

# **County of El Dorado**

330 Fair Lane, Building A Placerville, California 530-621-5390 FAX 530-622-3645 www.edcgov.us/bos

# Minutes - Draft Board of Supervisors

Norma Santiago, Chair, District V Vacant, District II Brian K. Veerkamp, First Vice Chair, District III Ron Mikulaco, Second Vice Chair, District I Ron Briggs, District IV

James S. Mitrisin, Clerk of the Board of Supervisors Terri Daly, Chief Administrative Officer Edward Knapp, County Counsel

Tuesday, August 5, 2014

8:00 AM

**Board of Supervisors Meeting Room** 

# **Vision Statement**

"El Dorado County will remain the leader in supporting our safe, healthy, and vibrant communities, wisely managing our natural resources, and preserving our local heritage."

BOARD MEETING ROOM EQUIPPED WITH AN AUDIO INDUCTION LOOP ASSISTIVE LISTENING SYSTEM.

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Public Testimony will be received on each agenda item listed under Department Matters as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to 3 minutes, and individuals speaking for a group are allocated 5 minutes. (Adopted 8/10/93) Except with the consent of the Board, individuals shall be allowed to speak to an item only once. Upon completion of public comment the matter shall be returned to the Board for deliberation. Members of the public shall not be entitled to participate in that deliberation, or be present at the podium during such deliberation, except at the invitation of the Board for a point of clarification or question by the Board. Matters not on the agenda may be addressed by the general public during the Open Forum. Public comments during Open Forum are limited to three minutes per person. The Board reserves the right to waive said rules by a majority vote.

Materials related to an item on this Agenda submitted to the Board of Supervisors after distribution of the agenda packet are available for inspection during normal business hours in the public viewing packet located in the foyer of Building A, 330 Fair Lane, Placerville or in the Board Clerk's Office located at the same address. Such documents are also available on the Board of Supervisors' Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

The Board of Supervisors is concerned that written information submitted to the Board the day of the Board meeting may not receive the attention it deserves The Board Clerk cannot guarantee that any FAX, email, or mail received the day of the meeting will be delivered to the Board prior to action on the subject matter.

The Board meets simultaneously as the Board of Supervisors and the Board of Directors of the Air Quality Management District, In-Home Supportive Services, Public Housing Authority, Redevelopment Agency and other Special Districts.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

#### 8:02 A.M. - CALLED TO ORDER AND RECESSED TO CLOSED SESSIONS

**Present:** 4 - Supervisor Briggs, Supervisor Santiago, Supervisor Mikulaco and Supervisor Veerkamp

# 9:05 A.M. - RECONVENED TO OPEN SESSION AND CLOSED SESSION REPORTS

#### INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG

Paster Frank Gates of the Cold Springs Community Church gave the Invocation. Supervisor Santiago led the Pledge of Allegiance to the Flag.

# ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR

A motion was made by Supervisor Veerkamp, seconded by Supervisor Mikulaco to Adopt the Agenda and Approve the Consent Calendar with the following changes:

Pull items 1, 6, 13 and 22.

Yes: 4 - Briggs, Santiago, Mikulaco and Veerkamp

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and possible action, and the item will be moved from Consent and heard as a separate item with Department Matters. Any member of the public may ask to address an item on the Consent Calendar prior to Board action.

# **OPEN FORUM**

Public Comment: F. Murton, L. Parlin, J. Maynard, E. Veerkamp, P. Chelseth, S. Taylor, F. Duchamp, M. Smith, E. Lowrey, M. Lane, M. Kramer, S. Parlin, D. Djegger, C. Djegger

**14-1111** Public Comment for Open Forum

**14-1105** CAO UPDATE (See Attached)

#### **CONSENT CALENDAR**

1. 14-1071

Clerk of the Board recommending the Board approve the Minutes from the special meeting of the Board of Supervisors on July 28, 2014 and the Minutes from the regular meeting of the Board of Supervisors on July 29, 2014.

Public Comment: M. Smith, M. Lane, F. Duchamp

A motion was made by Supervisor Mikulaco, seconded by Supervisor Veerkamp to Approve this matter.

