



County of El Dorado
OFFICE OF AUDITOR-CONTROLLER

JOE HARN, CPA
Auditor-Controller

360 FAIR LANE
PLACERVILLE, CALIFORNIA 95667-4193
Phone: (530) 621-5487 Fax: (530) 295-2535

BOB TOSCANO
Assistant Auditor-Controller

June 12, 2014

County of El Dorado
Board of Supervisors
330 Fair Lane
Placerville, CA 95667

Dear Board Members:

The number of full time positions in the Auditor-Controller's Office is essentially identical to the staffing levels that existed 20 years ago. The workload has increased dramatically over the last 20 years. Further, my staff is spending a tremendous amount of time working on the ERP implementation. For these reasons, I am requesting additional resources to run the Auditor-Controller's Office in FY 2014-15.

I am requesting that 2.0 additional positions be approved for the Auditor-Controller's Office.

FISCAL TECHNICIAN:

I am requesting an additional 1.0 allocation for Fiscal Technician. This position will be assigned to the Accounting Division. This position is needed to assist with claims/journal auditing. The workload of this unit is very heavy. When staff attends ERP analysis and training sessions, the departmental submissions continue to get backlogged.

Based upon Step 3 for 10 months of the fiscal year, the additional cost for this position with benefits is estimated to be \$62,408 determined as follows:

SALARY (STEP 3)	46,062
HEALTH (EMP +1)	19,315
PERS	<u>9,512</u>
ANNUAL AMOUNT	74,889
10 MONTHS	62,408

PRINCIPAL FINANCIAL ANALYST:

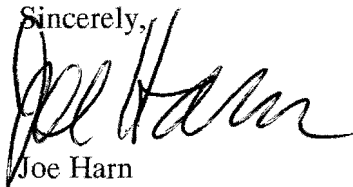
I am requesting an additional 1.0 allocation for Principal Financial Analyst. This position will be assigned to the Reporting Division. This position will be used to assist departments with the development of the ICRP and other significant cost accounting methodologies. The addition of this position will improve the timelines of the rate approval and in turn allow their cost allocation billings to be processed timely.

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Based upon Step 1 for 10 months of the fiscal year, the additional cost for this position with benefits is estimated to be \$114,986 determined as follows:

SALARY (STEP 1)	95,391
HEALTH (EMP +1)	15,964
FLEX	6,000
PERS	<u>19,698</u>
ANNUAL AMOUNT	136,783
10 MONTHS	114,986

Sincerely,



Joe Harn
Auditor-Controller