

Contract #: 396-F1311

Index Code: 419100

# CONTRACT ROUTING SHEET

Date Prepared: 4/16/13

Need Date: 4/30/13

**PROCESSING DEPARTMENT:**

Department: Health and Human Services

Dept. Contact: Kathy Lang

Phone #: X7147

Department

Head Signature: Daniel Nielson, M.P.A., Director

**CONTRACTOR:**

Name: Solano County Health & Social Services

Address: 275 Beck Avenue, MS 5-220

PO Box 4090

Phone: Fairfield, CA 94533

(707) 784-8396

**CONTRACTING DEPARTMENT:** Health and Human Services Agency – Mental Health Division

Service Requested: Funding Agmt for use of the EDC PHF (one client)

Contract Term: 9/25/11 – 9/30/11 Contract/Grant Value: \$2,600.00

Compliance with Human Resources requirements? N/A  Yes  No:

Compliance verified by: N/A funding agmt.

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 4/17/13 By: [Signature]

Approved:  Disapproved:  Date:  By:

Resubmitting to County following edits as recommended 3/27/13

EL DORADO COUNTY COUNSEL  
26 APR 17 AM 10:19

**PLEASE FORWARD TO RISK MANAGEMENT. THANK YOU!**

**RISK MANAGEMENT:** (All contracts and MOU's except boilerplate grant funding agreements)

Approved:  Disapproved:  Date: 4/22/2013 By: [Signature]

Approved:  Disapproved:  Date:  By:

13 APR 8 PM 4:28

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

**NOTE:** All contracts that involve the acquisition of software or computer related items must be approved by IT first. Any contract that requires approval from another department must also be first approved by the other department.

Departments:

Approved:  Disapproved:  Date:  By:

Approved:  Disapproved:  Date:  By:

# CONTRACT ROUTING SHEET

Date Prepared: 2/28/13

Need Date: 3/14/13

**PROCESSING DEPARTMENT:**

Department: HHSA/Mental Health

Dept. Contact: Kathy Lang

Phone #: X7147

Department: \_\_\_\_\_

Head Signature: *Daniel Nielson*

Daniel Nielson, M.P.A., Director

**CONTRACTOR:**

Name: Solano County Health & Social Services

Address: 275 Beck Avenue, MS 5-220

PO Box 4090

Phone: Fairfield, CA 94533

(707) 784-8396

**CONTRACTING DEPARTMENT:** Health & Human Services Agency / MHD

Service Requested: Short-form Agmt for single episode of services in 2011

Contract Term: 5/1/13 - 4/30/15 Contract/Grant Value: \$2,600.00

Compliance with Human Resources requirements? N/A  Yes  No:

Compliance verified by: This is a revenue Agmt - fee for services provided in the EDC PHF

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved: \_\_\_\_\_ Disapproved:  Return for revisions by Sept. Date: 3/27/13 By: *Janetta Kim*

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

Please note, this short-form Agmt will allow Solano County to pay EDC for services provided 9/26/11 - 9/30/11 for a Solano County Client admitted to the PHF.

3/19 Mutual Indemnity Agreement. No reference to standard contract terms. Is this a preliminary agreement with understanding that charges for services would be memorialized in another agreement? Yes  
Need to update in 2011 and 2012.  
Use of form will work with additional terms for compensation with specific rates that have previously been approved by Board

RECEIVED  
FILED  
MARCH 20 2013  
HUMAN SERVICES AGENCY

PLEASE FORWARD TO RISK MANAGEMENT. THANK YOU!

**RISK MANAGEMENT:** (All contracts and MOU's except boilerplate grant funding agreements)

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

**NOTE:** All contracts that involve the acquisition of software or computer related items must be first approved by IT. Any contract that requires approval from another department must also be first approved by the other department.

Departments: \_\_\_\_\_

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

*Christy Lee*  
PM Review/Date 2/14/13

*Janetta Kim*  
CFO Review/Date 2/14/13

*Michelle* 2/10/13  
*Michelle* 2/5/13  
Contracts Supe Review/Date

*Cynthia K. Klein* 2/25/13  
Contracts Mgr. Review/Date  
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