Yes: 4 - Briggs, Santiago, Mikulaco and Veerkamp

2. 14-1005

Chief Administrative Office recommending the Board approve a Fiscal Year 2013/2014 budget transfer:

- 1) Transferring appropriations and budgeted revenue between sub-funds within the Housing, Community and Economic Development (HCED) special revenue fund as a part of the transition of the Program from Health and Human Services Agency to the Chief Administrative Office; and
- 2) Increasing General Fund contingency by \$18,000 due to cost savings within the Economic Development budget and decreasing General Fund Contingency by \$18,000 and increasing revenue and appropriations in the HCED budget to cover costs for the Program not covered by grant funds. (4/5 vote required)

**FUNDING:** General Fund.

This matter was Approved on the Consent Calendar.

3. 14-1029

Chief Administrative Office recommending the Board approve and authorize the Chair to sign a Proclamation in recognition of the 100th Anniversary of the International City/County Management Association.

#### 4. 12-1497

Chief Administrative Office, Procurement and Contracts Division, recommending the Board of Supervisors approve and authorize the Chair to sign Amendment I to Agreement 324-S1311 to revise the base service levels and specific services levels and fees with California State Association of Counties, Excess Insurance Authority (CSAC-EIA) for utilization of CSAC-EIA's contract with Ebix RCS (formerly Ebix BPO) for countywide insurance certificate collection and monitoring services. This agreement will automatically renew each year with an annual service fee estimated at \$15,000 per year.

**FUNDING**: Risk Management Internal Service Fund-Liability Sub

This matter was Approved on the Consent Calendar.

#### 5. 14-0979

Chief Administrative Office, Procurement and Contracts Division, presenting a list of County surplus property and recommending the Board so declare and authorize disposal of same in accordance with the procedures outlined in the County's Purchasing Ordinance, Chapter 3.12 and Section 3.12.220 thereof.

This matter was Approved on the Consent Calendar.

#### 6. 14-1051

Chief Administrative Office recommending the Board consider the following in regards to the creation of a committee to identify funding sources and mechanisms to finance and prioritize improvements, renovations, replacement, and/or acquisition of county facilities and property.

- 1) Adopt and authorize the Chair to sign Resolution **120-2014** establishing the Facilities Finance Team Committee;
- 2) Select and appoint Supervisors Veerkamp and Mikulaco to serve on said Committee;
- 3) Direct the newly created Facilities Finance Team Committee to make the Sheriff's Administration Facility a top priority; and
- 4) Provide other direction to staff as the Board deems appropriate.

Public Comment: M. Lane, K. Payne

A motion was made by Supervisor Santiago, seconded by Supervisor Mikulaco to Approve this matter and Adopt Resolution 120-2014.

Chief Administrative Office recommending the Board approve and authorize the Chair to sign a budget transfer increasing State budgeted revenue by \$4,247 and appropriations by \$4,247 for the Veteran Affairs Department due to the receipt of additional State revenue. (4/5 vote required)

**FUNDING:** General Fund.

This matter was Approved on the Consent Calendar.

# 8. 09-0998

Community Development Agency, Administration and Finance Division, recommending the Board consider the following:

- 1) Approve the continuation of four current perpetual contracts, one current perpetual purchase order, and one current perpetual subsidy:
- a) No. 428-S0110 with the State of California, Department of Transportation to provide signal maintenance service;
- b) No. 821-S0710 with Squarerigger, Inc. to provide annual software support and maintenance;
- c) No. 427-M0810 for the Capital SouthEast Connector Joint Powers Authority for the planning, design, and construction of the Elk Grove Rancho Cordova El Dorado Connector;
- d) No. 098-O1111 with the State of California Board of Equalization for electronic filing of reporting sales tax collected;
- e) No. 838-O0910 with Viathor, Inc. to provide annual software support and maintenance for a specialized software program used for bridge analysis and design; and
- f) Cameron Park Airport District subsidy to fund road maintenance; and 2) Authorize the Purchasing Agent to establish blanket purchase orders as necessary to process associated payments for Fiscal Year

FUNDING: Road Fund and Road District Tax Fund.

This matter was Approved on the Consent Calendar.

2014/2015.

