at the top.

Delivery Location

The location provided below will be the delivery location for the products requested above. **Vaccines must be shipped to applying organization's mailing address.** By submitting this application, you agree to store vaccines per manufacturer recommendations. No PO Boxes permitted, and an organization representative must be available to sign for the delivery at the address provided. **If you need vaccines delivered to multiple locations, please submit another request with that location listed and vaccine quantities. Any questions can be emailed to partners@petcolove.org.**

Address: 6435 Capitol Avenue
City: Diamond Springs
State Code: CA
Zip Code: 95619

Please inform us of any limitations on receiving cold goods (days/hours of closure, when no one will be available to receive refrigerated items, etc.) or delivery instructions.

We cannot receive on Sunday, after 5 pm Monday through Friday, and after 4pm on Saturday.

Would you like your organization's information posted on our Vaccination Campaign website <https://petcolove.org/care/vaccine-information/> for the public to locate free vaccines in their community? Information includes: organization name, city, state, zip and website.

Yes

Certification

Organizations agree to the following if they are chosen to participate in this program:

- Our organization has the capacity and will directly administer the vaccines requested in this application
- Vaccines will be provided to family pets in the community and not shelter/foster pets
- Vaccines will be provided to the public for **FREE***
- Our organization will utilize the vaccine campaign toolkit, including the following but not limited to:
 - Provide pet parent survey form or QR code to community members receiving vaccines
 - Provide Petco Love Lost flyers or QR code to community members receiving vaccines
 - Recognize Petco Love in all media outlets regarding vaccine clinic/events, including but not limited to social media posts, website, press release, flyers, etc.
 - Use of #VaccinatedAndLoved hashtag in social posts
- Our organization will not place any limitations on the distribution of these lifesaving vaccines to family pets, such as breed, altered status, location of residence, etc.
- By accepting the donated vaccines, our organization agrees that it will follow all state and local laws pertaining to vaccine administration and follow all vendor storage and handling recommendations for the provided vaccines

*This program is not intended to restrict organizations from requesting a donation.

NOTE - A participant survey is available via QR code which we would appreciate you sharing with pet parents receiving vaccinations; we appreciate your support to help further vaccine research and inform future initiatives. Please reference your vaccine toolkit for more information.

Select "yes" to agree:

By submitting this application you consent to receive emails from Petco Love at any and all email addresses provided in association with this application. You may opt-out at any time by using the unsubscribe option on each email.

Once you select "Submit Application" you will NOT be able to modify your submission. If you want to review and submit your application later, select "Save and Close" and you will be able to return to the saved application to review and make any final changes before submitting. **(PLEASE do not forgot to submit your application.)** Also, you will be able to view or print the application from your account later if desired.

Documents & Attachments

If you are **NOT** currently an in-store adoption partner or past grant recipient, the following organizational documents are required and can be uploaded in this section.

IRS Form W9 - the IRS Form W9 can be accessed here. Ensure that you have completed and signed the form before uploading page 1 (page 1 is the only page necessary to upload). *Unsigned forms or forms signed more than a year ago may cause you to be ineligible for partnership benefits & grant awards.*

To upload:

- Click the plus sign
- Click "add files"
- Select the correct files from your computer
- Click "start upload"

NOTE -Organizations that conduct adoptions or are primarily transport organizations are also required to complete a current [Annual Data Report](#). The annual report only needs to be submitted once each year to be eligible for all potential grant awards! This form also needs to be completed annually to showcase pets for adoption in Petco stores. Information about completing the Annual Data Report can be found on the Organization's tab on the main dashboard of this site. You will find the Organization section on the left-hand menu.

DOCUMENTS

IMPORTANT: After you save your form for the last time it is not submitted until you click the "**Submit**" button at the bottom of this page. You may verify submission by checking your request status on the menu

and you will receive a verification email.