

5240

**COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST**

<input checked="" type="checkbox"/> SURPLUS <input type="checkbox"/> INTERDEPARTMENT POSTED TO EDCNET _____	
TRANSFER FROM (INDEX CODE) CSA-7 408210	TRANSFER TO (INDEX CODE) <div style="writing-mode: vertical-rl; transform: rotate(180deg);"> PURCHASING RECEIVED 11 JUN 20 PM 16 </div>
DEPARTMENT: Health Services Ems Agency	DEPARTMENT:
APPROVED (DEPT HEAD) DATE [Signature] 6/5-11	APPROVED (DEPT HEAD) DATE <div style="writing-mode: vertical-rl; transform: rotate(180deg);"> PURCHASING RECEIVED 11 JUN 20 PM 16 </div>

SPECIFIC LOCATION (ADDRESS): JPA Office 480 Lotus Road - Diamond Spring

Where in Facility? _____

FIRST CONTACT PERSON: Manty Hackett **PHONE:** 642-0632

SECOND CONTACT PERSON: Rich Todd **PHONE:** 64-6505

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
	2003 Ford Ambulance		
	CA Lic # 1156041		
	Vin # 1FDXF47PX3EC54079		
	JPA # 16186041		

PURCHASING USE ONLY	DATE
PICKUP BY CENTRAL SERVICES	
BOARD APPROVAL	
PICKUP BY AUCTIONEER	
COPY TO AUDITOR	

REMARKS: JPA would like to sell this to Fire Trucks Plus	
AUDITOR RECORDS UPDATED BY: _____ DATE: _____	
ALL PARTS OF FORM GO TO PROCUREMENT AND CONTRACTS AT START OF PROCESS. UPON COMPLETION COPIES WILL BE DISTRIBUTED.	
WHITE (AUDITOR)	YELLOW (TO DEPT)
PINK (FROM DEPT)	GOLD (PURCHASING)

6/9/11

5169

**COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST**

☒ **SURPLUS**☐ **INTERDEPARTMENT****POSTED TO EDCNET** _____

TRANSFER FROM (INDEX CODE)

TRANSFER TO (INDEX CODE)

DEPARTMENT:

Health Services -

DEPARTMENT:

APPROVED (DEPT HEAD)

DATE

APPROVED (DEPT HEAD)

DATE

SPECIFIC LOCATION (ADDRESS):

935 Spring St RM 14

Where in Facility?

RM 14

FIRST CONTACT PERSON:

Tim Sampson

PHONE:

6137

SECOND CONTACT PERSON:

PHONE:

PURCHASING RECEIVED
11 AUG - 2 PM 12:25

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
40111 32171	Dell PowerEdge 1950 Rack mount Flat panel Display & keyboard	1F5XPCI US-013KEV-10781- 2A7-0081	POOR Hardware Failure
40111 35362	Dell Optiplex GX620	JR8V3C1	POOR
403310 33160	INFOCUS Projector	ALFR40700009	POOR Networking

PURCHASING USE ONLY**DATE**PICKUP BY
CENTRAL SERVICES

BOARD APPROVAL

PICKUP BY
AUCTIONEER

COPY TO AUDITOR

REMARKS: _____

AUDITOR RECORDS UPDATED BY: _____

DATE: _____

**ALL PARTS OF FORM GO TO PROCUREMENT AND CONTRACTS
AT START OF PROCESS. UPON COMPLETION COPIES WILL BE
DISTRIBUTED.**

WHITE (AUDITOR)

YELLOW (TO DEPT)

PINK (FROM DEPT)

GOLD (PURCHASING)

5205

**COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST**

☒ **SURPLUS**
☐ **INTERDEPARTMENT**
POSTED TO EDCNET _____

TRANSFER FROM (INDEX CODE)
TRANSFER TO (INDEX CODE)
DEPARTMENT:
DHS
DEPARTMENT:
APPROVED (DEPT HEAD)
DATE
Samir Wilson 7-28-2011
APPROVED (DEPT HEAD)

