Cultural and Community Development Application FY 2014 - 2015

Event/Project/Organization for which funds are requested:

Replacement of interpretive signs in Marshall Gold Discovery Park in Coloma, for the Ore Crushing, Mining Methods, and Miners Cabin displays.

Event/Project Location: Marshall Gold Discovery Park at Coloma

Name of Organization: Gold Discovery Park Association

Address of Organization:

PO Box 461 Coloma, CA 95613 El Dorado County

Website: marshallgold.com

Name of Contact Person: Dennis W. Amaral, member of the GDPA Board of Directors

Telephone Number: 530-308-3036

E-mail address: dennis@davisandamaral.com

Total Amount Requested: \$5,000.00



1. Briefly describe the event/project/organization for which funds are being requested:

As part of the visitors experience to Marshall Gold Discovery State Historic Park, the GDPA is constantly working to identify, maintain, upgrade and replace exhibits for public display. The signage in one of these areas, Mining Methods, has deteriorated over time to a point that some are missing and the others are unreadable. The signs are in dire need of replacement and there are no funds currently available to allocate to this purpose. We have obtained an estimate to replace all of the signs in this display area and this estimate is attached to this request.

2. If the request is being made for a specific event/project, please briefly describe the operating organization responsible for the event/project. If the organization has a managing board, please describe the make-up of the board and provide your board bylaws.

Since 1982, the Gold Discovery Park Association, a non-profit (501(c)(3) organization, has been dedicated to the interpretation and conservation of Marshall Gold Discovery State Historic Park. The association also works in conjunction with the state park to provide funding for the various projects and support a variety of programs for children and adults—as well as projects that help preserve historic buildings and maintain park facilities. The association generates income through the Gold Rush Mercantile at the Park's Visitors' Center, fundraising and special events, grants and donations. This allows the Park to meet the Dept. of Parks & Recreation mission to provide visitors with top-quality educational experiences. It is our mission and goal to develop, encourage and enhance programs of the Park.

The Board of Directors consists of members, chosen by the board, who have shown an interest in being a part of the leadership team. They share the common vision for the park and all of its' many diverse opportunities to present the historical, cultural, and hands-on learning activities associated with our wonderful park community. The board consists of the following members: Jennifer Steward (President), Bill Arsenith (Treasurer), Dennis Amaral, Shaunda Crane, and Gale Nored Tanquary.

3. Briefly describe how Cultural and Community Development funds will be used, if awarded, and what percentage of the funds will go towards the actual event/project:

The funds from this grant will be used to improve the interpretive quality for visitors to this park. Over 70,000 school children plus their teachers and chaperones come to the park annually. Additionally there are over 250,000 tourists and visitors who attend the park each year.

Fortunately for El Dorado County this park is within its boundaries and as such the visitors and tourists who come here spend money in our county. The park is a major tourist attraction and it needs to be maintained and improved upon with that in mind.

100% of the funds from this grant will be used for new interpretive signs within the park to enhance the visitor's experience. Happy visitors/tourists = more visits to our county = more money spent here.

4. When will the event/project/program occur, and when would Cultural and Community Development funds be used, if awarded:

If we are fortunate enough to be awarded this grant the new signs will be ordered immediately. It is our goal to have them delivered and installed before the upcoming special two-day event, Gold Discovery Days, on January 24th and 25th 2015.

This will be a very special and highly attended event at the park as the new replica of the historic saw mill will be finished and dedicated on that weekend. We anticipate a huge turnout for this event and the interpretive signs will only enhance this historic achievement.

The State Parks system has dedicated over three million dollars to build the new replica of the famous sawmill, and improve landscaping and beautification for the mill site and in front of the museum. These improvements will assist in drawing new tourists to our county who will spend money while they are here.

5. What is the target market for the advertising/promotional efforts and how will this target market be reached (pleased include details as to any advertising that will take place in and outside of the County and to encourage attendance from outside the County):

The target market for all of the advertising/ promotional efforts will be everyone interested in the history of the Gold Rush, as well, as those interested in the beautiful setting in nature in which the park is nestled. All events at the park, but especially the rededication of the new sawmill replica, will be generously covered in all the local media. We anticipate TV, newspaper and radio coverage of this event.

This park draws visitors from all over the world and it is incumbent upon us to make their visit memorable. By doing so we are insuring that they will return to our county to visit and will tell others about their remarkable experience.

The discovery of gold in Coloma on January 24, 1848 is an event that literally changed the landscape of the United States. Luckily for us in El Dorado County this site is here for us to enjoy and benefit from. Therefore it is incumbent for us to be good stewards of this site.

