

2012 Local Agency Biennial Notice

Name of Agency: LAKE TAHOE COMMUNITY COLLEGE DISTRICT

Mailing Address: ONE COLLEGE DR., SOUTH LAKE TAHOE

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Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code requires disclosure by agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict-of-interest code and has determined that (Check one box):

- [X] An amendment is required. The following amendments are necessary: (Mark all that apply.)
[X] Include new positions.
[X] Revise disclosure categories.
[X] Revise the titles of existing positions.
[X] Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions.
o Other (describe)
[] No amendment is required.
[] The code is currently under review by the code reviewing body.

Verification

The agency's code accurately designates all positions that make or participate in the making of governmental decisions; the disclosure categories assigned to those positions accurately require the disclosure of all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding the designated positions; and the code includes all other provisions required by Government Code Section 87302.

Signature of Kindred Murillo
Signature of Chief Executive Office

Date July 2, 2012

Complete this notice regardless of how recently your code was approved or amended. Please return this notice no later than August 31, 2012 to:

El Dorado County Registrar of Voters - P.O. Box 678001, Placerville, CA 95667

PLEASE DO NOT RETURN THIS FORM TO THE FPPC

LAKE TAHOE COMMUNITY COLLEGE DISTRICT
Board of Trustees

CLOSED SESSION REPORTS & FIRST READINGS CONSENT ACTION ITEMS INFORMATION

DATE: July 24, 2012
TO: Board of Trustees
FROM: Superintendent/President
SUBJECT: Approval of Amendment to Resolution 19—1980/81 Conflict of Interest; Appendix B, Designated Positions and Categories of Disclosure

Resolution 19—1980/81 Conflict of Interest; Appendix B, Designated Positions and Categories of Disclosure must be amended to reflect accurate and current positions titles at Lake Tahoe Community College.

Recommendation

It is recommended the Board of Trustees approve the Amendment to Resolution 19—1980/81 Conflict of Interest; Appendix B, Designated Positions and Categories of Disclosure as presented.

APPROVED *July 24, 2012*
[Signature]

LAKE TAHOE COMMUNITY COLLEGE DISTRICT

RESOLUTION No. 19--1980/81

Conflict of Interest

WHEREAS, amendments to the Political Reform Act, Government Code Sections 81000, et seq., have in the past and foreseeably will in the future require conforming amendments to be made in Conflict of Interest Codes adopted and promulgated pursuant to its provisions; and

WHEREAS, the Fair Political Practices Commission has adopted a regulation, 2 Cal. Adm. Code Section 18730, which contains the terms of a standard model Conflict of Interest Code, which can be incorporated by reference, and which will be amended to conform to amendments in the Political Reform Act after public notice and hearings conducted by the Fair Political Practices Commission pursuant to the Administrative Procedure Act, Government Code Section 11370, et seq.; and

WHEREAS, incorporation by reference of the terms of the aforementioned regulation and amendments to it in Conflict of Interest Codes will save this body time and money by minimizing the actions required of this body to keep the Codes in conformity with the Political Reform Act;

be it

RESOLVED, that all previously adopted resolutions and board policies approving various separate Conflict of Interest Codes are hereby rescinded (Board Policy 1.02G)

and be it further,

RESOLVED, that the terms of 2 Cal. Adm. Code Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission along with the attached appendices in which officials and employees are designated and disclosure categories are set

forth, are hereby incorporated by reference and constitute the Conflict of Interest Codes for the Lake Tahoe Community College District:

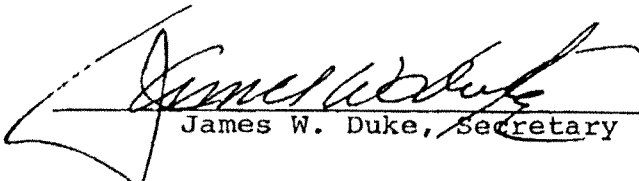
List of Categories	Appendix A
Designated Positions and Categories of Disclosure	Appendix B

and be it further,

RESOLVED, that persons holding designated positions shall file statements of economic interests (Form 730) pursuant to Section 4 (B) of the Conflict of Interest Code with the office of the Superintendent/President of the Lake Tahoe Community College District with copies transmitted by that office to the El Dorado County Superintendent of Schools.

This Resolution passed at the regular meeting of the Board of Trustees held at the Lake Tahoe Community College in the City of South Lake Tahoe, California on June 25, 1981.