PURCHASING RECEIVED
 11 AUG - 2 PM 12:26

SPECIFIC LOCATION (ADDRESS): *3057 BROAD RD A*
Where in Facility? *Patio or Storage shed*
FIRST CONTACT PERSON: *Jill Rubin*
PHONE: *7303*
SECOND CONTACT PERSON: *Becky Stiles*
PHONE: *4888*

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
<i>—</i>	<i>HPlaxer 4250N</i>	<i>65555</i>	<i>Needs fuser</i>

PURCHASING USE ONLY		DATE
PICKUP BY CENTRAL SERVICES		
BOARD APPROVAL		
PICKUP BY AUCTIONEER		
COPY TO AUDITOR		

REMARKS: _____

AUDITOR RECORDS UPDATED BY: _____

DATE: _____

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WHITE (AUDITOR)

YELLOW (TO DEPT)

PINK (FROM DEPT)

GOLD (PURCHASING)

5206

**COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST**

☐ SURPLUS☒ INTERDEPARTMENT

POSTED TO EDCNET _____

TRANSFER FROM (INDEX CODE)

530500

TRANSFER TO (INDEX CODE)

DEPARTMENT:

Human Services

DEPARTMENT:

ET

APPROVED (DEPT HEAD)

DATE

Daniel N. Rubin 7-28-2011

APPROVED (DEPT HEAD)

DATE

11 AUG -2 PM 12:26
PURCHASING RECEIVED

SPECIFIC LOCATION (ADDRESS): 3057 Briw Rd A

Where in Facility? _____

FIRST CONTACT PERSON:

Greg Stang

PHONE: _____

SECOND CONTACT PERSON:

Jill Rubin

PHONE: 730.3

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
34485	Dell 520	7D7JH91	good
34580	↓	16K2Q91	↓
34581		26K2Q91	
34582		46K2Q91	
34583		40K2Q91	
34584		60K2Q91	
35025		5G YWLB	
101075 101096	Dell 745	BNNK4D1 FN295D1	
101097	↓	JN295D1	↓

PURCHASING USE ONLY		DATE
PICKUP BY CENTRAL SERVICES		
BOARD APPROVAL		
PICKUP BY AUCTIONEER		
COPY TO AUDITOR		

REMARKS: _____

AUDITOR RECORDS UPDATED BY: _____

DATE: _____

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WHITE (AUDITOR)

YELLOW (TO DEPT)

PINK (FROM DEPT)

GOLD (PURCHASING)

Sent to J. Mitrisin on 7/29/11

No 2257

COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST



SURPLUS



INTERDEPARTMENT

POSTED TO EDCNET

TRANSFER FROM (INDEX CODE)

307220

TRANSFER TO (INDEX CODE)

SLT Police Dept.

DEPARTMENT:

Transportation (Fleet)

DEPARTMENT:

APPROVED (DEPT HEAD)

DATE

7/29/11

APPROVED (DEPT HEAD)

DATE

PURCHASING RECEIVED
1 AUG - 1 AM 8:22

SPECIFIC LOCATION (ADDRESS):

Where in Facility?

FIRST CONTACT PERSON:

Regina Brown

PHONE:

X 4943

SECOND CONTACT PERSON:

Julianne Melchor

PHONE:

X 5910

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
502222	06' Ford Exped.	1FMP41654-60LA13624	Good

PURCHASING USE ONLY		DATE
PICKUP BY CENTRAL SERVICES		
BOARD APPROVAL		
PICKUP BY AUCTIONEER		
COPY TO AUDITOR		

REMARKS:

AUDITOR RECORDS UPDATED BY:

DATE:

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WHITE (AUDITOR)

YELLOW (TO DEPT)

PINK (FROM DEPT)

GOLD (PURCHASING)

Sent to G. Mitrisin 7/20/11

5249

COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST

☒ SURPLUS

☐ INTERDEPARTMENT

POSTED TO EDCNET

11 JUL 21 PM 4:06
PURCHASING RECEIVED

TRANSFER FROM (INDEX CODE)

306500

TRANSFER TO (INDEX CODE)

DEPARTMENT:

Transportation JB

DEPARTMENT:

APPROVED (DEPT HEAD)

