

**County of El Dorado  
Property Transfer Request**

☒ **Surplus**
☐ **Inter-Department Transfer**

Transfer from index code: Unknown	Transfer to index code:
Department: HHSA - Public Health Division	Department:
Approved (Dept Head) <i>ML 1/23/15</i> Date	Approved (Dept Head) Date

Specific location (address): 941 Spring St., Ste 3, Placerville

Where in facility? In spare office

First contact person: Melissa Young

Phone: 621-6108

Second contact person: Lynnan Svensson

Phone: 621-6185

Cty Tag #	Description	Serial/VIN #	Condition
N/A	HP PLOTTER STATIC IP (HP JETDIRECT 170X)	5G15254242	FAIR
N/A	4/SETS WTE, 2/SETS BLK HARMAN/KARDON SPEAKERS		POOR
N/A	(1 SET) WHITE LABTEC COMPUTER SPEAKERS	AD-800	POOR
N/A	PLANTRONICS HEADSET	GX0738	FAIR
N/A	LUCENT 500AM HEADSET	00 SP 63 131607	POOR
N/A	MISCELLANEOUS COMPUTER CABLES/CORDS (1 Box)		UNKNOWN
785874	BLUE IOMEGA ZIP - Z100P2	RBB6150AX	POOR
N/A	(3) BLACK KEYBOARD WRIST RESTS		GOOD
N/A	(23) COMPUTER MICE - ASSORTED VARIETY		FAIR
N/A	DELL LAPTOP ADAPTER - PR01X	2U444 A03	GOOD
N/A	(1 SET) DELL SPEAKERS A225		GOOD

<u>Routing of PTR Form</u>	<u>N/A or Date</u>	<u>Remarks:</u>
Sent to Auditor/Purchasing		
Posted to Intranet		
Board Approval		
Pick-up by Contractor		
Copy to Auditor		
		Auditor records updated by: Date:

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor  
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Cty Tag #	Description	Serial/VIN #	Condition
25297	B - HEMOGLOBIN , HEMOCUE	9447011294	FAIR
N/A	B - HEMOGLOBIN , HEMOCUE	0316003129	FAIR
N/A	HEMOGLOBIN	8721-0152	FAIR
N/A	NOKIA 232AU	219/00450634	POOR
716313	IBICO EL-12 POUCH LAMINATOR	ER1251-2894	POOR
N/A	BROTHER INTELLIFAX 4100	U60298J3J679946	UNKNOWN
N/A	DELL FLAT PANEL MONITOR	0509002906598	UNKNOWN
N/A	DELL FLAT PANEL MONITOR	CN-0CJ319-72872-69K-1CVL	UNKNOWN
N/A	(3) BLACK KB-2961 KEYBOARD		FAIR
N/A	(1) BLACK DELL RT7D00 KEYBOARD	E-C012-00-3231	FAIR
N/A	(4) BLACK DELL SK-8110/RT7D20 KEYBOARD		FAIR
N/A	(2) BLACK DELL SK-8115 KEYBOARD		FAIR
N/A	(1) BLACK DELL SK-8125 KEYBOARD	CN-06W610-71616-559-0A78	GOOD
N/A	(4) BLACK DELL SK-8125 KEYBOARD		FAIR
N/A	(1) WHITE GATEWAY KEYBOARD	Q9301B0843	POOR

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## County of El Dorado Property Transfer Request

☒ **Surplus**☐ **Inter-Department Transfer**

**Transfer from index code: 433100**

**Transfer to index code:**

**Department:** Air Quality Management District

Department:

Approved (Dept Head)

Date \_\_\_\_\_

Approved (Dept Head)

Date \_\_\_\_\_

Specific location (address): AQMD Office 330 Fair Lane

**Where in facility?** Vacant cubicle

First contact person: Maricela Zamora

Phone: 621-7503

**Second contact person: Dave Johnston**

Phone: 621-7578

[illegible]

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<b>Remarks:</b> <div style="border: 1px solid black; height: 150px; margin-top: 5px;"></div>	<div style="border: 1px solid black; height: 150px; margin-top: 5px;"></div>
Auditor records updated by:	Date:

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## County of El Dorado Property Transfer Request

## Surplus

### Inter-Department Transfer

Transfer to index code:

Department:

Date \_\_\_\_\_

Where in facility? Office

Phone: 621-5873

Phone: 621-5834

[illegible]

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## County of El Dorado Property Transfer Request



## Surplus



## Inter-Department Transfer

Transfer from index code: 10110

Transfer to index code:

Department: IT

Department: Surplus

Approved (Dept Head)

Date \_\_\_\_\_

Approved (Dept Head)

Date \_\_\_\_\_

Specific location (address):

Where in facility? IT surplus area

First contact person: Judy Stobby

Phone: 621-5451

Second contact person:

Phone:

[illegible]

<u><b>Routing of PTR Form</b></u>	<u><b>N/A or Date</b></u>
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**County of El Dorado**  
**Property Transfer Request**

☒ **Surplus**☐ **Inter-Department Transfer**

Transfer from index code: 10110

Transfer to index code:

Department: IT

Department: Surplus

Approved (Dept Head)

Date \_\_\_\_\_

Approved (Dept Head)

Date \_\_\_\_\_

Specific location (address):

Where in facility? IT surplus area

First contact person: Judy Stobby

Phone: 621-5451

Second contact person:

Phone:

[illegible]

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
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**County of El Dorado**  
**Property Transfer Request**

☒ **Surplus** ☐ **Inter-Department Transfer**

### ☐ Inter-Department Transfer

Transfer to index code:

Department: Surplus

Date \_\_\_\_\_

Date  
1/22/13

Where in facility? IT surplus area

Phone: 621-5451

Phone:

<u><b>Routing of PTR Form</b></u>	<u><b>N/A or Date</b></u>
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## County of El Dorado Property Transfer Request

☒ **Surplus**

☐ **Inter-Department Transfer**

Transfer from index code: 10110

Transfer to index code:

Department: IT

Department: Surplus

Approved (Dept Head)

Date \_\_\_\_\_

Approved (Dept Head)

Date \_\_\_\_\_

Specific location (address):

Where in facility? IT surplus area

First contact person: Judy Stobby

Phone: 621-5451

Second contact person:

Phone:

[illegible]

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**County of El Dorado  
Property Transfer Request**

**Surplus****Inter-Department Transfer**

Transfer from index code: 026222

Transfer to index code:

Department: CAO - Stores

Department:

Approved (Dept Head)

Date

Approved (Dept Head)

Date

Specific location (address): 345 Fair Lane (under Library)

Where in facility? Back Room

First contact person: Derrick Daily

Phone: 621-5831

Second contact person: Steve Russell

Phone: 621-5831

Cty Tag #	Description	Serial/VIN #	Condition
14_54	Crown Pallet Jack		Broken
	Desk Lift		Obsolete
	Air Purifier		Broken
	HP Toner x 3 (C3900A)		In Box
	Minolta Toner		In Box
	Makita Drill, case, charger (no battery)		Old
14543	Titan Stainless Steel Cart		Damaged
	Fan, small		Broken
	Fellows Shredder		Broken
	Aluminum Steps		Obsolete
	<del>Metal Shelving (not built on pallet)</del>		<del>Good</del>
	Used Binders (3 boxes, misc. sizes)		Used

**Routing of PTR Form****N/A or Date**

Sent to Auditor/Purchasing

Posted to Intranet

Board Approval

Pick-up by Contractor

Copy to Auditor

**Remarks:**

Auditor records updated by:

Date:

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**County of El Dorado**  
**Property Transfer Request**

☒ **Surplus**

☐ **Inter-Department Transfer**

Transfer from index code: Multi

Transfer to index code:

Department: Transportation

Department:

Approved (Dept Head)

Date \_\_\_\_\_

Approved (Dept Head)

Date \_\_\_\_\_

Kimberly A. Kern

$$1/25/3$$

Specific location (address): 2850 Fairlane Ct., Placerville, CA 95667

Where in facility? Second floor - empty office near CADD room

First contact person: Julianne Melchor

Phone: 621-5910

Second contact person: Mike Mayfield

Phone: 621-7431

[illegible]

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	01/25/2013
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Board Approval	
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<b>Remarks:</b>	
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5922

**COUNTY OF EL DORADO  
PROPERTY TRANSFER REQUEST**



SURPLUS



INTERDEPARTMENT

POSTED TO EDCNET \_\_\_\_\_

TRANSFER FROM (INDEX CODE) <u>250000</u>	TRANSFER TO (INDEX CODE)
DEPARTMENT: <u>EDC Probation</u>	DEPARTMENT:
APPROVED (DEPT HEAD) <u>[Signature]</u>	DATE <u>2-6-13</u>
APPROVED (DEPT HEAD)	DATE

SPECIFIC LOCATION (ADDRESS): 3974 Durock Rd, Ste. 205, Shingle Spgs/CAWhere in Facility? Cubicle Space 60FIRST CONTACT PERSON: Jackie Walker PHONE: x6078SECOND CONTACT PERSON: Darci Prall PHONE: x6074

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
✓ 35260	Optiplex GX520 Dell Computer	GZG4WB1	old
✓ 33420	Optiplex GX280 Dell Computer	GXPFL61	old
✓ 35525	Optiplex GX520 Dell Computer	14M72C1	old
✓ 35242	Optiplex GX520 Dell Computer	DXG4WB1	old
✓ 33413	Optiplex GX280 Dell Computer	J3KCD61	old
✓ 33412	Optiplex GX280 Dell Computer	F3KCD61	old
✓ 35278	Optiplex GX520 Dell Computer	2L7FWB1	old
✓ 35264	Optiplex GX520 Dell Computer	90H4WB1	old
✓ 34889	Optiplex GX520 Dell Computer	2R7L2B1	old

PURCHASING USE ONLY	DATE
PICKUP BY CENTRAL SERVICES	
BOARD APPROVAL	
PICKUP BY AUCTIONEER	
COPY TO AUDITOR	

REMARKS:
AUDITOR RECORDS UPDATED BY: _____
DATE: _____
<p><b>ALL PARTS OF FORM GO TO PROCUREMENT AND CONTRACTS AT START OF PROCESS. UPON COMPLETION COPIES WILL BE DISTRIBUTED.</b></p> <p>WHITE (AUDITOR)                      YELLOW (TO DEPT)</p> <p>PINK (FROM DEPT)                      GOLD (PURCHASING)</p>



5923

**COUNTY OF EL DORADO  
PROPERTY TRANSFER REQUEST**



SURPLUS



INTERDEPARTMENT

POSTED TO EDCNET \_\_\_\_\_

TRANSFER FROM (INDEX CODE)

250000

TRANSFER TO (INDEX CODE)

DEPARTMENT:

EDC Probation

DEPARTMENT:

APPROVED (DEPT HEAD)

DATE



2-6-13

APPROVED (DEPT HEAD)

DATE

SPECIFIC LOCATION (ADDRESS): 3974 Durack Rd., Ste. 205, Shingle Spgs, CA

Where in Facility? Cubicle space 60

FIRST CONTACT PERSON:

Jackie Walker

PHONE: X16078

SECOND CONTACT PERSON:

Darci Prall

PHONE: X16074

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
✓ 35259	Optiplex GX 520 Dell Computer	D2G4WBI	old
✓ 34705	Optiplex GX 520 Dell Computer	3006M91	old
⊖	4- HP Inkjet Print Cartridges #15 (Black)	⊖	Older cartridges; still in boxes
⊖	2- HP Inkjet Print cartridges #23 (Tri-color)	⊖	Older cartridges; still in boxes
⊖	3- HP Ink cartridges #74 (Black)	⊖	Older cartridges; still in boxes
⊖	3- HP Ink cartridges #45 (Black)	⊖	Older cartridges; 2 still in bx; 1 not
⊖	9- HP Inkjet print cartridges 78 (Tri-color)	⊖	Older cartridges; 8 still in bx; 1 not.
⊖	14- Keyboards (DELL)	⊖	old
⊖	16- mice (DELL)	⊖	old

PURCHASING USE ONLY

DATE

PICKUP BY  
CENTRAL SERVICES

BOARD APPROVAL

PICKUP BY  
AUCTIONEER

COPY TO AUDITOR

REMARKS:

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WHITE (AUDITOR)

YELLOW (TO DEPT)

PINK (FROM DEPT)

GOLD (PURCHASING)



**County of El Dorado  
Property Transfer Request**

☒ **Surplus**
☐ **Inter-Department Transfer**

Transfer from index code: 231000	Transfer to index code:
Department: PUBLIC DEFENDER	Department:
Approved (Dept Head) <i>[Signature]</i>	Approved (Dept Head)
Date <i>1/9/13</i>	Date

Specific location (address): 1360 JOHNSON BLVD #106 SOUTH LAKE TAHOE CA 96150

Where in facility? LAW LIBRARY

First contact person: JULIE

Phone: 573-3119

Second contact person: LIVNA

Phone: 573-3121

Cty Tag #	Description	Serial/VIN #	Condition
35028	DELL OPTIPLEX GX520 COMPUTER W/KEYBOARD&MOUSE	00045-658-542-221	GOOD
35026	DELL OPTIPLEX GX520 COMPUTER W/KEYBOARD&MOUSE	00045-658-542-254	GOOD
32354	DELL OPTIPLEX SX260 COMPUTER W/KEYBOARD&MOUSE	00045-438-282-144	FAIR
33378	DELL COMPUTER W/KEYBOARD&MOUSE	00045-551-625-752	GOOD
30903	DELL COMPUTER W/KEYBOARD&MOUSE	00019-053-526-122	GOOD
N/A	DELL COMPUTER MONITOR 15 INCH	N/A	GOOD
N/A	DELL COMPUTER MONITOR 15 INCH	N/A	GOOD
N/A	DELL COMPUTER MONITOR 16 INCH	N/A	GOOD
N/A	DELL COMPUTER MONITOR 19 INCH	N/A	GOOD

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