# 9. 14-1046

Community Development Agency, Development Services Division, submitting for approval Large Lot Final Map (TM04-1391-F-2) for Carson Creek Tentative Map creating a total of 18 large lots for phasing and financing purposes on property identified by Assessor's Parcel Numbers 117-010-07, 117-010-08, and 117-020-01, located approximately 2,500 feet south of Carson Crossing Drive from its intersection with White Rock Road, in the El Dorado Hills area. (Supervisorial District 2)

#### 10. 13-1044

Community Development Agency, Transportation Division, recommending the Board consider the following:

- 1) Accept the subdivision improvements for Serrano Village K1/K2, Unit 5A as complete;
- 2) Reduce Performance Bond No. 0631593 from \$2,254,087.00 to \$258,391.80, which is 10% of the total improvements (not 10% of the bond). This amount guarantees against any defective work, labor done, or defective materials furnished, which is to be released after one year if no claims are made:
- 3) Hold Laborers and Materialmens Bond No.0631593 for \$1,291,959.00 for six months to guarantee payment to persons furnishing labor, materials or equipment; and
- 4) Authorize the Clerk of the Board to release the respective bonds after the required time periods.

Funding: Developer Funds (No Federal Funds).

This matter was Approved on the Consent Calendar.

#### 11. 14-0660

Community Development Agency, Transportation Division, recommending the Board take the following actions pertaining to the Lake Tahoe Blvd. Enhancement Project, Contract No. PW 12-30672, CIP No. 95186, P&C No. 585-C1499:

- 1) Award the Construction Contract to the lowest responsive, responsible bidder; said bidder to be determined after the bid opening scheduled for July 28, 2014;
- 2) Approve and authorize the Chair to sign the Construction Contract, subject to review and approval of the final Contract Documents by County Counsel and Risk Management; and
- 3) Authorize the Community Development Agency Director to sign an Escrow Agreement, if requested by the Contractor and in accordance with Public Contract Code Section 22300, for the purpose of holding Contract retention funds.

**FUNDING:** State Safe Routes to Schools, Regional Surface Transportation Program Exchange Funds, Tahoe Regional Planning Agency Air Quality and Water Quality Mitigation Funds, Federal Congestion Mitigation and Air Quality Improvement Program Funds and United States Forest Service Erosion Control Grant Funds (Federal Funds).

Child Support Services recommending the Board approve and authorize the Chair to sign retroactive Contract No. 099-M1511 with the Superior Court of California, authorizing the Revenue Recovery Division to collect for the cost of dependency-related legal services as ordered by the court, for the term July 1, 2014 to June 30, 2016 with an automatic renewal thereafter for one year.

**FUNDING:** Revenue from collecting dependency-related court debt.

This matter was Approved on the Consent Calendar.

#### 13. 14-0978

Child Support Services recommending the Board approve and authorize the Chair to sign a Proclamation designating August 2014 as "Child Support Awareness Month" in the County of El Dorado.

Public Comment: M. Smith, J. Prado

A motion was made by Supervisor Veerkamp, seconded by Supervisor Mikulaco to Adopt the Proclamation.

Yes: 4 - Briggs, Santiago, Mikulaco and Veerkamp

#### 14. 14-1089

District Attorney recommending the Board approve the attached Fiscal Year 2013/2014 budget transfer increasing revenues and operating transfers out by \$14,300 for Real Estate Fraud special revenue fund, increasing use of fund balance and operating transfers out by \$6,272 in the Proposition 64 special revenue fund, and revenues and operating transfers out by \$1,577 in the Environmental Prosecution special revenue fund and increasing operating transfers in and appropriations in the District Attorney's operating budget by \$22,149 for expenses related to activities eligible for these funds. (4/5 vote required)

**FUNDING:** Real Estate Fraud, Proposition 64 and Environmental Fees.

15. 12-0051

Health and Human Services Agency, Public Health Division, recommending the Board consider the following:

1) Approve and authorize the Chair to sign retroactive funding Agreement 053-F1511 (14-10043) with the California Department of Public Health in the amount of \$60,000 for the term July 1, 2014 through June 30, 2017, for the purpose of providing State funding for the Childhood Lead Poisoning Prevention Program; and 2) Approve and authorize the Chair to sign Amendments, if any, relating to Agreement for Services 053-F1511, and contingent upon approval by County Counsel and Risk Management approval, which do not affect the maximum dollar amount or term of the Agreement; and 3) Authorize the Director of the Health and Human Services Agency, to administer Agreement for Services 053-F1511 and sign any subsequent documents relating to said Agreement including required fiscal and programmatic reports.