DATE

JWW

7/20/11

APPROVED (DEPT HEAD)

DATE

SPECIFIC LOCATION (ADDRESS): 3000 Fairlane Ct., Placerville

Where in Facility? House 1

FIRST CONTACT PERSON: Julianne Melchor PHONE: X 5910

SECOND CONTACT PERSON: PHONE:

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
None	tape dispensers	None	Poor
	staplers - manual & electric		
	slide viewer		
	Cell phones and accessories		
	Fan		
	Heater		
	Vacuum		
	keyboard trays		

PURCHASING USE ONLY		DATE
PICKUP BY CENTRAL SERVICES		
BOARD APPROVAL		
PICKUP BY AUCTIONEER		
COPY TO AUDITOR		

REMARKS:	Proceeds from sale to be deposited back to Index Code 306500, User Code 25000A.
AUDITOR RECORDS UPDATED BY:	
DATE:	
ALL PARTS OF FORM GO TO PROCUREMENT AND CONTRACTS AT START OF PROCESS. UPON COMPLETION COPIES WILL BE DISTRIBUTED.	
WHITE (AUDITOR)	YELLOW (TO DEPT)
PINK (FROM DEPT)	GOLD (PURCHASING)

5145

Sent to J. Mitroin 7/21/11

**COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST**



SURPLUS



INTERDEPARTMENT

POSTED TO EDCNET

PURCHASING RECEIVED
11 JUL 21 PM 4:06

TRANSFER FROM (INDEX CODE)

301231

TRANSFER TO (INDEX CODE)

DEPARTMENT:

Transportation

DEPARTMENT:

APPROVED (DEPT HEAD)

DATE

7/21/11

APPROVED (DEPT HEAD)

DATE

SPECIFIC LOCATION (ADDRESS): 3000 Fairlane Ct., Placerville

Where in Facility? In the field behind the houses

FIRST CONTACT PERSON: Julianne Melchor PHONE: X5910

SECOND CONTACT PERSON: Thomas De Lange PHONE: X6051

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
200580 / 25090 ^{old #}	Troy Built 18 hp riding mower	100412	Poor
800059	1978 Chev pick-up	V127199E714683	Poor
802001	1974 Chev C&C utility ⁹⁹⁻¹⁸⁹	CCY334Z137216	Poor

PURCHASING USE ONLY		DATE
PICKUP BY CENTRAL SERVICES		
BOARD APPROVAL		
PICKUP BY AUCTIONEER		
COPY TO AUDITOR		

REMARKS:	
AUDITOR RECORDS UPDATED BY:	
DATE:	
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<div>WHITE (AUDITOR)</div> <div>PINK (FROM DEPT)</div>	<div>YELLOW (TO DEPT)</div> <div>GOLD (PURCHASING)</div>

5146

Sent to Jim Mitrison 7/21/11

**COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST**

☒ SURPLUS☐ INTERDEPARTMENT

POSTED TO EDCNET _____

TRANSFER FROM (INDEX CODE)

301231

TRANSFER TO (INDEX CODE)

DEPARTMENT:

Transportation

DEPARTMENT:

APPROVED (DEPT HEAD)

DATE

7/21/11

APPROVED (DEPT HEAD)

DATE

11 JUL 21 PM 4:06

PURCHASING RECEIVED

SPECIFIC LOCATION (ADDRESS): 3000 Fairlane Ct., Placerville

Where in Facility? In the field behind the houses

FIRST CONTACT PERSON: Julianne Melchor PHONE: X 5910

SECOND CONTACT PERSON: Tommy De Lange PHONE: X 6051

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
None	John Deere JX85 push mower	—	Poor
None	Flatbed Trailer	LIC 622246	Poor
None	Trail-O-Matic grass catcher	0070925	Poor
None	Mitchel sprayer	—	Poor
None	John Deere 6' bucket	—	Poor
None	Shindaiwa weed eater T280	—	Poor
None	XRAY G40H pressure washer	90041211	Poor

