

# CONTRACT ROUTING SHEET

Date Prepared: February 1, 2013

Need Date: February 15, 2013

**PROCESSING DEPARTMENT:**

Department: Procurement & Contracts  
Dept. Contact: Linda Silacci-Smith  
Phone #: x5417  
Department Head Signature: [Signature]

**CONTRACTOR:**

Name: Renne, Sloan, Holtzman & Sakai  
Address: 350 Sansome Street, Suite 300  
San Francisco, CA 94104  
Phone: (415) 678-3800

**CONTRACTING DEPARTMENT:** Human Resources

Service Requested: Legal advice and representation in employment & labor relation matters pertaining to California Public Employment Relations Board (PERB)

Contract Term: 1 Year Contract Value: \$25,000

Compliance with Human Resources requirements? Yes:            No:           

Compliance verified by:           

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved: ✓ Disapproved:            Date: 2/04/13 By: [Signature]  
Approved:            Disapproved:            Date:            By:           

RECEIVED  
FEB 01 2013  
El Dorado County Counsel

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

**RISK MANAGEMENT:** (All contracts and MOU's except boilerplate grant funding agreements)

Approved: ✓ if updated certificate received Disapproved:            Date: 2/5/13 By: [Signature]  
Approved:            Disapproved:            Date:            By:           

Approved contingent upon update ins. certificate being received.

2/5/13- rec'd updated certificate- JFO

RECEIVED  
13 FEB - 5 AMB: 06  
HUMAN RESOURCES DEPT.

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments:             
Approved:            Disapproved:            Date:            By:             
Approved:            Disapproved:            Date:            By: