

CONTRACT ROUTING SHEET

Date Prepared: 12/17/13

Need Date: 1/10/14 Hw

PROCESSING DEPARTMENT:

Department: HHSA/SSD
Dept. Contact: Heather Longo

Phone #: X7373

Department

Head Signature: Don Ashton
Don Ashton, Interim Director

CONTRACTOR:

Name: Myrna-Kay Robison
Address: PO Box 578, Jackson, CA
95642
Physical: 32 Main St., Sutter
Creek, CA 95685)
Phone: 209-223-5105

RECEIVED
DEC 23 2013

CONTRACTING DEPARTMENT: HHSA/Social Services Division

Service Requested: Therapeutic Counseling services on an "as requested basis" ~~for HHSA/SSD~~

Contract Term: 4/1/11-3/31/16

Contract/Grant Value: \$150,000.00

Compliance with Human Resources requirements? N/A Yes x No:

Compliance verified by: Mike Strella

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: ✓ Disapproved: Date: 12/30/13 By: [Signature]
Approved: Disapproved: Date: By:

See Confidential Memo. Noted Hw 1/6/14

PLEASE FORWARD TO RISK MANAGEMENT. THANK YOU!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: ✓ Disapproved: Date: 12/31/13 By: [Signature]
Approved: Disapproved: Date: By:

Please contact Heather Longo x7373 for pick-up. Thank you.

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

NOTE: All contracts that involve the acquisition of software or computer related items must be approved by IT first. Any contract that requires approval from another department must also be first approved by the other department.

Departments:

Approved: Disapproved: Date: By:
Approved: Disapproved: Date: By:

Kevin Lay 12/17/13 Mark A. Longo 12/17/13
Contracts Supe Review/Date
for Don Ashton
Rev. 12/2000 (GS-GVP)

Program Mgr. Review/Date

Contracts Mgr. Review/Date

[Signature]
12/19/13