

Contract #: K491016-01, Mod 1
Index Code: 5311182

CONTRACT ROUTING SHEET

Date Prepared: 11/18/13

Need Date: 12/10/13

PROCESSING DEPARTMENT:

Department: HHSA/CS

Dept. Contact: Amy Higdon

Phone #: x4836

Department

Head Signature: [Signature]

~~Jan Walker-Conroy~~, Interim Director
Don Ashton

CONTRACTOR:

Name: Golden Sierra Job Training Agency

Address: 1919 Grass Valley Hwy, Ste 100
Auburn, CA 95603

Phone:

CONTRACTING DEPARTMENT: Health and Human Services Agency/CS

Service Requested: Workforce Investment Act Program activities

Contract Term: 7/1/13-5/31/15 Contract/Grant Value: \$642,641

Compliance with Human Resources requirements? N/A Yes No

Compliance verified by: Mike Stella

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: Disapproved: Date: 12/9/2013 By: K. Markham

Approved: Disapproved: Date: By:

Certifications & Assurances re Super. Meeting

PLEASE FORWARD TO RISK MANAGEMENT. THANK YOU!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: Disapproved: Date: 12/10/13 By: [Signature]

Approved: Disapproved: Date: By:

City is Contractor

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

NOTE: All contracts that involve the acquisition of software or computer related items must be first approved by IT. Any contract that requires approval from another department must also be first approved by the other department.

Departments: _____

Approved: _____ Disapproved: _____ Date: _____ By: _____

Approved: _____ Disapproved: _____ Date: _____ By: _____

[Signature] 11/18/13
PM Review/Date
Nov. 12/2000 (CS-03F)

[Signature] 11/21/13
CFO Review/Date

[Signature] 11/19/13
Contracts Supe Review/Date

[Signature]
Contracts Mgr. Review/Date

WIA SERVICE PROVIDER CONTRACT
MODIFICATION

GOLDEN SIERRA JOB TRAINING AGENCY

This Contract, No. K491016-01 , Modification No. 1 , dated this 1st day of November , 2013 , is by and between the Golden Sierra Job Training Agency, a Joint Powers Agency hereinafter referred to as GSJTA, and County of El Dorado Health and Human Services Agency hereinafter referred to as CONTRACTOR.

As provided for in the standard GSJTA WIA Service Provider Contractor Agreement section 5 (A) and (B) of the General Terms and Conditions in Exhibit A, this contract may be modified unilaterally or jointly depending on certain circumstances. GSJTA has determined this contract modification is:

- Unilateral
- Jointly with Contractor

This contract modification is for the purpose of:

- Term of the contract

As of the date of this modified contract the term of this contract is now:

Funding terms are as follows:

- Scope of contract/request for proposal services:

- Program deliverables:
- Work Plan Implementation Schedule:
- Quantitative Outcomes:

Exhibit D modified in accordance with final local negotiated performance goals.

- Budget Summary Plan:

Increased funding by \$315,478 to include partial of round 2; revised contract amount \$642,641

- Item 6. Fund Levels modified to include revised figures and additional language
- Exhibit C modified budget and Item 3. Low Expenditure Rates

(Requires submittal of updated Exhibit C)

- Other:

All Reference to Debbie Stack has been changed to Lynda Webb
Ref: Contract item 7. Contract Administrator; Exhibit A – 1. Notices; & 7. Certifications
All Reference to El Dorado County have been changed to County of El Dorado

Time is of the essence in the performance of this Contract. Therefore, the parties have executed this Contract, No. K491016-01, Modification No. 1,

Dated: 12/19/13

GOLDEN SIERRA JOB TRAINING AGENCY (GSJTA)

By [Signature]
(Signature of Authorized Officer)

Jason Buckingham, Executive Director
(Name and Title of Authorized Officer)

1919 Grass Valley Hwy, Suite 100
Address

Auburn, CA 95603
City, State, Zip Code

Dated: 12/16/13

County of El Dorado Health and Human Services Agency

(Legal Name of CONTRACTOR)

By [Signature]
(Signature of Authorized Officer)

Terri Daly, Chief Administrative Officer
(Name and Title of Authorized Officer)

330 Fair Lane
Address

Placerville, CA 95667
City, State, Zip Code

If Unilateral
(GSJTA signature only)

If Jointly
(both signatures required)

[Signature]

CONTRACT

6. FUND LEVELS

The funding for the CONTRACTOR shall be as follows, subject to final state allocations:

WIA Funding:	Round 1	Round 2 (partial)	Total
Adult	\$7,931	\$127,502	\$135,433
Dislocated Worker	\$24,492	\$135,235	\$159,727
Youth			
- In School*	\$81,575	\$744	\$82,319
- Out-of-School*	\$181,573	\$1,736	\$183,309
Rapid Response	<u>\$31,592</u>	<u>\$50,261</u>	<u>\$81,853</u>
Total Contract	<u>\$327,163</u>	<u>\$315,478</u>	<u>\$642,641</u>

Extracted from EDD Subgrnat #K490106 Mod. 2

Round 2 funding is available for expenditure from October 1, 2013.

Funding provided under this agreement must be expended in accordance with the requirements of DOL guidance and the provisions of appropriations acts and other law, including any guidance and procedure for the reservations and/or return of funds due to federal sequestration. Grant recipients may want to consider the possibility of future reductions in funding as spending plans are made in order to help mitigate the service disruptions that would be associated with rescissions, if they are necessary.

7. CONTRACT ADMINISTRATOR

The County officer or employee with responsibility for administering this contract is Lynda Webb, Program Manager, Health and Human Services Agency, or successor.

