

**El Dorado County Veterans Monument
Criteria for Memorials and Civilian Recognition**

January 14, 2025

The El Dorado County Veterans Monument is intended to honor and remember the service and sacrifices of veterans of the armed forces of the United States of America.

There will be two separate areas of recognition:

1. Recognition of veterans through memorials located on the Veterans Monument grounds (hereinafter referred as "grounds").
2. Civilian Contributors
 - a. No person who is not a veteran of the U.S. Armed Forces (refer to definition) may be memorialized within the grounds. The west entrance of the Veterans Monument, adjacent to the parking lot and technically "outside" the grounds, is dedicated to recognition of civilian contributors to the monument.

Eligibility for Recognition

To be eligible to be memorialized on the Veterans Monument grounds, a veteran must:

1. Have served in the U.S. Armed Forces, including American forces constituted prior to the American Revolution (receiving either a General or Honorable discharge).
 - a. For a former service member to establish veteran status, generally the individual must have served in active military service and be discharged under Honorable or General conditions. Reservists and National Guard members may or may not always qualify for veteran status. The County Veterans Service Officer will confirm or deny eligibility based on the current United States Code (U.S.C. Title 38, §101 (2), (10), (21), (24), (26), and (27) defining veterans in their various categories and U.S.C. Title 10 and Title 32 for Reservists and National Guard members).
 - b. Veterans that are dishonorably discharged from active military service shall not be eligible for inclusion in the Veterans Monument.

and

2. Be a current or former resident of El Dorado County; or be a relation of, or have an established friendship with, a current or former resident of El Dorado County and

declare said relationship on the application for a memorial.

Types of Memorials

Several types of Memorials are utilized at the Veterans Monument:

Memorial Bricks – (Available for purchase by the public) To honor an individual veteran. Each engraved brick (8x4 inches) contains up to three lines and a maximum of 14 characters per line, including spaces. Bricks are placed along the Walk of Honor.

Memorial Stones – (Available for purchase by the public) To honor an individual veteran or military unit (as defined in U.S.C. Title 38, §101 and U.S.C. Title 10 and Title 32 for Reservists and National Guard members). Each engraved granite stone contains up to five lines and a maximum of 14 characters per line, including spaces.

Memorial Benches- (Not available for purchase by the public) To honor a veteran who is the recipient of a Medal of Valor, or to recognize a war period or a military unit (as defined in U.S.C. Title 38, §101 and U.S.C. Title 10 and Title 32 for Reservists and National Guard members) with an El Dorado County connection (e.g. USS Tahoe, local National Guard Unit, etc.). Each bench is approximately 6 feet by 16 inches. Benches are custom made and inscription length can vary from 4-12 lines.

Memorial Plaques- (Not available for purchase by the public) Plaques are installed on the Veterans Monument Honor Wall or elsewhere on the Veterans Monument grounds to recognize veterans who meet the following requirements in addition to the eligibility criteria identified above. Recipients of a Medal of Honor, i.e., Distinguished Service Cross, Navy Cross, Air Force Cross, Coast Guard Cross, Silver Star or any person or unit who, while serving with the military, distinguishes himself/herself in action by extraordinary heroism:

1. The action must take place under one of three circumstances: (1) while engaged in action against an enemy of the United States; (2) while engaged in military operations involving conflict with an opposing foreign force; or (3) while serving with friendly foreign forces engaged in an armed conflict in which the United States is not a belligerent party; and
2. The act to be commended must have been performed in the presence of great danger or at great personal risk and must be performed in such a manner as to render the individual highly conspicuous among others of equal grade, rate, experience, or position of responsibility.

Memorial Statuary - (Not available for purchase by the public). As recommended by the VSO and approved by the County Board of Supervisors.

Once placed, a memorial shall not be modified, relocated or removed, unless it is determined by the VSO that claims on the memorial are false.

Application Requirements

Those seeking memorials on the grounds must complete and submit an application to the El Dorado County Veterans Services Officer that provides the following information:

1. Documentation that demonstrates service dates and type of discharge, including a copy of their service discharge form, such as DD-214, DD-215, or for WWII veterans, a WD form, or full name, military service number, and branch and dates of service.
2. Documentation that demonstrates current or previous residency for the applicant. Applications honoring family members or friends of a current or former resident will also require a declaration as to said relationship.
3. Proposed inscription for the memorial. Inscriptions must relate to honoring the named veteran or the service provided by the veteran or his/her unit, including, for example the veteran's name, rank, branch of service, years of service, war periods and military awards/accomplishments.

Application forms are available from the Veteran Services Office, and/or other such places as may be designated by the El Dorado County Veterans Service Officer.

Application Approval Process

Upon receipt of an application, the El Dorado County Veterans Service Officer (VSO) shall review for completeness. If the application is complete, the VSO will review to ensure the application meets eligibility and application requirements as outlined in this criteria.

Once the determination to approve or deny the application has been made by the VSO, the VSO will communicate the VSO's decision in writing to the applicant and all federally recognized and/or congressionally chartered veteran organizations in El Dorado County (hereinafter referred to as "Veteran Organizations") that have requested to be notified of applications for memorials.

An applicant or Veterans Organization may object to the VSO's determination of the application for a requested memorial by submitting a written objection to the VSO ("Objection"), which must be received by the VSO no later than 15 business days from the date of the VSO's notification. The Objection must contain rationale for the Objection.

Upon receipt of a timely Objection, the VSO will (1) notify the applicant or the Veteran Organizations, as applicable, of the Objection and (2) issue a decision approving or denying the Objection as to the application ("Decision"). Notice of the Decision shall be made to the applicant and the Veteran Organizations.

The VSO's Decision may be appealed no later than 15 business days after the date of the Decision to the Board of Supervisors ("Appeal") by submitting a request to the VSO, who will place the appeal on the Board's agenda.

Contested memorials shall not be installed until a final decision is made by the VSO or Board of Supervisors, as applicable, which shall include expiration of time for any Objection or Appeal.

Modification and Maintenance of the Monument

The County shall be responsible for the maintenance and upkeep of the Veterans Monument plaza, including installation of any Memorials.

The County, through the Facilities Division, will notify the Veteran Organizations, including the El Dorado County Veterans Alliance, and the VSO in writing of any ~~intended~~ or proposed changes in the design, configuration, or landscaping of the monument. The Veteran Organizations will have the opportunity to discuss any such changes with representatives of the Facilities Division. Private citizens, civic organizations, and military/veterans' organizations are encouraged to communicate with the County, Veteran Organizations, and the VSO regarding proposed improvements and additions to the monument that are consistent with this policy.

Any modifications must be consistent with the original purpose of the monument, which is to honor veterans.

The El Dorado County Veterans Alliance is authorized to fulfill the details of its contract with the County, as guided by this document, including overseeing the general management of the Veterans Monument grounds, ceremonies and purchasing materials and memorials. The Facilities Division is responsible for the installation of the materials within the monument.