**FUNDING:** State Funding managed by the California Department of Public Health.

This matter was Approved on the Consent Calendar.

16. 14-1024

Health and Human Services Agency, Public Health Division, recommending the Board approve and authorize the Director to sign a letter supporting the El Dorado County Community Health Center's application to the U.S. Department of Health and Human Services Health Resources and Services Administration for Service Area Competition grant funding.

FUNDING: Federal Grant Funding.

Chief Administrative Office, Procurement and Contracts Division, on behalf of the Health and Human Services Agency (HHSA), recommending the Board consider the following:

- 1) Award Request for Proposal (RFP) No. 14-918-070 to the successful proposer, Lilliput Children's Services of Citrus Heights, California, for the provision of services under the Family Engagement Service Program, which offers child protection and family stabilization services, in an amount not to exceed \$160,029.98 for Fiscal Year 2014/15; 2) Approve and authorize the Chair to sign Agreement for services 152-S1511 with Lilliput Children's Services, in an amount not to exceed
- 2) Approve and authorize the Chair to sign Agreement for services 152-S1511 with Lilliput Children's Services, in an amount not to exceed \$160,029.98, to be effective upon final execution by both parties and contingent upon review and approval by County Counsel and Risk Management; and
- 3) Authorize the Purchasing Agent or designee to execute any amendments relating to the Agreement developed in association with RFP No. 14-918-070, which do not affect the maximum dollar amount or term of the Agreement, contingent upon approval by County Counsel and Risk Management, and further authorize the Director of HHSA or their designee to administer and execute any subsequent administrative documents relating to said Agreement, including but not limited to required fiscal and programmatic reports.

FUNDING: Social Services Realignment.

This matter was Approved on the Consent Calendar.

#### 18. 14-1020

Health and Human Services Agency and Human Resources recommending the Board adopt Resolution **116-2014** amending the Authorized Personnel Allocation Resolution for the Health and Human Services Agency to add the following positions for In-Home Supportive Services at no Net County Cost due to Federal and State revenue of \$778,836.17:

- 1) 3.0 FTE Social Worker I/II/III/IV;
- 2) 1.0 FTE Staff Services Analyst I/II;
- 3) 1.0 FTE Public Health Nurse I/II; and
- 4) 1.0 FTE Office Assistant I/II

**FUNDING:** Federal, State and County required match met with Realignment.

Resolution 116-2014 was Adopted upon Approval of the Consent Calendar.

Human Resources recommending the Board consider the following: 1) Approve changes to the classification specification, Epidemiologist, creating a flexibly staffed classification, Epidemiologist I/II with a difference of approximately \$10,480 in salary/benefits between the current step 5 of the Epidemiologist classification and the salary/benefits for step 5 of the new Epidemiologist II classification;

- 2) Approve and authorize the Chair to sign Resolution **117-2014** establishing the salary range and bargaining unit designation for the Epidemiologist I/II; and
- 3) Waive the requirement for filling the upgraded position through a competitive examination process allowing the current incumbent to be appointed to the position.

**FUNDING:** Federal, State, Realignment and Grant Funding.

Resolution 117-2014 was Adopted upon Approval of the Consent Calendar.

#### 20. 14-1006

Probation Department recommending the Board approve the continuation of six (6) agreements with the Counties of Alpine, Amador, Calaveras and Placer to place juveniles of said counties in County of El Dorado Juvenile Detention Facilities on a space reserved and space-available basis.

**FUNDING:** Revenue from Inter-County Agreements.

This matter was Approved on the Consent Calendar.

# 21. 14-1077

Sheriff's Office recommending the Board adopt the Governing Body Resolution **121-2014**, and authorize the Sheriff, or his designee, to sign all documents needed by the Governor's Office of Emergency Services to receive Fiscal Year 2014 Homeland Security Grant Funds in the amount of \$261,917.

