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October 24, 2014

To: Jim Mitrisin, Clerk of the Board of Supervisors

From: Hillary Crawford, Administrative Services Officer

Re: Correction to Amendment Legistar Items 13-1436 and 13-1477

The Board of Supervisors (BOS) approved the Purchasing Agent to execute Amendment III for Agreement #627-S1310 with Mother Lode Investigations on September 30, 2014 Item 17, 13-1436. Unfortunately, the Amendment that was attached to this Item 13-1436 identified the total NTE amount as \$160,800 not \$162,800. The Amendment did clearly identify the increased amount to the contract as \$27,000. The Amendment also referenced Agreement #628-S1310 on Page 3. That was corrected on the signed Amendment. The changes made and incorporated into the attached Amendment have no effect on the scope of services, termination date or the amount of increase in compensation that was outlined in the Amendment that was approved by the BOS on September 30, 2014. The changes are de minimis and are so minor that the Agreement does not need to return to the Board for further approval.

The BOS authorized the Purchasing Agent to execute the Amendment III to Agreement #627-S1310. Since the changes are decidedly de minimis the authorization to execute the Amendment should still stand. This letter is to detail and document the reason for any differences between the Amendment that the BOS reviewed and authorized for execution, and the Amendment that was ultimately signed and executed by the Purchasing Agent.

Also, the BOS approved the Purchasing Agent to execute Amendment III for Agreement #628-S1310 with Chinatown Investigations on September 30, 2014 Item 18, 13-1477. The title of the Item incorrectly referenced Agreement Number #627-S1310. The title should have reflected Agreement #628-S1310. All other information was correct. This memo should also serve as notification of this correction.

If you have any questions, please do not hesitate to contact Hillary Crawford.

Memo from Public Defender
RE: Version 3 of 13-1477