

**County of El Dorado  
Property Transfer Request**

<input checked="" type="checkbox"/> <b>Surplus</b>		<input type="checkbox"/> <b>Inter-Department Transfer</b>	
Transfer from index code: 307220		Transfer to index code:	
Department: Transportation (Fleet)		Department:	
Approved (Dept Head) <i>Kimberly A Keu</i>	Date <i>4/25/13</i>	Approved (Dept Head)	Date
Specific location (address): Fleet, 2440 Headington Rd.; and at the Jail, 300 Forni Rd.			
Where in facility?			
First contact person: Julianne Melchor		Phone: 621-5910	
Second contact person: Regina Brown		Phone: 642-4943	

Cty Tag #	Description	Serial/VIN #	Condition
501299	2008 FORD CROWN VICTORIA	2FAHP71V08X102886	Fair
502119	2003 FORD EXPEDITION	1FMPU16L13LB88732	Fair
502445	2009 FORD EXPEDITION	1FMFU16569EB07024***	Fair
506845	2000 FORD E350 CLUB VAN	1FBSS1L3YHA72096***	Fair
510043	2002 FORD EXPLORER	1FMZU72E72ZC52478	Fair
510053	2002 FORD EXPLORER	1FMZU72K72ZC48274	Fair
510796	1999 JEEP CHEROKEE	#1J4FF68S3XL610530	Fair
510942	2001 JEEP CHEROKEE	1J4FF48S11L628343	Good
514915	2001 FORD F150 PU	1FTRX18L21NB64037	Fair
515028	2002 BUICK CENTURY	2G4WS52J621273308	Fair
515030	2002 BUICK CENTURY	2G4WS52J921274310	Good
515380	2008 CHEVROLET IMPALA	2G1WB58N581239604	Good
515932	2001 FORD TAURUS	1FAFP52231A274957	Poor
516741	1998 FORD CROWN VICTORIA	2FAFP73WXWX113386	Good
516985	2002 FORD CROWN VICTORIA	2FAFP73WX2X118775	Good
		***VIN numbers are correct (see attached registrations).	

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	01/25/2013
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

<b>Remarks:</b>	
Auditor records updated by:	Date:

**Do not separate form. All parts of form are to be submitted as follows:** Surplus only – to Purchasing, Inter-Department transfers – to Auditor  
When processing is complete, form will be separated and distributed as follows: White-Auditor, Yellow-To Dept., Pink-From Dept., Gold-Purchasing