6. The Board of Supervisors wishes to encourage tourism, agriculture, and economic development in the County by supporting promotional, community, and cultural activities through the use of Cultural and Community Development funds. Please describe how the event/organization will support tourism, agriculture, community spirit, culture, and/or economic development.

Over the years the gold discovery site has proven itself to be a major tourist attraction. By funding continued improvements to the park it will maintain that world renowned ranking and will continue to draw tourists who will stay the night and play in our county. Increased tourism will help our agricultural efforts as these people will want to visit Apple Hill, and other surrounding Farm Trails locations, increasing their revenues.

As a resident of El Dorado County for 32 years, and a Native Californian, I am proud of our rich historical heritage and want to share this with the world. What better way than through Marshall Gold State Historic Park.

7. What goal is expected to be achieved from the use of Cultural and Community Development funds, if awarded (please detail expected increased tourism, overnight stays, economic impact, etc.), and how will this be measured:

As mentioned in the previous question our goal is not only to present the history, but also to open it up to an ever-increasing audience. By improving on the appearance of the park, creating displays where a tourist can understand the rich history of the area, and promoting more multi-day historic events, we can create a desire for past visitors to come again and promote an atmosphere to encourage new visitors to come learn, stay and play.

Multi-day events encourage tourists to stay the night and patronize our hotels, bed and breakfasts, restaurants, and to shop in our local stores.

Attendance is measured very accurately by the State Parks department and these numbers are available for inspection at any time. We have continually increased visits to the park over the years that I have been involved with the GDPA.

8. How will El Dorado County, as a sponsor of the event/project/organization, be recognized in promotional materials and at the event/project/organization:

We will be happy to note that El Dorado County is a valued sponsor for this project and will promote this on all of our events including the upcoming Gold Discovery Days event.

This will be published on all promotional material and will be mentioned in all the interviews conducted by TV, newspaper and radio reporters.

9. Please provide any information on sponsorships for this event/project/organization:

The only sponsorships that this signage project has, the Gold Discovery Park Association.

10. If Cultural and Community Development funds are awarded, will the amount be matched (either full or partial) and by what organization:

If the grant is awarded to the association, the grant will actually be exceeded in funds or in kind materials and labor.

HISTORY OF EVENT/PROJECT/ORGANIZATON

1. How long has this event/project/organization been in operation:

Ever since the GDPA's inception in 1982 we have worked hard to promote the park, and the county, through events in the park that will draw tourists and local visitors to our area.

The park has been in existence since 1942 as a state park, but the interest in the historical significance of the gold discovery there dates back to 1848. Because of this discovery the greatest migration of people in history occurred in subsequent years.

Drawn by the lure of gold thousands upon thousands of people from all over the world flocked to the gold fields in and around Coloma.

2. What is the overall attendance (past and future anticipated) of the event/project/organization:

Over the two day event in January we anticipate over 3,000 people to attend that weekend alone. And as mentioned before there are over 70,000 students with their teachers and chaperones that come annually as part of their California History curriculum.

Additionally, there are upwards of 250,000 visitors to the park throughout the year.

3. Have Cultural and Community Development funds been received for this purpose in the past? If so, how much and when? If funds were received, please attach the Post-Event Report for this event.

Our organization has received funds from the Community Development grant in the past which was used to create a living Tent City for the event Coloma Gold Rush Live. This event was well attended and we received rave reviews from those who attended the event.

This was a four day event held in October. On Thursday and Friday it was open to schools to bring their students to learn about the gold rush. Between the two days there were over 1,000 students who attended.

Saturday and Sunday it was open to the public and the attendance was outstanding. According to the State Park accounting there were over 3,000 visitors for those two days.

We noted in our advertisements of the event that our proud sponsor was the El Dorado County Cultural and Community Development grant.

BUDGET FOR EVENT/PROJECT

Please detail all revenue and expenditures associated with the event/project/organization for which funds are being requested (only include guaranteed funds, i.e. not the funds being requested that have not yet been approved).

Additionally, for private non-profit and public organizations, please include a copy of the most recently completed financial statement and a copy of the budget for the event or organization for which funds are requested.