PURCHASING USE ONLY		DATE
PICKUP BY CENTRAL SERVICES		
BOARD APPROVAL		
PICKUP BY AUCTIONEER		
COPY TO AUDITOR		

REMARKS: _____	
AUDITOR RECORDS UPDATED BY: _____	
DATE: _____	
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WHITE (AUDITOR)	YELLOW (TO DEPT)
PINK (FROM DEPT)	GOLD (PURCHASING)

Sent to G. Mitrisin 7/21/11

5248

COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST

☒ SURPLUS

☐ INTERDEPARTMENT

POSTED TO EDCNET _____

TRANSFER FROM (INDEX CODE)

306500

TRANSFER TO (INDEX CODE)

DEPARTMENT:

Transportation JB

DEPARTMENT:

APPROVED (DEPT HEAD)

DATE

7/20/11

APPROVED (DEPT HEAD)

DATE

11 JUL 21 PM 4:06

PURCHASING RECEIVED

SPECIFIC LOCATION (ADDRESS): 3000 Fairlane Ct., Placerville

Where in Facility? House 1

FIRST CONTACT PERSON: Julianne Melchor

PHONE: X 5910

SECOND CONTACT PERSON: Linda

PHONE: _____

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
None	Diskette file boxes	None	Good
	3-part carbonless forms		Good
	Palin Pilot		Fair
	HP Laserjet 92A print cart.		Good - unused
	HP Designjet Color print carts		Good - unused
	Motorola bag phone		Good
↓	IBM Selectric		Good?
	Rolodex printer cards		Good
↓	Transparency film (laser)		Good

PURCHASING USE ONLY		DATE
PICKUP BY CENTRAL SERVICES		
BOARD APPROVAL		
PICKUP BY AUCTIONEER		
COPY TO AUDITOR		

REMARKS: _____

Proceeds from sale to be deposited back to Index Code 306500, User Code 25000A.

AUDITOR RECORDS UPDATED BY: _____

DATE: _____

ALL PARTS OF FORM GO TO PROCUREMENT AND CONTRACTS AT START OF PROCESS. UPON COMPLETION COPIES WILL BE DISTRIBUTED.

WHITE (AUDITOR)

YELLOW (TO DEPT)

PINK (FROM DEPT)

GOLD (PURCHASING)

Sent to J. Mitrishin 7/21/11

5246

COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST

☒ SURPLUS

☐ INTERDEPARTMENT

POSTED TO EDCNET _____

TRANSFER FROM (INDEX CODE)

306500

TRANSFER TO (INDEX CODE)

DEPARTMENT:

Transportation JB

DEPARTMENT:

APPROVED (DEPT HEAD)

DATE

APPROVED (DEPT HEAD)

11 JUL 21 PM 12:06
PURCHASING RECEIVED

SPECIFIC LOCATION (ADDRESS): ~~House~~ 3000 Fairlane Ct., Placerville

Where in Facility? House 1

FIRST CONTACT PERSON: Julianne Melchor PHONE: X 5910

SECOND CONTACT PERSON: Linda Bloodsaw PHONE: X 5930

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
None	Bookends	None	Good
	Card file boxes		Good
	Memo/note holders		Good
	IBM wheel/writer ribbons		Good
	Monitor stands		Good
	Sony Digital Mavica camera		Good
	Konica C35 EFP camera		Good
	Tape recorder		Good
✓	Dictaphone foot pedal		Good

PURCHASING USE ONLY		DATE
PICKUP BY CENTRAL SERVICES		
BOARD APPROVAL		
PICKUP BY AUCTIONEER		
COPY TO AUDITOR		

REMARKS: _____

Proceeds from sale to be
deposited back to Inedx Code
306500, User Code 25000A.

