

Time is of the essence in the performance of this Contract. Therefore, the parties have executed this Contract, No. K386295-04 , Modification No. 3 ,

Dated: _____

GOLDEN SIERRA JOB TRAINING AGENCY (GSJTA)

By _____
(Signature of Authorized Officer)

Jason Buckingham, Executive Director
(Name and Title of Authorized Officer)

1919 Grass Valley Hwy, Suite 100
Address

Auburn, CA 95603
City, State, Zip Code

Dated: _____

El Dorado County Health & Human Services Agency
(Legal Name of CONTRACTOR)

By _____
(Signature of Authorized Officer)

Norma Santiago, Chairman
El Dorado County Board of Supervisors
(Name and Title of Authorized Officer)

330 Fair Lane
Address

Placerville, CA 95667
City, State, Zip Code

If Unilateral
(GSJTA signature only)

If Jointly
(both signatures required)

Contract

Exhibit B

6. PERFORMANCE EXPECTATIONS

WIA funding:

Performance Goals	Total
1. Total number of individuals with disabilities to be served	40
2. Total number receiving core and intensive services	30
3. Total number receiving training	20
4. Total number receiving a recognized certificate/diploma/degree	12
5. Total number entering unsubsidized employment	14
6. Average hourly wage rate expected	12.00
7. Retention Rate (6 months)	11
8. Number of individuals that will be co-enrolled in WIA	20
9. Number of individuals that will be co-enrolled in other programs such as TANF, VR, ENs etc.	13

WP funding:

Performance Goals	Total
1. Number served	21
2. Number to complete services (80% completion rate)	17
3. Number to complete "Principles of Employment" or "BWT" series	14
4. Number to receive a Certificate of Completion for Work Experience	3

EXHIBIT C

CONTRACT NO.: K386295-04

Number of Exhibit Pages: 1 through 2

BUDGET			
<i>Line Item</i>	<i>Budget</i>		
	WIA Adult CFDA 17.258	WP Other CFDA 17.207	Total
Staff Salaries & Benefits	\$96,643	\$16,500	\$113,143
<ul style="list-style-type: none"> • Staff Salaries-Program • Staff Benefits-Program 			
Indirect-Program	\$0	\$1,500	\$1,500
<ul style="list-style-type: none"> • Advertising (Brochures, etc) • Communications – Telephone • Equipment – Computers • Equipment – non computer • Employee Training • Fixed Assets (over \$5,000) • Indirect Costs – A-87 costs* • Maintenance Bldgs & Improvements • Maintenance - Janitorial • Membership/Publications • Office Supplies • Rents/Leases • Travel/Mileage • Utilities 			
Direct-Program / Other	\$0	\$18,000	\$18,000
<ul style="list-style-type: none"> • Client Supportive Services • Subcontracted Services • WEX Wages • WEX Benefits 			
Direct-Program / Training	\$0	\$0	\$0
<ul style="list-style-type: none"> • Direct Training Contracts 			
TOTALS	\$96,643	\$36,000	\$132,643

Funding:
WIA Adult - K282473; CFDA: 17.258
WP Other – K285805; CFDA: 17.207

EXHIBIT 0

**DISABILITY EMPLOYMENT INITIATIVE (DEI)
SPECIAL CONDITIONS**

CONTRACTOR has entered into an agreement to provide services as allowed under Wagner Peyser, as defined in Exhibit O (California Disability Employment Initiative Scope of Work/Narrative) attached hereto and incorporated herein by reference. Program parameters will include:

Length of Program:	20-months
Population Served:	Adult
Counties Served:	El Dorado County
Type of Services:	Provide workshops, supportive services and Work Experience (WEX) to individuals with disabilities
Program Details	Exhibit O
Number Served:	21 training enrollments; 14 Workshop; 3 WEX

CONTRACTOR agrees that if cumulative expenditures are less than 100% of the total funds available at the completion the last quarter (August 31, 2014), remaining unspent funds will be subject to recapture and redistribution to other providers.

CONTRACTOR further agrees to adhere to all of the provisions, definitions, administrative regulations, policies and procedures and performance measures contained in the California Disability Employment Initiative Scope of Work/Narrative, incorporated herein by reference.

EXTRACTED FROM GOLDEN SIERRA JOB TRAINING AGENCY FUNDING PROPOSAL

Funding Request

[How much funding do you expect to use over the project's life? **Note:** Your ability to expend funding will be evaluated at the end of each year to ensure you are effectively using these funds.]

\$36,000

Proposal

[How do you plan to use flexible funds to best meet the needs of your CDEI clients? Will your focus be on individual customer needs or systemic improvements?]

