| <b>Focus Teams</b>                        | HR: Manager  | Risk Mgmt: Manager   | Labor Relations:   | County                              |
|---|--|--|--|-------------------------------------|
|   | S  |  | Manager  | Counsel                             |
| Recruitment & Selection                   | Recruiting & Retention: Sr./Principal HR Analyst, Technician: Classification and compensation  | Sr. Risk Analyst: Consult on classifications, physical requirements of positions, pre-employment screening                   | Labor Relations Manager: Meet and Confer issues, classification and compensation | Consultation & advice               |
| Performance                               | Sr./Princ. HR Analyst<br>(for mgmt), Technician<br>(for employees):<br>Performance evaluation,<br>employee complaints,<br>interactive process, fit<br>for duty | Sr./Principal Risk Analyst, Technician: Threat Assessment Team, disability management, leave management, interactive process | Labor Relations Manager:<br>EEO officer, grievances,<br>Civil Service Commission | Consultation<br>& advice<br>Defense |
| Benefits<br>contracts &<br>administration | Technician: Benefits administration, employee assistance with benefit programs   | Sr. Risk Analyst: Negotiate & administer contracts with benefit providers and TPA's; HPAC representation                     | Labor Relations Manager:<br>Meet and Confer issues,                              | Consultation & advice               |
| Training                                  | Sr. HR Analyst, Technician: Employee orientation Organizational development Sexual harassment  | Sr. Risk Analyst: Mandatory training, including safety, loss prevention, and privacy   | Labor Relations Manager:<br>Meet and Confer issues                               | Consultation & advice               |
| Systems                                   | Sr. HR Analyst:<br>HR/Payroll system,<br>records management  | Risk Manager   | Labor Relations Manager:<br>Meet and Confer issues                               | Consultation & advice               |
| Liability                                 | HR manager   | Liability: Sr Analyst  | Labor Relations Manager:<br>Meet and Confer issues                               | Consultation & advice Defense       |
| Labor Relations                           | HR Manager:<br>Strategy development  | Risk Manager:<br>Strategy development  | Labor Relations Manager:<br>Labor Contract<br>Negotiations                       | Consultation & advice               |
| Disability<br>Management                  | Technicians:<br>Employee Assistance  | Sr. Risk Analyst:<br>Manage TPA contract &<br>claims   | Labor relations Manager:<br>Meet and Confer issues                               |                                     |