**FUNDING:** Fiscal Year 2014 Homeland Security Grant Funds.

Resolution 121-2014 was Adopted upon Approval of the Consent Calendar.

Supervisor Santiago requesting the Board approve holding the regular meeting of the Board of Supervisors at the South Lake Tahoe City Council Chambers located at 1901 Airport Road, South Lake Tahoe on Tuesday, October 28, 2014 from 9:00 a.m. to 12:00 p.m. to allow the public to address the Draft Meyers Area Plan.

Public Comment: M. Smith

A motion was made by Supervisor Santiago, seconded by Supervisor Veerkamp to Approve this matter.

Yes: 4 - Briggs, Santiago, Mikulaco and Veerkamp

# **END CONSENT CALENDAR**

#### 10:00 A.M. - TIME ALLOCATION

#### 23. 11-0666

HEARING: Health and Human Services Agency recommending the Board approve and authorize the Chair to sign Resolution **112-2014** thereby establishing that the fixed benefit assessments shall be maintained at the current fee level to support emergency medical services in County Service Area No. 3, South Shore Area, on improved parcels within the Service Area (except for the Tahoe West Shore Zone of Benefit) for Tax (Fiscal) Year 2014/15. (Est. Time: 5 Min.)

**FUNDING:** County Service Area 3 Benefit Assessments.

Supervisor Santiago opened the public hearing.

A motion was made by Supervisor Veerkamp, seconded by Supervisor Mikulaco to Adopt Resolution 112-2014.

Yes: 4 - Briggs, Santiago, Mikulaco and Veerkamp

#### 24. 14-0867

HEARING to consider adoption of Resolution **113-2014** approving the issuance by the California Statewide Communities Development Authority of multifamily housing revenue bonds for the Glenview Family Apartments. (Est. Time: 5 Min.)

Supervisor Santiago opened the public hearing.

A motion was made by Supervisor Veerkamp, seconded by Supervisor Briggs to Adopt Resolution 113-2014.

Yes: 4 - Briggs, Santiago, Mikulaco and Veerkamp

# 25. 14-0951

Supervisor Briggs recommending the Board:

- 1) Receive a presentation provided by Gregg McKenzie, PG&E Sierra/Sacramento Divisions Government Relations, on PG&E's efforts with the California State Association of Counties and the League of California Cities to increase awareness of the "811 Call Before You Dig" program; and
- 2) Adopt Proclamation recognizing August 11, 2014, as "California Safe Digging Day."

The Proclamation was read by Supervisor Briggs and presented to Gregg McKenzie.

A motion was made by Supervisor Briggs, seconded by Supervisor Veerkamp to Adopt the Proclamation.

Elections Department recommending the Board consider the following:

1) Approve and authorize the Chair to sign Resolution 107-2014 to place a measure entitled: "An initiative measure to amend the El Dorado County General Plan Regarding Traffic Levels of Service on Highway 50 and Land Use Designations" on the ballot to be submitted to the voters at the Consolidated General Election to be conducted on November 4, 2014, in accordance with Elections Code section 9118(b); and

2) Establish the ballot question for this measure. (See Attachment A - Resolution) (Cont. 7/22/14, Item 27)

A motion was made by Supervisor Briggs, seconded by Supervisor Veerkamp to Adopt Resolution 107-2014 as amended.

Yes: 4 - Briggs, Santiago, Mikulaco and Veerkamp

#### 27. 14-0984

Elections Department recommending the Board consider the following:

1) Approve and authorize the Chair to sign Resolution 108-2014 to place measure on the ballot entitled: "An Initiative Measure to Amend the El Dorado County General Plan Regarding Traffic And Land Use Policies" to be submitted to the voters at the Consolidated General Election to be conducted on November 4, 2014, in accordance with Elections Code section 9118(b); and

2) Establish the ballot question for this measure. (See Attachment A -

Public Comment: R. Williams, M. Smith, F. DuChamp, S. Parlin, M. Lane

A motion was made by Supervisor Veerkamp, seconded by Supervisor Briggs to Adopt Resolution 108-2014 as amended.

