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C.A.O.  
EL DORADO COUNTY  
2011 NOV 28 PM 4:46**COUNTY OF EL DORADO**  
**Request for Leased Space**

(All requests must be made a minimum of 90 days prior to desired move-in date)

Requesting Department: PUBLIC DEFENDER (23) Program: \_\_\_\_\_

Leased space is requested for:

- ☐ New Program/Operations  
☐ Expansion of Existing Operations  
☒ Other, specify: Continued occupation of current location to 12/31/2012

No. of staff involved: 15 Est. square footage needed: 5,340 Parking spaces required: 20

Budget &amp; Funding Information:

Index Code: 4440 Funding Source: \_\_\_\_\_Amount budgeted for new space rent: \$60,000.00Amount budgeted for ancillary costs: \$0.00 (data, phone wiring, moving exp., signage, etc.)

Justification for requested leased space:

Department of the Public Defender currently occupies the county leased building at 630 Main Street, Placerville per lease #279-L1211 with Raymond C. & Patricia J. Presgrave. Department is requesting continuation of current lease thru 12/31/2012. Current monthly rate is \$4,806/month (.90/ sq.ft.) for a projected cost of \$57,872 for the 1 year period.

Desired geographic location: 630 Main Street, Placerville, CA 95667

Desired move-in date: \_\_\_\_\_

Dated: 11/16/11 Dept. Head Signature: [Signature] Phone: 3115**WHEN COMPLETED PLEASE FORWARD TO CHIEF ADMINISTRATIVE OFFICERS' OFFICE****ADMINISTRATION REVIEW**

- ☒ Request Approved ☐ Funding Source Approved ☐ Requested Denied

Comments: \_\_\_\_\_

Dated: 11-29-11 Signature: [Signature] Title: Chief Budget Officer**WHEN APPROVED / DENIED PLEASE FORWARD TO TRANSPORTATION DEPARTMENT PROPERTY SERVICES**

DOT/PROPERTY SERVICES Received On: \_\_\_\_\_ By: \_\_\_\_\_

Requesting department keeps Pink copy and forwards Yellow and White copies to Administration  
Administration keeps Yellow copy and forwards White copy to DOT Property Services