AUDITOR RECORDS UPDATED BY: _____

DATE: _____

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AT START OF PROCESS. UPON COMPLETION COPIES WILL BE
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WHITE (AUDITOR)

YELLOW (TO DEPT)

PINK (FROM DEPT)

GOLD (PURCHASING)

Sent to G. Mitrusin 7/21/11

5250

COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST



SURPLUS



INTERDEPARTMENT

POSTED TO EDCNET

PURCHASING RECEIVED
11 JUL 21 PM 4:05

TRANSFER FROM (INDEX CODE)

306500

TRANSFER TO (INDEX CODE)

DEPARTMENT:

Transportation DB

DEPARTMENT:

APPROVED (DEPT HEAD)

DATE

7/20/11

APPROVED (DEPT HEAD)

DATE

SPECIFIC LOCATION (ADDRESS): 3000 Fairlane Ct., Placerville

Where in Facility? House 1

FIRST CONTACT PERSON: Julianne Melchor

PHONE: X 5410

SECOND CONTACT PERSON:

PHONE:

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
200087	Sigma OTU III data cell	(27731 old tag)	?
100059	Calculator		Good? No cord
100068	X-Plan 360i	(25045 old tag)	Good
200285	Compaq Pocket PC		?
200003	IBM Wheel Writer (typewriters)		Good

PURCHASING USE ONLY

DATE

PICKUP BY
CENTRAL SERVICES

BOARD APPROVAL

PICKUP BY
AUCTIONEER

COPY TO AUDITOR

REMARKS:

Proceeds from sale to be
deposited back to Index Code
306500, User Code 25000A.

AUDITOR RECORDS UPDATED BY:

DATE:

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WHITE (AUDITOR)

YELLOW (TO DEPT)

PINK (FROM DEPT)

GOLD (PURCHASING)

Delivered to J. Mitrison

No 2690

COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST

☒ SURPLUS

☐ INTERDEPARTMENT

POSTED TO EDCNET

11 AUG 10 AM 9:10
PURCHASING RECEIVED

TRANSFER FROM (INDEX CODE)

301400

TRANSFER TO (INDEX CODE)

DEPARTMENT:

Transportation

DEPARTMENT:

APPROVED (DEPT HEAD)

DATE

JW

8/9/11

APPROVED (DEPT HEAD)

DATE

SPECIFIC LOCATION (ADDRESS): Library, 345 Fair Lane, Placerville

Where in Facility?

Basement

FIRST CONTACT PERSON:

Julianne Melchor

PHONE:

X 5910

SECOND CONTACT PERSON:

PHONE:

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
None	1 large Formica panel/divider	—	Good
	1 HP multi-size paper tray (C3923A)	—	New-in box
	2 4-drawer filing cabinets (14r)	—	Fair
	3 small bulletin boards	—	Good
	1 desk blotter	—	Fair
	1 stationary organizer	—	Good
	1 speaker	—	?
	1 TV cart	—	Good
✓	1 empty suitcase-style case	—	Good

PURCHASING USE ONLY		DATE
PICKUP BY CENTRAL SERVICES		
BOARD APPROVAL		
PICKUP BY AUCTIONEER		
COPY TO AUDITOR		

REMARKS:

AUDITOR RECORDS UPDATED BY:

DATE:

ALL PARTS OF FORM GO TO PROCUREMENT AND CONTRACTS
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DISTRIBUTED.

WHITE (AUDITOR)

YELLOW (TO DEPT)

PINK (FROM DEPT)

GOLD (PURCHASING)

Delivered to J. Mitrison 8/10/11

No 2265

COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST

☒ SURPLUS

☐ INTERDEPARTMENT

POSTED TO EDCNET

PURCHASING RECEIVED
11 AUG 10 AM 9:10

TRANSFER FROM (INDEX CODE)

301400

TRANSFER TO (INDEX CODE)

DEPARTMENT:

Transportation

DEPARTMENT:

APPROVED (DEPT HEAD)

DATE

J. Mitrison

8/9/11

APPROVED (DEPT HEAD)

DATE

SPECIFIC LOCATION (ADDRESS): Library, 345 Fair Lane, Placerville

Where in Facility? Basement

FIRST CONTACT PERSON: Julianne Melchor

PHONE: X5910

SECOND CONTACT PERSON:

PHONE:

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
None	3 tables 5' x 2' (legs fold)	—	Good
	1 table 6' x 18" (legs fold)	—	Good
	Assorted magazine holders	—	Good
	1 wooden bookcase (7' x 3')	—	Good
	1 5' wooden bookcase	—	Good
	1 small yellow wood cabinet	—	Fair
	Assorted In/Out trays	—	Good
	Various organizers	—	Good
✓	1 conf table (large) w/steel legs		Good

PURCHASING USE ONLY		DATE
PICKUP BY CENTRAL SERVICES		
BOARD APPROVAL		
PICKUP BY AUCTIONEER		
COPY TO AUDITOR		

REMARKS:

AUDITOR RECORDS UPDATED BY:

DATE:

ALL PARTS OF FORM GO TO PROCUREMENT AND CONTRACTS
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DISTRIBUTED.

