Nº 60 -- 3130

County of El Dorado Property Transfer Request				
Surplus	Inter-Department Transfer			
Transfer from index code:	Transfer to index code:]		
Department: Library	Department:]		
Approved (Dept Head) 7/12014	Approved (Dept Head) Date			
Specific location (address): El Dorado Hills Libr Where in facility? Electrical Room	ary 7455 Silva Valley Par Kway El Doralo	_#\'/		
First contact person: Carolyn Brooks	Phone: 3502	_		
Second contact person: Jakice Klein	Phone: 3503			

1 P

Cty Tag #	Description	Serial/VIN #	Condition
None	Description Wall Mounted White Boated With doors 6'1 x 47.5 "W X 4"D	None	Gad
	6'1x 47,5 "W X 4"D		
		· · · · · · · · · · · · · · · · · · ·	
		N	

Routing of PTR Form	N/A or Date	Remarks:	
Sent to Auditor/Purchasing	7/1/19		
Posted to Intranet			
Board Approval			
Pick-up by Contractor			
Copy to Auditor		Auditor records updated by:	Date:

N⁰		3648	

County of El Dorado Property Transfer Request						
✓ Surplus □ Inter-Department Transfer						
Transfer from index code: 417200Transfer to index code:						
Department: Mental Health	Department:					
Approved (Dept Head) Date	Date Approved (Dept Head) Date					
9-Cet delay						
Specific location (address): 768 Pleasant Valley Rd Diamond Springs Ca 95619						
Where in facility? Reception Area- bottom level						
First contact person: Buffy Zorn	Phone: (530) 621-6290					
Second contact person: Lisa Dubois Phone: (530) 621-6317						

8h

Cty Tag #	Description	Serial/VIN #	Condition
None	Large blue upholstered swivel chair, w/black plastic arms		poor/dirty

Routing of PTR Form	N/A or Date	Remarks:	
Sent to Auditor/Purchasing	6/30/14		
Posted to Intranet			
Board Approval			
Pick-up by Contractor			
Copy to Auditor		Auditor records updated by:	Date:

Nº HS -- 5288

County of El Dorado Property Transfer Request				
🖌 Surpl	us	🗌 Inte	er-Department Transfer	
Transfer from index code: 530500 Transfer to index code:				
Department:	HHSA	Departme	nt:	
Approved (E	Dept Head) Date		(Dept Head)	Date
	at chilesiy			
	tion (address): 935 SPRING ST			
	ility? PHF BASEMENT	-	Dhamay (520) 640 7202	
	person: JILL RUBIN act person: MIKE YURKOVIC		Phone: (530) 642-7303	
Second conta	ict person. MIKE YURKOVIC	* 55	Phone: (530) 642-7222	
Cty Tag #	Description		Serial/VIN #	Condition
34497	DELL PE 1800		BTWXJ91	HD REMOVED
102077	DELL OPTIPLEX 755		H23Q6G1	HD REMOVED
101404	GATEWAY (CPS)		0040494122	HD REMOVED
101400	GATEWAY (CPS)		0040494118	HD REMOVED
101402	GATEWAY (CPS)		0040494120	HD REMOVED
101415	GATEWAY (CPS)		0040494133	HD REMOVED
32900	DELL OPTIPLEX SX270SFF		D7YN251	HD REMOVED
32881	DELL OPTIPLEX SX270SFF		75YN251	HD REMOVED
35944	DELL LATITUDE D520 LAPTOP		J4SG3D1	HD REMOVED
102151	DELL LATITUDE D630 LAPTOP		HZW7DG1	HD REMOVED
11.) 11.)				
Routing of PTR		<u>us:</u>	TO Surplus 6/2	14 (2)
Sent to Auditor/H		v		
Posted to Intrane	L			
Board Approval				
Pick-up by Contr		maganda undete	d hu	Data
Copy to Auditor Auditor records updated by: Date:				

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Nº HS __ 6092

		P	County of roperty Tra	El Dorado		
Surpl	us		roperty III	_	er-Department Transfer	
Transfer from		de: 530500		1	to index code:	
Department: HHSA Department:						
	0		Date	Approved	(Dept Head)	Date
			5/11/14			100.0
Where in fac		ess): 935 SPRING ST	REEI			
First contact	the state of the s				Phone: (530) 642-730	2
		MIKE YURKOVIC				
Second cont	act person.	WIKE YURKUVIC			Phone: (530) 642-722	2
Cty Tag #		Descripti	on		Serial/VIN #	Condition
NONE	HP LASER	JET 4250N PRINTER			CNGXK04534	BROKEN
NONE	2 GATEWA	Y MONITORS (CPS)		5. 5.	2.232	BROKEN
NONE	2 DELL MO	NITORS				BROKEN
NONE	GATEWAY	LAPTOP (CPS)			BHCW4450294	HD REMOVE
NONE	GATEWAY	LAPTOP (CPS)			BHCW4450240	HD REMOVE
NONE	GATEWAY	LAPTOP (CPS)			BHCW4450279	HD REMOVE
NONE	GATEWAY	LAPTOP (CPS)			BHCW4450291	HD REMOVE
NONE	2 HP960C D	DESKJET PRINTERS			MY1BG1S1PY, MX1B71Y035	BROKEN
NONE	HP7900 CO	MPUTER - HS20010818	В		SMXL85204VQ	HD REMOVE
NONE	HP7900 CO	MPUTER - HS2001081	5		SMXL85204T1	HD REMOVE
NONE	HP7900 CO	MPUTER - HS20010795	5		SMXL852043P	HD REMOVE
NONE	BOXES OF	CABLE, MICE, WIRES				BROKEN
NONE	DELL DEMI	NSION 4200 COMPUTE	ER (GOLDEN S	SIERRA)	4CTV071	HD REMOVE
NONE	HP OFFICE	JET 4500 ALL-IN-ONE	PRINTER		CN18HG30GJ	BROKEN
NONE	DELL 1720	ON PRINTER			7VCT7D1	BROKEN
NONE	HP LASER,	IET 4250N PRINTER			CNGXK04534	BROKEN
NONE	BOX OF MI	SC CABLE MANAGEME	ENT HARDWA	RE		FAIR
NONE	MISCELLAN	NEOUS METAL COMPU	ITER PARTS			FAIR
	· · · · · · · · · · · · · · · · · · ·					
					-	
		1			1-0-11	- A
Routing of PTR		<u>N/A or Date</u>	Remar	ks: OK	No smpths 6/2	14 4
Sent to Auditor/						
Posted to Intrane					and the second sec	
Board Approval						

Do not separate form. <u>All parts of form are to be submitted as follows</u>: Surplus only – to Purchasing, Inter-Department transfers – to Auditor When processing is complete, form will be separated and distributed as follows: White-Auditor, Yellow-To Dept., Copy-From Dept., Copy-Purchasing

Auditor records updated by:

Pick-up by Contractor

Copy to Auditor

Date:

№ HS -- 6156

County of El Dorado Property Transfer Request					
✓ Surplus		Inter-Department Transfer			
Transfer from index code: 530500 Transfer to index code:					
Department: HHSA Department:					
Approved (Dept Head)	Date Approved (Dept Head) Date				
D-Cet clit/14					
Specific location (address): 935 SPRING ST					
Where in facility? PHF BASEMENT					
First contact person: JILL RUBIN Phone: (530) 642-7303					
Second contact person: MIKE YURKOVIC Phone: (530) 642-7222					

K

Cty Tag #	Description	Serial/VIN #	Condition
NONE	4 very long banquet tables		GOOD
NONE	SPANISH COURSE BOOKS AND TAPES		FAIR
NONE	AUDIO VIDEO CART	1	GOOD

Routing of PTR Form	N/A or Date	Remarks:	
Sent to Auditor/Purchasing			
Posted to Intranet			
Board Approval			
Pick-up by Contractor			
Copy to Auditor		Auditor records updated by:	Date:

