

CONTRACT ROUTING SHEET

Date Prepared: 12/09/2009

Need Date: 12/15/2009

PROCESSING DEPARTMENT:

Department: CAO
Dept. Contact: Vickie
Phone #: 7538
Department _____
Head Signature: _____

CONTRACTOR:

Name: Sacramento Metro Chamber
Address: One Capital Mall, Suite 300
Sacramento, CA 95814
Phone: _____

CONTRACTING DEPARTMENT: CAO-Economic Development

Service Requested: Promotional Services

Contract Term: 12/15/09-12/31/2013 Contract/Amendment Value: \$47,500.00

Compliance with Human Resources requirements? Yes: No:

Compliance verified by: _____

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: Disapproved: Date: _____ By: _____
Approved: Disapproved: Date: _____ By: _____

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: Disapproved: Date: _____ By: _____
Approved: Disapproved: Date: _____ By: _____

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments: _____

Approved: Disapproved: Date: _____ By: _____
Approved: Disapproved: Date: _____ By: _____