WHITE (AUDITOR)

YELLOW (TO DEPT)

PINK (FROM DEPT)

GOLD (PURCHASING)

Delivered to J. Mitrisin 8/10/11

No 2264

COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST

☒ SURPLUS

☐ INTERDEPARTMENT

POSTED TO EDCNET

PURCHASING RECEIVED
11 AUG 10 AM 9:10

TRANSFER FROM (INDEX CODE)

301400

TRANSFER TO (INDEX CODE)

DEPARTMENT:

Transportation

DEPARTMENT:

APPROVED (DEPT HEAD)

DATE

JNW

8/9/11

APPROVED (DEPT HEAD)

DATE

SPECIFIC LOCATION (ADDRESS): Library, 345 Fair Lane, Placerville

Where in Facility? Basement

FIRST CONTACT PERSON: Julianne Melchor

PHONE: 45916

SECOND CONTACT PERSON:

PHONE:

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
None	1 Epson printer on stand	—	?
None	1 Toshiba TV on cart	—	?
	1 High-res quad splitter	—	?
	1 tripod	—	?
	1 TV monitor	—	?
	Cords	—	?
	Calculators	—	?
	3 keyboard trays	—	?
✓	1 5' wooden bookcase	—	Fair

PURCHASING USE ONLY		DATE
PICKUP BY CENTRAL SERVICES		
BOARD APPROVAL		
PICKUP BY AUCTIONEER		
COPY TO AUDITOR		

REMARKS:

AUDITOR RECORDS UPDATED BY:

DATE:

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WHITE (AUDITOR)

YELLOW (TO DEPT)

PINK (FROM DEPT)

GOLD (PURCHASING)

Delivered to J. Mitrisin 8/10/11

COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST

☒ SURPLUS

☐ INTERDEPARTMENT

POSTED TO EDCNET

11 AUG 10 AM 9:10
PURCHASING RECEIVED

TRANSFER FROM (INDEX CODE)

301400

TRANSFER TO (INDEX CODE)

DEPARTMENT:

Transportation

DEPARTMENT:

APPROVED (DEPT HEAD)

DATE

8/5/11

APPROVED (DEPT HEAD)

DATE

SPECIFIC LOCATION (ADDRESS): Library, 345 Fair Lane, Placerville

Where in Facility? Basement

FIRST CONTACT PERSON: Julianne Melchor

PHONE: X 5910

SECOND CONTACT PERSON:

PHONE:

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
None	Assorted guest chairs	None	Fair
	Assorted task chairs	None	Fair
	2 mics	None	?
	1 telephone	None	Good
	1 set Labtec speakers	None	?
	1 Adler-Royal elec typewriter	—	?
	300 blank cassette tapes (542 std dictating)		Good
	20 3-ring binders	—	Fair-Good
	1 Dell laptop case	—	Good

PURCHASING USE ONLY		DATE
PICKUP BY CENTRAL SERVICES		
BOARD APPROVAL		
PICKUP BY AUCTIONEER		
COPY TO AUDITOR		

REMARKS:

AUDITOR RECORDS UPDATED BY:

DATE:

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WHITE (AUDITOR)

YELLOW (TO DEPT)

PINK (FROM DEPT)

GOLD (PURCHASING)

5252

Delivered to J. Mitrish 8/10/11

**COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST**

☒ **SURPLUS**☐ **INTERDEPARTMENT****POSTED TO EDCNET**

PURCHASING RECEIVED
11 AUG 10 AM 9:10

TRANSFER FROM (INDEX CODE)

366500

TRANSFER TO (INDEX CODE)

DEPARTMENT:

Transportation

DEPARTMENT:

APPROVED (DEPT HEAD)

DATE

8/5/11

APPROVED (DEPT HEAD)

DATE

SPECIFIC LOCATION (ADDRESS):

2441 Headington Rd, Placerville

Where in Facility?