№º HS -- 6286

		P	County of roperty Tra			est	
Surp	lus				Inter	r-Department Transfer	
Transfer fro	Transfer from index code: 530500			Transfer to index code:			
Department: Health & Human Services\Social Services			Department:				
Approved (I	Dept Head)	= 17/</td <td>Date</td> <td>App</td> <td>oroved</td> <td>(Dept Head)</td> <td>Date</td>	Date	App	oroved	(Dept Head)	Date
		s): 3057 Briw Rd. S	uite A				
Where in fac			1		3.1		
	person: Jill	the second se				Phone: 642-7303	
Second cont	act person:	Dianne Faiferek	1		1	Phone: 642-7179	
Cty Tag #		Descripti	on		1	Serial/VIN #	Condition
N/A	HP DC7900 s	ff (Former C-IV PC tra		HHSA)		SMXL8520L3Z	Poor
N/A		ff (Former C-IV PC tra	Concentration and a second			SMXL85204VR	Poor
N/A		ff (Former C-IV PC tra				SMXL85204F8	Poor
N/A		ff (Former C-IV PC tra				SMXL852047N	Poor
N/A	HP DC7900 s	ff (Former C-IV PC tra	ansferred into I	HSA)		SMXL85204MR	Poor
N/A	HP DC7900 s	HP DC7900 sff (Former C-IV PC transferred into HHSA)				SMXL85204G6	Poor
N/A	HP DC7900 s	P DC7900 sff (Former C-IV PC transferred into HHSA)			SMXL8520KFH	Poor	
N/A	HP DC7900 sff (Former C-IV PC transferred into HHSA)				SMXL8520LCY	Poor	
N/A	HP DC7900 sff (Former C-IV PC transferred into HHSA)				SMXL852041R	Poor	
N/A	HP DC7900 sff (Former C-IV PC transferred into HHSA			HSA)		SMXL8520KK4	Poor
N/A	HP 4250n LaserJet printer					CNGXC54513	Broken
N/A	(29) 17" HP monitors with stands		1.1			Average-Fair	
N/A	(6) 17" HP monitors w/o stands					Average-Fair	
N/A	(1) Dell 17" m	onitor					Poor
					-	~	
Routing of PTR	Form	N/A or Date	Remar	ks:	alt	mapping lime	10/14/14
Sent to Auditor/I				40	- IV	here and	alidi l
Posted to Intrane							
Board Approval							
Pick-up by Cont							
Copy to Auditor			Auditor	records	updated	by:	Date:

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Nº HS -- 1725

		of El Dorado ransfer Request	
Surp)	us	Inter-Department Transfer	
Transfer from	n index code: 530500	Transfer to index code:	
Department:	Health & Human Services\Social Services	Department:	
Approved (I	Dept Head) Date	Approved (Dept Head)	Date
Specific loca	tion (address): 3057 Briw Rd. Suite A		
Where in fac	ility? Patio		
First contact person: Jill Rubin		Phone: 642-7303	
Second contact person: Dianne Faiferek		Phone: 642-7179	
Cty Tag #	Description	Serial/VIN #	Condition
5 2 5		THE PART OF THE PART OF THE PART	

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Cty Tag #	Description	Serial/VIN #	Condition
34724	Dell D510 Laptop - Hard drive removed	C9R6591	Average-Fair
N/A	HP DC7900 sff (Former C-IV PC)-Hard drive\Memory removed	SMXL8520KSB	Poor
N/A	HP DC7900 sff (Former C-IV PC)-Hard drive\Memory removed	SMXL85204FJ	Poor
N/A	HP DC7900 sff (Former C-IV PC)-Hard drive\Memory removed	SMXL8520L0Y	Poor
N/A	HP DC7900 sff (Former C-IV PC)-Hard drive\Memory removed	SMXL8520L3N	Poor
N/A	HP DC7900 sff (Former C-IV PC)-Hard drive\Memory removed	SMXL8520KR0	Poor .
N/A	HP DC7900 sff (Former C-IV PC)-Hard drive\Memory removed	SMXL85204LN	Poor
N/A	HP DC7900 sff (Former C-IV PC)-Hard drive\Memory removed	SMXL8520KR3	Poor
N/A	HP DC7900 sff (Former C-IV PC)-Hard drive\Memory removed	SMXL8520KSV	Poor
N/A	Three (3) HP 17" monitors w/stands		Average-Fair
N/A	Three (3) HP 17" monitors w/o stands		Average-Fair
N/A	One (1) Dell 19" widescreen monitor w/o stand		Broken
N/A	One (1) Gateway 19" widescreen monitor		Unknown
N/A	Two (2) HP 19" widescreen monitors		Both Broken
N/A	One (1) box of misc computer wires\parts		Average

Routing of PTR Form	<u>N/A or Date</u>	Remarks:	1 1
Sent to Auditor/Purchasing		UNDSWDWS L	my 6/19/14
Posted to Intranet			
Board Approval			
Pick-up by Contractor			
Copy to Auditor		Auditor records updated by:	Date:

 N^{Ω} IT -- 0001

County of El Dorado Property Transfer Request				
🖌 Surplus	Inter-Department Transfer			
Transfer from index code: 103210	Transfer to index code:			
Department: Information Technology	Department:			
Approved (Dept Head) Date Deter Date 6/5/14 Specific location (address): 360 Fair Lane	Approved (Dept Head) Date			
Specific location (address): 360 Fair Lane				
Where in facility? IT Surplus Area				
First contact person: Lenny Voet	Phone: (530) 621-5310			
Second contact person:	Phone:			

Cty Tag #	Description	Serial/VIN #	Condition
34462	Dell Optiplex GX520	6H7JH91	Poor
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Routing of PTR Form	N/A or Date	Remarks:	
Sent to Auditor/Purchasing	615/M		
Posted to Intranet			
Board Approval			
Pick-up by Contractor			
Copy to Auditor		Auditor records updated by:	Date:

№ IT -- 3653

County of El Dorado				
	Property Transfer Request			
🖌 Surpl	us	Inter-Department Transfer		
Transfer from	n index code: 103110	Transfer to index code:		
Department:	Information Technologies	Department:		
Approved (ept Head) Date	Approved (Dept Head)	Date	
	eller Webs 6/27/14			
	tion (address): 360 Fair Lane, Placerville			
moproprint and a second s	ility? IT Surplus Area			
First contact	person: Jaime Cone	Phone: (530) 621-7664	- 14	
Second conta	act person: Paul Osier	Phone: (530) 621-7600		
Cty Tag #	Description	Serial/VIN #	Condition	
31944	Cisco 2620 Router	JAB04428BKK	Old	
34278	Cisco 2950SX-24 Switch	FHK0944X0B6	Old	
34279	Cisco 2950SX-48 Switch	FHK0942Z12W	Old	
29557	Cisco 3500 Switch	FAA0452M13U	Old	
21869	Merlin Phone Switch	611301000066800	Old	
30562	Cisco 2980G Switch	FOX04431556	Old	
30713	Cisco 2980-G-A Switch	FOX0550008Y	Old	
30697	Cisco 2980-A Switch	FOX055000G1	Old	
29851	Cisco 3500 Switch	FAB0519M1HY	Old	
30329	Cisco 3500 Switch	FAB0524M10Y	Old	
30258	Cisco 2950 LAN Switch	FAB0534T07Q	Old	
30680	Cisco 3500 24-Port Switch	CHK0709W0GU	Old	
30744	Cisco 3500 XL LAN Switch	FAA0605Y08D	Old	
101062	Cisco 2950 LAN Switch	FHK0945Y08J	Old	

Routing of PTR Form	N/A or Date	Remarks:	
Sent to Auditor/Purchasing	7/2/14		
Posted to Intranet			
Board Approval			
Pick-up by Contractor			
Copy to Auditor		Auditor records updated by:	Date:

№ IT -- 7109

County of El Dorado Property Transfer Request			
Surpl		Inter-Department Transfer	
	n index code: 103110	Transfer to index code:	
	Information Technologies	Department:	
	1	Approved (Dept Head)	Date
Approved (I	ellebult (2011)	Approved (Dept Head)	Date
Specific loca	tion (address): 360 Fair Lane, Placerville		
Where in fac	ility? IT Surplus Area		
	person: Jaime Cone	Phone: (530) 621-7664	
Second conta	act person: Paul Osier	Phone: (530) 621-7600	
Cty Tag #	Description	Serial/VIN #	Condition
30743	Cisco 2950 LAN Switch	FAB0549P1NU	Old
32363	Cisco 2950 LAN Switch	FOC0649Z260	Old
30726	Cisco 2950 LAN Switch	FAB0549W25M	Old
30696	Cisco 2950 LAN Switch	FAB0601P06E	Old
30718	Cisco 2950 LAN Switch	FAB0549W23X	Old
33630	Cisco 2950 LAN Switch	FHK0825Y01R	Old
34085	Cisco 2950 LAN Switch	FHK0938Y08X	Old
34091 Cisco 2950 LAN Switch		FHK0938X05Y	Old
34086	Cisco 2950 LAN Switch	FHK0938X0C3	Old
30330	Cisco 3500 LAN Switch	FAB0537M2N9	Old
29853	Cisco 3500 LAN Switch	FAA0404H1BX	Old
29689	Cisco 3500 LAN Switch	FAA0550P06R	Old
31398	Cisco 3500 LAN Switch	FOC0603T098	Old
32319	Cisco 3500 LAN Switch	FAB0609Y0HX	Old
	· · · · · · · · · · · · · · · · · · ·		
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Routing of PTR Form <u>N/A or Date</u> <u>Remarks</u> :			

