



RESOLUTION NO.

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO

WHEREAS, the Chief Administrative Officer has determined the addition of a CAO Administrative Technician is warranted within the CAO's office; and

WHEREAS, the Chief Administrative Officer has determined that the work to be performed does not closely correspond with current County classifications; and

WHEREAS, the Chief Administrative Officer recommend creation of CAO Administrative Technician; and

WHEREAS, the Chief Administrative Officer has determined the position of CAO Administrative Technician will be a Confidential position; and

WHEREAS, it is necessary for the Board of Supervisors to approve the job specification for new classifications and to adopt the salary range and designate the bargaining unit for these classifications; and

WHEREAS, in accordance with Section 203 of the El Dorado County Compensation Administration Resolution #228-84 applicable to un-represented employees, and Section 601 of the Salary and Benefits Resolution #323-2001, as amended, applicable to unrepresented employees, the Board of Supervisors shall by Resolution establish the salary for all authorized positions within the County; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of El Dorado approves and adopts the salary range for CAO Administrative Technician as listed below:

Class Number	Class Title	Step 1	Step 2	Step 3	Step 4	Step 5	Bargaining Unit
1315	CAO Administrative Technician	\$22.21 \$3,849	\$23.32 \$4,404	\$24.49 \$4,245	\$25.71 \$4,457	\$27.00 \$4,680	CO

PASSED AND ADOPTED by the Board of Supervisors of the County of El Dorado at a regular meeting of said Board, held the ____ day of _____, 20__, by the following vote of said Board:

Attest:	Ayes:
Suzanne Allen de Sanchez	Noes:
Clerk of the Board of Supervisors	Absent:

By: _____	_____
Deputy Clerk	Chair, Board of Supervisors

I CERTIFY THAT:
THE FOREGOING INSTRUMENT IS A CORRECT COPY OF THE ORIGINAL ON FILE IN THIS OFFICE.

Attest: Suzanne Allen de Sanchez, Clerk of the Board of Supervisors of the County of El Dorado, State of California.

By: _____	Date: _____
Deputy Clerk	