

URGENT

Contract #:

CONTRACT ROUTING SHEET

Date Prepared: 8/11/2014 Need Date: 8/15/2014

PROCESSING DEPARTMENT:
 Department: Treasurer-Tax Collector
 Dept. Contact: Shari Sumpter
 Phone #: X5819
 Department: _____
 Head Signature: C. J. Rafferty

CONTRACTOR:
 Name: _____
 Address: _____
 Phone: _____

CONTRACTING DEPARTMENT:
 Service Requested: Revision of Fee Ordinance- Set for Board 8/26/14
 Contract Term: _____ Contract Value: \$0.00
 Compliance with Human Resources requirements? Yes: _____ No: _____
 Compliance verified by: _____

COUNTY COUNSEL: (Must approve all contracts and MOU's)
 Approved: _____ Disapproved: _____ Date: 8/12/14 By: Nudith Ken
 Approved: _____ Disapproved: _____ Date: _____ By: _____

Approved with understanding that "35" may alternatively include a fee of "actual cost" under R&T 3719 that provides that the amount of the cost of advertising the sale shall be deposited in the county general fund and GC 54985 that provides the Board authority to exercise discretion in setting fee.
While fee may be based on estimate of actual cost there does not appear to be a prohibition on collecting actual costs you prop indicate will be the bill from the publishers.

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)
 Approved: _____ Disapproved: _____ Date: _____ By: _____
 Approved: _____ Disapproved: _____ Date: _____ By: _____

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).
 Departments: Auditor
 Approved: _____ Disapproved: _____ Date: _____ By: _____
 Approved: _____ Disapproved: _____ Date: _____ By: _____