

Counsel please include this information in your billing description.	>	-14-54036	Legistar #: 11-0308	P&C #: 504-S1111
	>	Index Code: 346000	Project #: No Charge	Charge To #: No Charge
	>	Project Second Amendment to Agreement for Services # AGMT 11-53166 for Traffic		
	>	Description: Engineering and Transportation Planning Services		

## CONTRACT ROUTING SHEET

**RUSH**

### PROCESSING DEPARTMENT:

Department: Community Development Agency  
 Division: Administration & Finance  
 Dept Contact: Sandy Ewert  
 Phone: x5102

### CONTRACTOR:

Name: Kittelson & Associates, Inc.  
 Address: 428 J Street, Suite 500  
 Sacramento, California 95814  
 Phone: (510) 839-1742

Authorized Signature: Michele Weimer

Michele Weimer  
 Administrative Services Officer  
 CDA Procurement & Contracts

Date Submitted:

Date Needed:

Funding Sources: Various

### CONTRACTING DEPT: CDA Long Range Planning

Service Requested: Review & Approve

Contract Term: 2 Years

Contract/Amendment Amount: \$0.00

Compliance with Human Resources Requirements:

Yes: ☒ No: ☐

Compliance verified by: Contract Notification Sent:

9/30/2014 HR Response Received:

Ok Per:

### COUNTY COUNSEL: MM (must approve all contracts and MOUs)

Approved: [Signature] Disapproved: ☒  
 Approved: ☒ Disapproved: ☐

Date: 10/7/2014 By: K. Markham  
 Date: 10/14/2014 By: K. Markham

See comments on pg. 2 and Amended Ex. B

Max 5% increase in rate clarification  
 max 5% total for term of contract  
 or per year?

New rates can only apply prospectively  
 @ you cannot delete Article 11 provisions

Please forward to Risk Management upon approval.

changes made as noted.  
 Resubmittal.

### RISK MANAGEMENT: (All contracts and MOUs except boilerplate grant funding agreements)

Approved: ☒ Disapproved: ☐  
 Approved: ☐ Disapproved: ☐

Date: 10/14/2014 By: [Signature]  
 Date: ☐ By: ☐

S. R. Ewert  
 10/8/14

### OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract)

Approved: ☐ Disapproved: ☐ Date: ☐ By: ☐  
 Approved: ☐ Disapproved: ☐ Date: ☐ By: ☐