Trailer 4

FIRST CONTACT PERSON:

Julianne Melchor

PHONE:

X 5910

SECOND CONTACT PERSON:

PHONE:

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
<i>None</i>	<i>10 steelcase Workstations</i>	<i>—</i>	<i>Good</i>

PURCHASING USE ONLY **DATE**PICKUP BY
CENTRAL SERVICES

BOARD APPROVAL

PICKUP BY
AUCTIONEER

COPY TO AUDITOR

REMARKS:

Proceeds from sale to be
deposited back to Index Code
306500, User Code 25000A.

AUDITOR RECORDS UPDATED BY:

DATE:

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WHITE (AUDITOR)

YELLOW (TO DEPT)

PINK (FROM DEPT)

GOLD (PURCHASING)

5251

Delivered to J. Mitrison 8/10/11

**COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST**

PURCHASING RECEIVED
11 AUG 10 AM 9:10

☒ SURPLUS☐ INTERDEPARTMENT

POSTED TO EDCNET

TRANSFER FROM (INDEX CODE)

306500

TRANSFER TO (INDEX CODE)

DEPARTMENT:

Transportation

DEPARTMENT:

APPROVED (DEPT HEAD)

DATE

8/5/11

APPROVED (DEPT HEAD)

DATE

SPECIFIC LOCATION (ADDRESS):

Library, 345 Fair Lane, Placerville

Where in Facility?

Basement

FIRST CONTACT PERSON:

Julianne Melchor

PHONE:

45910

SECOND CONTACT PERSON:

PHONE:

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
None	Task chair	—	Poor
	1 lamp (desk)	—	Poor
	Set of 2009 Wash's CA Codes	—	Out of date
	1 Keyboard tray	—	Poor
	1 Foot rest	—	Poor
	1 fan	—	Poor
	Assorted ledgers	—	Poor
	1 table	—	Poor
✓			

PURCHASING USE ONLY

DATE

PICKUP BY
CENTRAL SERVICES

BOARD APPROVAL

PICKUP BY
AUCTIONEER

COPY TO AUDITOR

REMARKS:

Proceeds from sale to be
deposited back to Inedx Code
306500, User Code 25000A.

AUDITOR RECORDS UPDATED BY:

DATE:

**ALL PARTS OF FORM GO TO PROCUREMENT AND CONTRACTS
AT START OF PROCESS. UPON COMPLETION COPIES WILL BE
DISTRIBUTED.**

WHITE (AUDITOR)

YELLOW (TO DEPT)

PINK (FROM DEPT)

GOLD (PURCHASING)

Delivered to J. Mitrison 8/10/11

COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST

☒ SURPLUS

☐ INTERDEPARTMENT

POSTED TO EDCNET

TRANSFER FROM (INDEX CODE)

306350

TRANSFER TO (INDEX CODE)

DEPARTMENT:

Transportation

DEPARTMENT:

APPROVED (DEPT HEAD)

DATE

8/9/11

APPROVED (DEPT HEAD)

DATE

SPECIFIC LOCATION (ADDRESS):

Bldg. C, 2850 Fairlane Ct., Placerville

Where in Facility?

2nd Floor

FIRST CONTACT PERSON:

Julianne Melchor

PHONE:

45910

SECOND CONTACT PERSON:

PHONE:

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
100234	Drafting arm	312267	Good

PURCHASING USE ONLY		DATE
PICKUP BY CENTRAL SERVICES		
BOARD APPROVAL		
PICKUP BY AUCTIONEER		
COPY TO AUDITOR		

REMARKS:

Proceeds from sale to be
deposited back to Index Code
306500, User Code 25000A.

AUDITOR RECORDS UPDATED BY:

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WHITE (AUDITOR)

YELLOW (TO DEPT)

PINK (FROM DEPT)

GOLD (PURCHASING)