Yes: 4 - Briggs, Santiago, Mikulaco and Veerkamp

Resolution) (Cont. 7/22/14, Item 28)

# 28. 14-1049

Elections Department recommending the Board consider the following:

1) Approve and authorize the Chair to sign Resolution 118-2014 to place a measure entitled: "An initiative measure to amend the El Dorado County General Plan regarding community regions and rural centers" on the ballot to be submitted to the voters at the Consolidated General Election to be conducted on November 4, 2014, in accordance with Elections Code section 9118(b); and 2) Establish the ballot question for the measure. (See Attachment 2A - Resolution)

Public Comment: S. Taylor

A motion was made by Supervisor Veerkamp, seconded by Supervisor Briggs to Adopt Resolution 118-2014 as amended.

#### **DEPARTMENT MATTERS**

29. 14-1001

Chief Administrative Office recommending the Board provide direction on responding to Final Grand Jury report, Case Number GJ-13-20: County Charter.

Public Comment: L. Weitzman, S. Taylor, M. Smith

A motion was made by Supervisor Veerkamp, seconded by Supervisor Mikulaco to schedule an agenda item for August 12, 2014 as a time certain item to discuss and approve a response.

Yes: 4 - Briggs, Santiago, Mikulaco and Veerkamp

#### 2:00 P.M. - TIME ALLOCATION

30. 14-0228

Community Development Agency, Transportation Division, recommending the Board receive a presentation on the Road Maintenance Program for use of funding approved on June 10, 2014 for Fiscal Year 2014/2015 and consider the following (Reference attachment 2A-Presentation):

- 1) Direct staff to proceed with Option A covers the funding and the area approved on June 10, 2014;
- 2) Direct staff to proceed with Option B if alternate funding is obtained or changes are made to the conditions set forth by the Board; or
- 3) Provide other direction to staff as the Board deems appropriate.

(Est. Time: 1 Hr.) (Refer 6/10/14 Item 87)

Public Comment: M. Lane, J. Sweeney, K. Payne

A motion was made by Supervisor Briggs, seconded by Supervisor Veerkamp to direct staff to proceed with Option A and return to the Board during the 2014/2015 Budget Hearings in September with a report of where the additional \$250,000 in funding will come from.

#### ITEMS TO/FROM SUPERVISORS

Supervisor Veerkamp spoke of a very dear friend of El Dorado County Mr. Wally Thomas who passed away. Mr. Thomas was a resident of Camino since 1965. He was also a fitness expert, teacher and Superintendent of Camino school from 1966 to 1996. He was an organic farmer in Apple Hill. Supervisor Veerkamp asked that today's meeting be closed in his honor. Supervisor Veerkamp reported that tonight is National Night Out. He urged citizens to get out and participate in their local community and help make a difference.

Supervisor Briggs also commented on Wally Thomas that he was a good man with a good family and children.

Supervisor Santiago reported that at the Tahoe Regional Planning Agency's (TRPA) governing meeting there was the quarterly strategic plan report. The TRPA was awarded by the California Chapter of the American Planning Association the 2014 Innovation in Green Community Planning Award for their Sustainability Action Plan. There has been a lot of discussion regarding bikeable/walkable paths and a comprehensive transit plan in the Basin.

ADJOURNED AT 4:25 P.M. IN HONOR OF W. THOMAS

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# **CLOSED SESSION**

# 31. 14-1082 Pursuant to Government Code Section 54957.6 - Conference with

Labor Negotiator: County Negotiator: Director of Human Resources and/or designee, and Jack Hughes of Liebert, Cassidy, Whitmore. Employee Organization: El Dorado County Employees Association Local No. 1, Operating Engineers Local No. 3 representing employees in the Corrections Bargaining Unit; Deputy Sheriff's Association representing employees in the Law Enforcement Unit, and El Dorado County Law Enforcement Managers Association. (Est. Time: 30 Min.)

No Action Reported. All four Supervisors participated.

32. 14-1039 Pursuant to Government Code Section 54957- Public Employee

**Performance Evaluation.** Title: Interim Director of Information Technologies. (Est. Time: 30 Min.) (Cont. 7/29/14, Item 36)

No Action Reported. All four Supervisors participated.