EXHIBIT A

1. NOTICES

All notices to be given by the parties hereto shall be in writing and served by depositing same in the United States Post Office, postage prepaid and return receipt requested. Notices, reports and payments shall be sent to the following individuals and addresses.

GSJTA

County of El Dorado County
Health and Human Services Agency
responsible for
Community Action Agency Programs

Jason Buckingham
Executive Director
1919 Grass Valley Hwy, Suite 100
Auburn, CA 95603
(530) 823-4635

Lynda Webb
Program Manager
3057 Briw Road, Suite A
Placerville, CA 95667
(530) 621-6288

7. CERTIFICATIONS

I. Confidentiality

- 4) Designate a person responsible for information and data security and confidentiality, and immediately notify GSJTA, in writing, of any designee changes.

CONTRACTOR security and confidentiality designee is:

Name	Lynda Webb
Title	Program Manager
Address	3047 Briw Road, Placerville, CA 95667
Telephone No.	530-621-6288
Fax No.	530-295-2581

EXHIBIT C

CONTRACT NO.: K491016-01

Number of Exhibit Pages: 1 through 2

BUDGET

Line Item	Budget				
	Adult CFDA 17.258	DW CFDA 17.278	Youth-ISY CFDA 17.259	Youth-OSY CFDA 17.259	Rapid Response CFDA 17.278
Staff Salaries & Benefits	\$80,059	\$91,487	\$41,229	\$91,808	\$80,036
<ul style="list-style-type: none"> • Staff Salaries-Program • Staff Benefits-Program • Staff Salaries-Indirect* • Staff Benefits-Indirect* 			\$32,160 match required per RFP	\$71,582 match required per RFP	
Indirect-Program	\$15,249	\$9,110	\$16,391	\$36,499	\$1,817
<ul style="list-style-type: none"> • Advertising (Brochures, etc) • Communications – Telephone • Equipment – Computers • Equipment – non computer • Employee Training • Fixed Assets (over \$5,000) • Indirect Costs – A-87 costs* • Maintenance Bldgs & Improvements • Maintenance - Janitorial • Membership/Publications • Office Supplies • Rents/Leases • Travel/Mileage • Utilities 					
Direct-Program / Other	\$0	\$0	\$24,699	\$55,002	\$0
<ul style="list-style-type: none"> • Client Supportive Services • Subcontracted Services • WEX Wages • WEX Benefits 			**	**	
Direct-Program / Training	\$40,125	\$59,130			
<ul style="list-style-type: none"> • Direct Training Contracts 					
TOTALS	\$135,433	\$159,727	\$82,319	\$183,309	\$81,853

Funding: K491016; CFDA: 17.258, 17.259 & 17.278

* Youth funding - combined line items can not exceed 5% per RFP

** Direct Program Other and Direct Program Training are combined for Youth programs.

1. PROGRAM COST LIMITS

The Total WIA Budget limits on program costs may not be exceeded. Line item changes within each funding source may be made upon approval from GSJTA if within established ratios of indirect to direct costs as mutually agreed upon by the parties.

WIA Training expenditures must comply with EDD WSD11-9 "WIA Training and Expenditure requirement". The purpose of this directive is to provide guidance for implementing Workforce Investment Act (WIA) training expenditure requirements imposed by Senate Bill (SB) 734.

2. PROFIT

Profit is only available for commercial, for-profit organizations. The amount of profit is negotiated and tied to performance.

3. LOW EXPENDITURE RATES

Cumulative total expenditures will be evaluated on a quarterly basis.

If cumulative total expenditures at the end of a quarter falls below the following rates, CONTRACTOR agrees that one-stop operator reimbursements will be prorated at the total expenditure rate until the next quarter's required expenditure level has been obtained. At that time, withheld one-stop operator funds will be reimbursed.

<u>Quarter Ending</u>	<u>Required Expenditure Level</u>	
	Adult & Dislocated Worker	Youth & Rapid Response
September 30, 2013	5%	5%
December 31, 2013	20%	40%
March 31, 2014	40%	75%
May 31, 2014	60%	100%
September 30, 2014	80%	
December 31, 2014	90%	
March 31, 2015	95%	
May 31, 2015	100%	

CONTRACTOR agrees to provide a detailed corrective action plan prior to full reimbursement of one-stop operator funds if cumulative total expenditures fall below required expenditure level at the completion of the first quarter.

Additionally, CONTRACTOR agrees that if cumulative total expenditures are less than 100% of the total funds available at the completion of the last quarter (June 30, 2014; or June 30, 2015 based on funding source), remaining unspent funds will be subject to recapture and redistribution to other providers.

Exhibit D

EI Dorado Consortium Performance Measures

	<u>2011-2012</u> <u>Local – Actual</u>	<u>2012-2013</u> <u>Local-Actual</u>	<u>2013-2014</u> <u>Local-Actual</u>
<u>ADULTS</u>			
Entered Employment Rate	70.5%	70.5%	72.5%
Employment Retention Rate	80%	80%	85%
Average Earnings	\$15,000	\$15,000	\$16,750
<u>DISLOCATED WORKERS</u>			
Entered Employment Rate	71%	71%	67%
Employment Retention Rate	85%	85%	87.5%
Average Earnings	\$16,000	\$16,000	\$17,900
<u>YOUTH 14-21</u>			
Placement in Employment or Education	65%	72%	57%
Attainment of a Degree or Certificate	61%	60%	48%
Literacy and Numeracy Gains	40%	54%	30%

****All performance will be based on actual local negotiated levels once available.***

2013/2014 Actual Negotiated goals notice was sent on August 15, 2013