

CONTRACT ROUTING SHEET

Date Prepared: 12/18/2024

Need Date: 1/6/2025

PROCESSING DEPARTMENT:

Department: DOT

Dept. Contact: Jen Rimoldi

Phone: X7592

Department Head Signature: 

Jen Rimoldi

CONTRACTOR:

Name: TBD

Address: _____

Phone: _____

Org Code: 36101000 – 36105011

CONTRACTING DEPARTMENT: DOT – Fairlane Engineering

Service Requested: Review and Approve Contract Documents for Diamond Springs Parkway 1B Project - Contract No. 6558

Contract Term: 330 Working Days Contract Value: TBD

COUNTY COUNSEL: (must approve all contracts and MOU's)

Approved: X Disapproved: _____ Date: 1/3/2025 By: TED WOOD FOR DSU

Approved: _____ Disapproved: _____ Date: _____ By: _____

APPROVED AS TO FORM - TOW - FOR DSU

COUNSEL – PLEASE FORWARD TO RISK MANAGEMENT – THANKS!

HR APPROVAL: - N/A – PUBLIC WORKS CONTRACT

Compliance with Human Resources requirements? Yes: _____ No: _____

Compliance verified by: _____

RISK MANAGEMENT APPROVAL: (all contracts & MOU's except boilerplate grant funding contracts)

Approved: ✓ Disapproved: _____ Date: 1/7/2025 By: Jacob B

Approved: _____ Disapproved: _____ Date: _____ By: _____

Please Forward to Risk Management for Review and Approval of Insurance Requirements in Special Provisions Section 7-1.06 "Insurance"

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments: _____

Approved: _____ Disapproved: _____ Date: _____ By: _____

Approved: _____ Disapproved: _____ Date: _____ By: _____