AYES: 4
NOES: 0
ABSTENTIONS: 0
ABSENT: 1 (vacant position)



James W. Duke, Secretary

June 25, 1981

LAKE TAHOE COMMUNITY COLLEGE DISTRICTLIST OF CATEGORIESNumber

1	District Employees and Employee Candidates
2	District Employee Organizations
3	Salary/Wage Consulting Service
4	Employment or Placement Agencies
5	Travel Arrangements and Accommodations
6	Accounting Services
7	Banks and Savings and Loans
8	Insurance
9	Research and Evaluation Consulting Service
10	Architectural Services
11	Engineering Services
12	Construction Services, Equipment & Materials
13	Non-residential Real Property
14	Instructional Contracts
15	Instructional Consultants
16	Facilities Rentals, Contracts, Leasing
17	Office Equipment, Supplies & Service
18	Printing and Reproduction
19	Publishers
20	Safety Equipment and Facilities
21	Forms and Supplies
22	Computers and Peripheral Equipment
23	Equipment Contract Services
24	Computer Software
25	Equipment Rental/Leasing Financing
26	Classroom Furniture, Equipment & Supplies
27	Building Equipment, Supplies, Services & Materials
28	Maintenance Equipment, Supplies & Services
29	Purchasing and Service Consultants
30	Chemicals
31	Petroleum Products
32	Newspapers
33	Relocatable Buildings/Office Trailers
34	Paper Products
35	Safety and Security Services, Equipment & Materials
36	Laundry Equipment and Supplies
37	Construction Equipment
38	Motor Vehicles
39	Motor Vehicles/Garage Repair Equipment
40	Motor Vehicle Repair
41	Motor Vehicle Parts and Accessories
42	Maintenance Shop Equipment and Tools

List of Categories continued

43	Communications Equipment
44	Food Service Equipment
45	Food Products
46	Food Services Consulting
47	Food Services Supplies
48	Cleaning Supplies
49	Printing and Reproduction Equipment and Supplies
50	Word Processing Systems, Supplies & Equipment
51	Awards/Trophies
52	Graduational Services and Supplies
53	Rings/College Related Jewelry
54	Foods/Concessions
55	Photography
56	Food Catering Services
57	Confectioner Supplies
58	Plant Operation Contracts and Services
59	Test Publishers
60	Instructional Supplies, Equipment & Materials
61	Audio-Visual Equipment
62	Instructional Kits, Supplementary Books
63	Testing Supplies and Services
64	Student Services
65	Simulator Equipment
66	Textbooks and Library Books
67	Electronic Learning Systems
68	Educational Films
69	Media Equipment, Systems and Repair Supplies
70	Guidance Consultants
71	Multi-Media Materials
72	Media Repair Supplies
73	Auditory Services

LAKE TAHOE COMMUNITY COLLEGE
DESIGNATED POSITIONS AND CATEGORIES OF DISCLOSURE

POSITION	CATEGORIES OF DISCLOSURE
Member, Board of Trustees	All
Superintendent/President	All
Vice President, Administrative Services	All
Vice President, Academic Affairs and Student Services	All
Dean of Instruction	All
Dean of Student Academic and Support Services	All
Executive Director, Information Technology and Education Services	All
Director, Library and Media Services	17, 19, 23, 32, 60, 61, 66-69, 71
Director of Maintenance and Operations	12, 16, 26-28, 30, 33, 35-43, 48, 58
Director of Fiscal Services	6, 7, 17, 18, 21, 22, 24
Director of Computer Services	14, 15, 22, 23, 24, 29, 50
Manager, Data Warehouse & Reports	14, 15, 22, 23, 24, 29, 50
Director, Child Development Center	45, 47, 54, 57
Director, Admissions & Records	17, 18, 21, 22, 23, 24, 34, 49, 52
Director of Career & Technical Education	14, 17, 18, 21, 22, 24, 62, 68
Purchasing Technician	17, 18, 26-29, 33, 34
Food Services Manager	21, 23, 27, 34, 36, 44, 45, 46, 47, 48, 54, 56, 57
Title III Project Manager	14, 15, 22, 23, 24, 25, 29, 49, 50

Revised March 17, 1987
 Revised March 22, 1988
 Revised October 1, 1991
 Revised March 17, 1992
 Revised August 16, 1994
 Revised March 5, 1996
 Revised September 12, 2000

Revised May 25, 2004
 Revised October 2009
 Revised July 2010
 Revised July 2, 2012 (MES)
 Revised July 18, 2012 (MES)

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