Routing of PTR Form	N/A or Date	<u>Remarks</u> :	
Sent to Auditor/Purchasing	7/2/14		
Posted to Intranet			
Board Approval			
Pick-up by Contractor			
Copy to Auditor		Auditor records updated by:	Date:

N^o -- 2964

County of El Dorado Property Transfer Request				
🖌 Surplus	Inter-Department Transfer			
Transfer from index code:	Transfer to index code:			
Department: Library	Department:			
Approved (Dept Head) Date	Approved (Dept Head) Date			
Specific location (address): 345 Fair Lane Placerville				
Where in facility?				
First contact person: David Taylor	Phone: 621-5951			
Second contact person: Deborah Raiche	Phone: 621-5154			

Cty Tag #	Description	Serial/VIN #	Condition
34563	HP LASERJET 2840	CNFC5D80TQ	Dead
35748	DELL OPTIPLEX 745	GKSNSC1	No HD
34060	DELL OPTIPLEX GX620	G5CZM81	No HD
33457	DELL OPTIPLEX GX280	HT52J61	No HD
35741	DELL OPTIPLEX 745	6KSNSC1	No HD
101986	DELL POWEREDGE T300	4ZGL3G1	No HD
34561	HP LASERJET 4250N	CNGXF28639	Dead
None	3 Wheel Kick Stool	None	Only 2 wheels
35979	INFOCUS LEARN BIG IN34EP DLP PROJECTOR	AVGV71400385	Dead
26793	HP LASERJET 6XPI	USBD006078	Bad
26313	HP5P LASER PRINTER	USHB090236	Bad
31768	DELL POWEREDGE 1400SC	1TCRZ11	Dead
31771	DELL DIMENSION 8200	F8LTZ11	No HD
None	Box of PS2 Keyboards and Mice	None	Old Tech
32293	GATEWAY DS PROFILE 4	0030162402	Dead No HD
32682	GATEWAY PROFILE 5	1099496028	Dead No HD
Green	Several 17" Monitors	Various	Dead
-			

Routing of PTR Form	N/A or Date	<u>Remarks</u> :	
Sent to Auditor/Purchasing	7/2/14		
Posted to Intranet			
Board Approval			
Pick-up by Contractor			
Copy to Auditor		Auditor records updated by:	Date:

N^o -- 1759

	County of El Dorado Property Transfer Request					
	Surplus		Inter-Department Transfer			
	Transfer from index code: 408210		Transfer to index code:			
	Department: HHSA		Department:			
d	Approved (Dept Head)	Date	Approved (Dept Head)	Date		
Po	I cet	2/17/14				
	Specific location (address): 2900 Fair Lan	ne Court				
	Where in facility? EMS Agency					
	First contact person: Richard Todd		Phone: 621-6505			

Second contact person: Patti Perillo

Phone: 621-6509

Cty Tag #	Description	Serial/VIN #	Condition
N/A	JPA Tag # 206 HP Desktop Computer CPU		Fair
N/A	JPA Tag # 207 HP Desktop Computer CPU		Fair
N/A	JPA Tag # 86 HP Desktop Computer CPU		Fair
N/A	JPA Tag # 376 Dell Desktop Computer CPU		Fair
N/A	JPA Tag # 197 Dell Desktop Computer CPU		Fair
N/A	JPA Tag # N/A Dell Desktop Computer CPU	Service Tag # 8LQMFJ1	Fair
N/A	JPA Tag # 200 Flat Screen Monitor Model: HP L1950		Fair
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	Conservation and the second		
	- E		

Routing of PTR Form	N/A or Date	Remarks: V/ Hand	
Sent to Auditor/Purchasing		Le 10 Jumphis	Und.
Posted to Intranet			6/11/14
Board Approval			
Pick-up by Contractor			
Copy to Auditor		Auditor records updated by:	Date:

Nº 30 -- 5065

County of El Dorado Property Transfer Request					
🖌 Surplus	Inter-Department Transfer				
Transfer from index code: 306200	Transfer to index code:				
Department: CDA - Transportation	Department:				
Approved (Dept Head) Date	Approved (Dept Head) Date				
Specific location (address): Bldg. C, 2850 Fairlane Ct., Placerville					
Where in facility? Second Floor, West, office next to Misty	Garcia,				

