

County of El Dorado Property Transfer Request

☒ **Surplus**

☐ **Inter-Department Transfer**

Transfer from index code: 250000

Transfer to index code:

Department: Probation

Department:

~~Approved (Dept Head)~~

Date _____

Approved (Dept Head)

Date _____

Specific location (address): 3974 Durock Rd., Ste 205, Shingle Springs, CA

Where in facility? Back wall by stairwall

First contact person: Jackie Walker

Phone: 621-6095

Second contact person: Darco Prall

Phone: 621-6076

[illegible]

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	7/16/14
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:	
Auditor records updated by:	Date:

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor
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County of El Dorado Property Transfer Request

☒ **Surplus**

☐ **Inter-Department Transfer**

Transfer from index code: 417200

Transfer to index code:

Department: HHSA-Mental Health Division

Department:

Approved (Dept Head)

Date _____

Approved (Dept Head)

Date _____

Patricia Charles-Heath 7/24/14

Specific location (address): 768 Pleasant Valley Rd Ste 201 Diamond Springs Ca 95619

Where in facility? Top[floor, north side- right outside of the Tahoe Conference Room

First contact person: Lisa Dubois

Phone: 621-6317

Second contact person: Ashley Benamati

Phone: 621-6324

[illegible]

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	7/25/14
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:	
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County of El Dorado Property Transfer Request

☒ **Surplus**

☐ **Inter-Department Transfer**

Transfer from index code: 256100

Transfer to index code:

Department: Probation

Department:

~~Approved (Dept Head)~~

Date _____

Approved (Dept Head)

Date _____

Specific location (address): 299 Fair Lane

Where in facility? Out Front/Control Room/Downstairs Office/Courtyard A

First contact person: Kelli

Phone: 621-5606

Second contact person: Chris

Phone: 621-6517

[illegible]

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<u>Remarks:</u>	
Auditor records updated by:	Date:

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County of El Dorado Property Transfer Request

☒ **Surplus**

☐ **Inter-Department Transfer**

Transfer from index code:

Transfer to index code:

Department: Surveyor

Department:

Approved (Dept Head)

Date _____

Approved (Dept Head)

Date _____

Specific location (address): 360 Fair Lane, Placerville

Where in facility? Bldg. B downstairs

First contact person: Karen Hyder

Phone: (530) 621-5121

Second contact person: Phil Mosbacher

Phone: (530) 621-5320

[illegible]

<u>Routing of PTR Form</u>	<u>N/A or Date</u>	<u>Remarks:</u>
Sent to Auditor/Purchasing	7/15/14	
Posted to Intranet		
Board Approval		
Pick-up by Contractor		
Copy to Auditor		
		Auditor records updated by: _____ Date: _____

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County of El Dorado
Property Transfer Request

☒ **Surplus**

☐ **Inter-Department Transfer**

Transfer from index code:

Transfer to index code:

Department: Sheriffs Office / Custody

Department:

Approved (Dept Head)

Date _____

Approved (Dept Head)

Date _____

Specific location (address): 300 Foni Rd. Placerville, Ca

Where in facility? Loading Dock / Sally Port

First contact person: Sgt. Green

Phone: (530) 621-6029

Second contact person: Ben Miller

Phone: (530) 621-6013

[illegible]

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	7/10/14
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

<u>Remarks:</u>	
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**County of El Dorado
Property Transfer Request**

**Surplus****Inter-Department Transfer**

Transfer from index code: 409110

Transfer to index code:

Department: Animal Services

Department:

Approved (Dept Head) Date

Approved (Dept Head) Date

Specific location (address): 415 Placerville Drive, Placerville, CA

Where in facility? Server Room

First contact person: Lisa Blake

Phone: 530-621-7638

Second contact person: Mary Hill

Phone: 530-621-7636

Cty Tag #	Description	Serial/VIN #	Condition
	Camera: Olympus D-460	106534907	Broken
	Camera: Polaroid 600	LZQ 01PX8 C) DA	works
	Camera: Polaroid 600	ASK 02FPZ VO DA	works
	Camera: Polaroid 600	LZQ 01PW6 C) DA	works
	Camera: Canon PowerShot A630	4426230088	works - no flash
	Camera: Canon PowerShot A630	4426230090	Broken
	Camera: FujiFilm FinePix S2950	1W089773	Broken
	Video Camera: GoldStar VHS movie	50700021	
	Plastic Bag: 12 rolls of film	N/A	New
	LG AC Adaptor	PA6X215591	works
	Box of File Labels: #'s only	N/A	usable
	Maxell Audio Cassette Box: 7 cassettes	N/A	New
	Polaroid Film Box	07147072185	unopened
	Box of Binders		
	Black filing box(x3)		Broken latch
	Casio calculator	H12-100TM	Broken
	Camera: Minolta	92270096	works
	RadioShack Intercom	00410455	works - needs plug
	Gubberman 4x6 Index card Files x2		works
116107	Camera: Minolta	Hi-Matic SA	Broken
	Exam Table: Midmark 404		old/dirty

