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## BACKGROUND:

In accordance with the Board of Supervisors' action on November 11, 1989, this policy is written to establish a procedure for processing Notices of Nonrenewal of Williamson Act Contracts/Agricultural Preserves.

## POLICY:

1. A Notice of Nonrenewal shall be formally recorded by the owner and a copy provided to the Board of Supervisors.
2. Any Notice of Nonrenewal or application to create a new Williamson Act Contract shall include authorization of all holders of record of interest.
3. Upon receiving a Notice of Nonrenewal for a Williamson Act Contract/Agricultural Preserve, the Board Clerk shall forward such notice to the Planning Division, Assessor and Agricultural Commission for a report.
4. The Planning Division shall submit a written report to the Agricultural Commission indicating whether the Notice of Nonrenewal is a partial roll out and /or other relative information regarding the agricultural preserve, with a copy to the Board of Supervisors.
5. Any application for partition or partial roll out will be processed in the same manner as a request creating a new Williamson Act Contract.
6. The Agricultural Commission shall submit a report to the Board of Supervisors giving an evaluation of potential impacts resulting from the Notice of Nonrenewal

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with a recommendation as to whether the agricultural preserve still meets the qualifications where the notice is for a partial roll out.

Primary Department: Board of Supervisors<br>Agricultural Commission<br>Planning Division

## References: None

