N^o -- 1602

	County of El Dorado Property Transfer Request				
	🖌 Surpl	us	Inte	er-Department Transfer	
	Transfer from	m index code: 409110	Transfer to	o index code:	
	Department:	Animal Services	Departme	nt:	
pr	Approved (Dept Head) Date		Approved (Dept Head) Date		
		ation (address): 415 Placerville Dr. Suite N			
8		cility? Operations Manager Office			
1		person: Lisa Blake		Phone: 621-7638	
s	Second cont	act person: Jennifer Hamburg		Phone: 621-7637	
	Cty Tag #	Description		Serial/VIN #	Condition
	Radio Phone			FC3354A3AGY	BROKEN
	Radio Phone			1192651975B	BROKEN
	Radio Phone			77186DADALY	BROKEN
	Radio Phone			77189053ALY	BROKEN
	Radio Phone			77198093AYY	BROKEN
	Radio Phone			77185E79ALY	BROKEN
	Radio Phone			77185E78ALY	BROKEN
	Radio Phone			05296-0403532	BROKEN
	Office Phone			061613009011	Ok
	Extra Back Door Lock			338529	BROKEN
	Casio Calulator HR-100TM				BROKEN
	Dell Keyboards - Qty 8				FAIR
	Box of misc. computer cables & 14 Mice				FAIR
	HP Jet Direct 170x			5G15243526	OLD
	Premier Letter Folder			SNA14108	BROKEN
	Vivitar PS45S - 35 mm camera				OLD
	Bell & Howell 720 - 35 mm camera - Qty 2				OLD
		Fuji Film Smart Shot III - 35mm camera			OLD

Routing of PTR Form	<u>N/A or Date</u>	Remarks:	
Sent to Auditor/Purchasing	2/15/13		
Posted to Intranet	2/15/13		
Board Approval			
Pick-up by Contractor			
Copy to Auditor		Auditor records updated by:	Date:

Do not separate form. <u>All</u> parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor When processing is complete, form will be separated and distributed as follows: White-Auditor, Yellow-To Dept., Pink-From Dept., Gold-Purchasing

Nº -- 3834

	County of Property Tra	El Dorado	st	
Surpl	lus	Inter-	Department Transfer	
Transfer from	m index code:	Transfer to i	index code:	
Department:	HHSA	Department	•	
Approved (I Specific loca	Dept Head) Date Dept Head) Date	Approved (I	Dept Head)	Date
Where in fac				
First contact	person: Jill Rubin		Phone: (530) 642-7303	
Second conta	act person: Becky Stiles	13.460	Phone: (530) 642-4888	
Cty Tag #	Description		Serial/VIN #	Condition
	Corner seating unit			poor
	11-15 office chairs			broken
	Boxes of miscellaneous broken office supplies			broken
	Chair mats			poor
	part of old postage machine			broken
	metal drawer sorters			good
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24 7 6 3 M				
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			19-19-19-19-19-19-19-19-19-19-19-19-19-1	
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Routing of PTR	R Form N/A or Date Remark	<u>ks</u> :		

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Routing of PTR Form	<u>N/A or Date</u>	Remarks:	
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N⁰ -- 373

Surplus Inter-Department Transfer Transfer from index code: Transfer to index code: Department: HHSA Approved (Dept Head) Date Approved (Dept Head) Date Specific location (address): 929 Spring St. Where in facility? May be moved to PHF basement First contact person: Jill Rubin Phone: (530) 642-7303 Second contact person: Becky Stiles	County of El Dorado Property Transfer Request					
Department: HHSA Department: Approved (Dept Head) Date Approved (Dept Head) Date Specific location (address): 929 Spring St. Approved (Dept Head) Date Specific location (address): 929 Spring St. Second contact person: July 2000 St. Where in facility? May be moved to PHF basement Phone: (530) 642-7303 First contact person: July 2000 Stiles Phone: (530) 642-7303 Second contact person: Becky Stiles Phone: (530) 642-4888 Cty Tag # Description Serial/VIN # Condition (Second Conditional State) Box of miscellaneous office supplies broken broken	Surpl	- ~				
Approved (Dept Head) Date Approved (Dept Head) Date Specific location (address): 929 Spring St. Specific location (address): 929 Spring St. Where in facility? May be moved to PHF basement First contact person: Jill Rubin Phone: (530) 642-7303 Second contact person: Becky Stiles Phone: (530) 642-4888 Phone: (530) 642-4888 Cty Tag # Description Serial/VIN # Condition (Conditional Second	Transfer from	n index code:	Transfer to	o index code:		
Specific location (address): 929 Spring St. Where in facility? May be moved to PHF basement First contact person: Jill Rubin Phone: (530) 642-7303 Second contact person: Becky Stiles Phone: (530) 642-4888 Cty Tag # Description State Serial/VIN # Condition Source Subscience Source Subscience Source Subscience Source Subscience Description Subscience Source Subscience Subscience Subscience Subscience Subscience Subscience Box of miscellaneous office supplies Subscience	Department:	HHSA	Departmen	nt:		
Where in facility? May be moved to PHF basement First contact person: Jill Rubin Phone: (530) 642-7303 Second contact person: Becky Stiles Phone: (530) 642-4888 Cty Tag # Description Serial/VIN # 5 boxes of legal dividers with tabs good Box of miscellaneous office supplies broken	A.	ny Naka 2-12-2013	Approved	(Dept Head)	Date	
First contact person: Jill Rubin Phone: (530) 642-7303 Second contact person: Becky Stiles Phone: (530) 642-4888 Cty Tag # Description Serial/VIN # Condition 5 boxes of legal dividers with tabs good Box of miscellaneous office supplies broken						
Second contact person: Becky Stiles Phone: (530) 642-4888 Cty Tag # Description Serial/VIN # Condition 5 boxes of legal dividers with tabs good good broken						
Cty Tag # Description Serial/VIN # Condition 5 boxes of legal dividers with tabs good good broken Box of miscellaneous office supplies broken broken	1 · · · · ·					
5 boxes of legal dividers with tabs good Box of miscellaneous office supplies broken	Second conta	act person: Becky Stiles	i i i ww	Phone: (530) 642-4888		
Box of miscellaneous office supplies broken	Cty Tag #	Description		Serial/VIN #	Condition	
		5 boxes of legal dividers with tabs			good	
chair broken Image: Second s		Box of miscellaneous office supplies			broken	
		chair			broken	
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