

**COUNTY OF EL DORADO**  
CHIEF ADMINISTRATIVE OFFICE  
INTEROFFICE MEMORANDUM

TO: Board of Supervisors

FROM: Terri Daly, Chief Administrative Officer

DATE: June 25, 2012

SUBJECT: CAO Notes Meeting of June 26, 2012

I have two items for you this week:

Placerville Emergency Water Heater Replacement Project:

On April 10, 2012 the Sheriff's Office brought to the Board the emergency item of replacing the two water heaters that provide hot water to inmates. At that time the Board found that the circumstances warranted an emergency and authorized Facilities to commence with the replacement project.

Johnson Controls, Inc. was contracted to provide all design, engineering, equipment removal and installation of new equipment. The Facilities Manager reported back to the Board every two weeks as to the status and as of June 8<sup>th</sup> the project was complete. The Contract Administrator will issue the Notice of Acceptance.

El Dorado Hills Library Carpet Replacement Project:

On March 13, 2012 the Board authorized the Chair to sign an agreement for construction services to remove and install moisture barrier and new carpet at the El Dorado Hills Branch Library. The primary purpose of this Project was to repair work that was never accepted by the County upon completion of the library in February 2006.

The County entered into contract with Capital Commercial Flooring, Inc. and issued a Notice to Proceed effective April 15, 2012. The project was completed as of June 8, 2012. The Contract Administrator will issue the Notice of Acceptance.

Submitted by T. Daly

at Board Hearing of 6/26/12  
CAO RPTS

**COUNTY OF EL DORADO**  
CHIEF ADMINISTRATIVE OFFICE  
INTEROFFICE MEMORANDUM

TO: Board of Supervisors

FROM: Terri Daly, Chief Administrative Officer

DATE: June 26, 2012

SUBJECT: CAO Notes Meeting of June 26, 2012-DA Vehicle Purchase

On March 20, 2012, the Board approved agenda Item #11-1239 authorizing the District Attorney to utilize funds from the FY 2010-11 Supplemental Law Enforcement Services Fund (SLESF) to purchase department vehicles. Due to year end purchasing deadlines the designation of funds from SLESF to offset 25% of the vehicle approved by the Department of Insurance for the Automobile Insurance Fraud program had to be reallocated to the purchase of safety vests. The District Attorney's Office will be utilizing funds from their Special Department Expense approved budget to offset the adjustment. The DA just wanted the Board to be aware of this change in funding. There is no change in Net County Cost for the department.

Submitted by T. Daly

at Board Hearing of 6/26/12

CAO RPTS