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**County of El Dorado
Property Transfer Request**

**Surplus****Inter-Department Transfer**Transfer from index code: 409110

Transfer to index code:

Department: Animal Services

Department:

Approved (Dept Head)

Date

D. C. C. 8/11/14

Approved (Dept Head)

Date

Specific location (address): 415 Placerville Drive, Placerville, CAWhere in facility? Server RoomFirst contact person: Lisa BlakePhone: 530-621-7638Second contact person: Mary HillPhone: 530-621-7636

Cty Tag #	Description	Serial/VIN #	Condition
	Camera: Pentax P35 AF-M	3749898	Broken
	Camera: Polaroid Spectra 2		Broken
	TracFone, Samsung S125G	R21C532089K	WORKS
	2nd Flashlight -	n/a	Broken
	Motorola Talkabout	R25DWET 0159	no batteries
	Motorola Talkabout	R25DWET 0M44	no batteries
	Motorola 4.5VDC	R210WJE 8FQ4	no batteries
	Motorola - set of 2 walkie-talkie	FIL 10: K7GT9580	WORKS "earrings"
	Motorola Talkabout	1601WAWYC108	Broken
	Motorola Talkabout	1601WAWQ0TYJ	WORKS
	Energizer Headlamps (3)	n/a	no batteries
	Silver Flashlight	n/a	no WORKS
	Miscellaneous printer cartridge ink (6)		new
	Metal file hanging racks (15)		
	Plastic desktop file trays (13)		
	Plastic door file trays (9)		
	Plastic CD holder/organizer		

Routing of PTR Form**N/A or Date**

Sent to Auditor/Purchasing

Posted to Intranet

Board Approval

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Remarks:

Auditor records updated by:

Date:

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County of El Dorado Property Transfer Request			
<input checked="" type="checkbox"/> Surplus		<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code: <u>409110</u>		Transfer to index code:	
Department: <u>Animal Services</u>		Department:	
Approved (Dept Head)	Date	Approved (Dept Head)	Date
<u>[Signature]</u>	<u>5/11/14</u>		
Specific location (address): <u>415 Pharrville Drive</u>			
Where in facility? <u>Server Room</u>			
First contact person: <u>Lisa Blake</u>		Phone: <u>530-621-7638</u>	
Second contact person: <u>Mary Hill</u>		Phone: <u>530-621-7636</u>	

Cty Tag #	Description	Serial/VIN #	Condition
103824	Dell optiplex 780 computer	701K1e-052-796-054	
	Dell Monitor 1908FPT	CN-0EP182-71618-716-181B	Broken
	Dell Monitor 1704FPV	MX-416304-47605-518-A9V7	Broken
	HP LaserJet 310SD Printer	TH38R113BC	
513673	Olympus Microscope		
57243	HP LaserJet 400D	USMB011738	
	Entuitive touch systems TV: ELO	723374525C	
34461	Dell optiplex GX520 computer	00045-636-964-105	
35055	Dell optiplex GX520 computer	00045-658-912-250	
31374	Dell optiplex GX400 computer	05F60K11	
34408	Dell optiplex GX520 computer	00045-628-333-110	
35965	Dell optiplex 745	80045-473-281-913	
35960	Dell optiplex 745	80045-473-281-927	
35345	Dell optiplex GX620	010045-613-1161-345	
	7 keyboards		
29046	HP LaserJet 815D Printer	LF00355086	Broken
	1 Box of miscellaneous cords/comp. mouse		
	Xerox Black Toner 16R1046		New
	Motorola radio	T5N16016B	

Routing of PTR Form	N/A or Date	Remarks:
Sent to Auditor/Purchasing		<u>OK To Surplus Lenny 8/8/14</u>
Posted to Intranet		
Board Approval		
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Copy to Auditor		
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