Since the DPN and now DEI DRC has been, and will continue, meeting with the region's disability service providers on implementing systematic improvements, the Golden Sierra region would propose to focus this funding on client need. Specifically, we plan to offer Principles of Employment and Basic Workplace Technology workshops (based on the NextSkills curriculum – see below), supportive services, and work experience placements.

Many of the clients served will have come from backgrounds where their work history is sporadic and limited. Offering these services will help address these obstacles, increase competitiveness and therefore; increase success of the participants. Offering these intensive services using flexible funding will allow us to promote and provide services to a greater population than would traditionally be available via WIA funding. Additionally, it will allow greater intervention than WIA core services. We believe these services will greatly increase the outcomes for persons with disabilities (PWD's) served through the braided DEI/WIA/Flexible funding streams.

Information from the NextSkills website:

Employers from high-growth sectors in Sacramento, throughout California, and across the nation have identified inter-related skills which workers must master if businesses are to increase their competitiveness and fully realize the potential of their employees. A lack of these often misnamed "soft skills," better defined as "next generation" or "Next Skills", often prevent employees from remaining employed, being promoted, or pursuing career paths. A review of eleven workforce studies identified eight categories of skills that were most frequently reported by up to 82% of employers surveyed as "most important." These eight categories have now been developed into the following eight, 8-hour (not-for-credit) training modules for workplace training (also available as a 3-unit course at Folsom Lake College).

1. Creativity and Innovation for Everyone
2. Valuing Diversity at Work
3. Navigating Technology @ Work
4. Effective Listening
5. Verbal Communication for Working Professionals
6. Employability Skills
7. Service Orientation
8. Interpersonal Skills for Building Teamwork

The Next Skills curriculum is unique:

- The curriculum is *customized* for the diversity of Greater Sacramento & California. In not only the Diversity course, but also the Listening and Interpersonal Skills courses, participants see the link between people's differences and the value those differences offer.
- It continually re-integrates soft skills usually offered individually in similar programs, like critical thinking, decision making, problem solving, and collaboration.
- It adds two, key, higher-level skill areas: creativity and technology and introduces essential sub-skills workers will need, like emotional intelligence, time management, and managing conflict.
- The dynamic training materials are enriched by abundant hands-on activities, case studies, engaging videos, discussions, surveys, and checklists.

Policy

[Outline your proposed policy for approving and issuing flexible funds to your customers or to benefit a system change. **Be clear and concise about the proposed guidelines. Any request outside your policy's parameters must be approved by your EDD project advisor.]**

In this proposal, a portion of the flexible funding requested would go directly to clients, and the remainder would be used for the instruction of workshops. Supportive services and work experience shall be administered to DEI clients consistent with the agency's WIA policies and practices. Only those supportive services deemed necessary, allowable, and reasonable will be approved. In addition, work experience shall be limited in duration and made available to clients needing assistance in becoming accustomed to basic work requirements, including basic work skills, or those needing to explore new career options.

Procedure

[Include the tasks that make up the decision process. Identify tasks that are mandatory and which tasks are optional based on the request?]

Individuals will either be identified via TTW datasets, internal referral (referral from current WIA or other caseloads), partner referral (veteran's services, Department of Rehabilitation, NorCal Center on deafness etc.) or via other outreach methods. The IRT will be made aware of the program as well. Once identified and assessed as appropriate, the individuals will be enrolled in the appropriate DEI program Flex Funding grant code, tracked using the statewide Virtual OneStop/CWSN system and referred to the appropriate services based on their assessment results and Individual Employment Plan.

Outcomes

[How will you evaluate the success of your intended outcomes? **To make sure your outcomes are measurable, ask yourself, "How will we measure that we effectively used these funds?"**]

We expect 70% (21) of the 30 participants identified in the Golden Sierra DEI application to receive these services prior to moving into services funded by a complimentary stream.

Additionally, 80% (17) of the participants shall successfully complete services. A successful completion would include receiving at least one "certificate of completion" for either the NextSkills workshops or a work experience placement. Certificates of completion for the NextSkills workshop series are issued after the administration of a pre- and post-test which demonstrates the acquisition of new knowledge. Certificates of completion for work experience placements are issued after the client has demonstrated the ability to learn new workplace skills as outlined in the training plan.

We propose the following as our measurable outcomes for use of these funds.

Number Served	Number to Successfully Complete Services Completion rate: 80%	Number to Receive a Certificate of Completion for either Workshop Series	Number to Receive a Certificate of Completion for Work Experience
21	17	14	3