

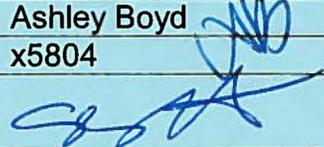
CONTRACT ROUTING SHEET

Date Prepared: July 1, 2013

Need Date: July 15, 2013

PROCESSING DEPARTMENT:

CONTRACTOR:

Department: Procurement & Contracts
Dept. Contact: Ashley Boyd
Phone #: x5804
Department Head Signature: 

Name: Sierra Office Systems & Products, Inc.
Address: 9950 Horn Road, Suite 5
Sacramento, CA 95827
Phone: (800) 233-9275

CONTRACTING DEPARTMENT: County-wide

Service Requested: Design, reconfiguration, purchase, and installation of Maxon systems furniture.
Contract Term: Three years Contract Value: \$300,000.00
Compliance with Human Resources requirements? Yes: No:
Compliance verified by: June 28, 2013

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: Disapproved: Date: 7/3/13 By: J. San Pedro
Approved: Disapproved: Date: _____ By: _____

See changes in Article III. Exhibit B needs to be labeled and should only include the chart for the tiered discount structure, not the entire letter from vendor.

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DORADO COUNTY COUNSEL
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CHANGES INCORPORATED 7/5/13. UJB.

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: Disapproved: Date: 7/5/13 By: C. Jugh
Approved: Disapproved: Date: _____ By: _____

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OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____