First contact person: Julianne Melchor	Phone: 621-5910	
Second contact person: Steven McVey	Phone: 621-5927	

Cty Tag #	Description	Serial/VIN #	Condition
100120	HP DESIGNJET 5000 SNSG1464100Y	SG1464100Y	Good-old

Routing of PTR Form	<u>N/A or Date</u>	Remarks:		
Sent to Auditor/Purchasing		Proceeds from sale to be deposited to Index Code 306500, User		
Posted to Intranet		Code 25000A		
Board Approval				
Pick-up by Contractor				
Copy to Auditor		Auditor records updated by:	Date:	

Nº 30 -- 1446

		County of Property Tra			
	Surpl	us	International In	er-Department Transfer	
	Transfer from	m index code: 424130	Transfer t	o index code:	
	Department:	CDA - Environmental Management Division	Departme	ent:	
-	Approved (Dept Head) Date The M. Redutter 6/13/14	Approved	l (Dept Head)	Date
- 10	Specific loca	ation (address): Bldg. C, 2850 Fairlane Ct., Pla	acerville		
	· · · · · · · · · · · · · · · · · · ·	cility? Lower parking lot			
		person: Julianne Melchor		Phone: 621-5910	
	Second conta	act person: Barbara Houghton		Phone: 621-6649	
I	Cty Tag #	Description		Serial/VIN #	Condition
	None	1995 GMC Van, Lic #372210, 99-368		2GTGG35K3-P4511866	Poor
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Routing of PTR Form	N/A or Date	Remarks:	
Sent to Auditor/Purchasing	8 16/14	Proceeds from sale to be refunded to	Index Code 424130
Posted to Intranet	/ / /		
Board Approval			
Pick-up by Contractor			
Copy to Auditor		Auditor records updated by:	Date:

JL	UN 16 2014			
	OIT IC LOIT		N ^o <u>2682</u>	
EMER SER	GENCY MEDICAL County of VICES AGENCY Property Tra			
🖌 Surplu	15		Inter-Department Transfer	
Transfer from	n index code: 408210	Tran	nsfer to index code:	
Department:	HHSA	Depa	partment:	
Approved (De	et dectrar		proved (Dept Head) Date	e
	tion (address): Cal Fire Station 89, 3200 Cou	ntry C	Lub Dr. Cameron Park, CA 95682	
	lity? Parking lot person: Marty Hackett		Phone: 642-0622	-
	ct person: Rita Gonzales		Phone: 642-0622	
Cty Tag #	Description		Serial/VIN # Condition	on
	2003 Ford F450 4 X 4 Ambulance		1FDXF47P8ED67402 Poor	
	Lic: 1169835			
	JPA Tag # 121 Miles: 170,000			
	a an			

88

Routing of PTR Form	<u>N/A or Date</u>	Remarks:		
Sent to Auditor/Purchasing	6/30/14	This medic unit has a blown motor and not financially repairable. The		
Posted to Intranet		JPA wants to remount the patient box on a new 2015 Dodge chassis		
Board Approval		as an ambulance remount. The 2003 chassis will be returned to the		
Pick-up by Contractor		County for surplus.		
Copy to Auditor		Auditor records updated by:	Date:	

Do not separate form. <u>All</u> parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor When processing is complete, form will be separated and distributed as follows: White-Auditor, Yellow-To Dept., Copy-From Dept., Copy-Purchasing

14-0979 A 15 of 16

№25 -- <u>1359</u>

	County of El Dorado Property Transfer Request							
	Surpl	us		Inter-Department Transfer				
	Transfer from index code: 250000			Transfer to index code:				
ĺ	Department: Probation			Department:				
	Approved (Dept Head) Date			Approved (Dept Head)				
<u> </u>		tion (address): 1360 Johnson Blvd., Ste. 102	, South L	ake Tahoe				
A.		ility? Front reception area		DI 570 0005				
AA		person: Dianne Holly act person: Lynn Valorosi	Phone: 573-3085					
pr.	Second conta	act person. Lynn valorosi		Phone: 573-3020	- i la			
[Cty Tag #	Description		Serial/VIN #	Condition			
[5373	Wood desk		Ø	fair			
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Routing of PTR Form	<u>N/A or Date</u>	Remarks:	
Sent to Auditor/Purchasing			
Posted to Intranet			
Board Approval			
Pick-up by Contractor			
Copy to Auditor		Auditor records updated by:	Date: