

AGREEMENT CONTRACT ROUTING SHEET

Date Prepared: 07/25/2024

Need Date: 08/08/2024

PROCESSING DEPARTMENT:

Department: CAO - P&C
Dept. Contact: Ross Garner
Phone: 530-621-6539
Department Head Signature: Tyler Prince
Digitally signed by Tyler Prince
Date: 2024.07.24 15:04:26
-07'00'
Tyler Prince
Sr. Administrative Analyst

CONTRACTOR:

Name: Lake Valley Properties
Address: 1151 Emerald Bay Road
South Lake Tahoe
Phone: 530-544-7010
Org Code: 3600010
Project #
(if applicable): _____
Funding Source: Road Fund

CONTRACTING DEPARTMENT: DOT

Service Requested: Review and Approve

Description: Lease for 1160 Nottaway Drive which is for County snow removal employees

Contract Term: 5 months Contract Value: \$ 16,000.00

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: Disapproved: Date: 07/30/2024 By: Daniel Vandekoolwyk
Approved: Disapproved: Date: _____ By: _____
Digitally signed by Daniel Vandekoolwyk
Date: 2024.07.30 10:01:48 -07'00'

HR APPROVAL: WILL BE REVIEWED THROUGH WORKFLOW

RISK MANAGEMENT: WILL BE REVIEWED THROUGH WORKFLOW

PLEASE EMAIL SIGNED DOCUMENT TO: ross.garner@edcgov.us

Thank you!