Revenue for event/project: Gold Discovery Days, 2015

1. Funding/Contributions: Gold Discovery Park Association

Source	Amount
Advertisement, Programs & Mailings	2,200.00
Hospitality (150+ volunteers) 2- day event, Saturday evening Pot Luck Dinner	300.00
Entertainment, Music & Camp	500.00
Supplies, tents, bricks, event signage, children's crafts, gold panning supplies, Wooden structures	6,000.00
Park Staff	1,400.00
Total:	10,400.00

2. Other earnings (i.e. admission fee, retained earnings, sale of products, etc.):

Туре	Amount
Vendors - \$100 per vendor	\$ 300.00
Silent Auction - Association	\$1000.00
Portrait Studio - Association	\$ 400.00
Total:	\$1,700.00

3.	or othe	be any in-kind assistance/match funds you er community groups in support of this ev med or detailed above:		
No	ne			
Ex		nres penditures for advertising and promotions ove):	s (should correlate	with revenue sources stated
		Expenditures Item or service	Cost:	Funded By
		Area Newspapers Local Radio Stations Local Printers Motel Cards Computer Applications - Web Pages State Park Web Pages	\$2,200.00	Gold Discovery Park Association

\$2,200.00

Total:

SUBMITTAL

The undersigned, declares that he/she has carefully examined the El Dorado County Cultural and Community Development Program and fully understands its contents and implications, and if funds are awarded the proposer will contract with the County to furnish the services as specified, in accordance with this grant application attached. The undersigned further attests that all information contained in this application is accurate to the best of his/her knowledge. Advertising funds are awarded, that proposer

Signature:

Title: Member of the G.D.P.A. board of Directors

Jennis W. amaral

Applicant Organization: 661d Dis Covery PAEK ASSOCIATION

Date: 11 20 14

Return Grant Application No Later than August 16, 2013 at 5:00 PM to:

Chief Administrative Office Attn: Economic Development 330 Fair Lane Placerville, CA 95667



ArtiFact, Ink Design 6166 Enterprise Drive, Suite B Diamond Springs, CA 95619

ESTIMATE

Estimate No:

E-144013

Estimate Date:

11-11-14

Marshall Gold Discovery State Park Jeremy McReynolds 310 Back Street Coloma, CA 95613 (530) 622-3420

Replacement Signs: outside Ore Crushing/Mining Methods /Cabin area

Replace and redesign the art for eight existing framed wayside sign emplacements. Art to fit in existing frames. SEVEN measuring approximately $18" \times 24"$ with horizontal orientation:

1) Sapling Stamp; 2) California Stamp; 3) Hydraulic Mining; 4) Mexican Arrastre; 5) Chile Mill; 6) Placer Mining; 7) The DIggins ONE measuring approx 14" x 18" with vertical orientation: 8) Miner's Cabin

This estimate includes two portions: DESIGN: Working closely with MGDSHP staff and provided text, create visually rich, interesting and educationally stimulating mix of drawings, photos, and facts in an uncluttered and easy to read manner. PRINTING OUTPUT: HPL Full-color output guaranteed against weather and sun damage for ten years. 1/8" thick material to slide into the existing metal frames

ITEM .	DESCRIPTION	I	TYPE	QTY/HRS	FEE	TOTAL
Time	AC-11	Design wayside signs:	Bill	8.00	\$ 300.00	\$ 2,400.00
	Includes ty for printing	pe design, photo scans, drawing placeme	ent and pre	eparation		
Material	MC-106	PRINTED OUTPUT - HPL large signs	Bill	7.00	\$ 190.00	\$ 1,330.00
		lor output, Approx 24" x 18" x1/8" comp l against weathering/fading 10 years	osed pane	ls,		
Material	MC-106	PRINTED OUTPUT - HPL cabin sign	Bill	1.00	\$ 130.00	\$ 130.00
Shipping	Freight	Freight delivery to park - signs	Bill	1.00	\$ 45.00	\$ 45.00
	Estimate -	invoice will reflect actual freight costs.				
				Sub Tota	I	\$ 3.905.00
						\$ 0.00
				State:		\$ 109.50
				Total		\$ 4,014.50
				EIN:		20-4121040

The output company, KVO Industries, makes HPL and Full-color enamel printing on steel. The second is roughly three times as costly, but last that much longer.

Company representative said that it is more cost effective to use the HPL and replace them should the content change or vandalism/malicious mischief occur not covered by the guarantee. The replacement cost is very low, around \$200 each. Size can be adjusted once a frame is taken apart and true panel dimensions provided. INSTALLATION by MGDSHP personnel.

Gold Discovery Park Association Profit & Loss

January through October 2014

	Jan - Oct 14
Ordinary Income/Expense	
Income Portrait Studio 40000 · Income From Special Events 40500 · Sales 41000 · Other Income	56.00 13,811.84 233,240.85
41002 · Donations 41003 · Income - Interest 41004 · School Programs 41005 · Membership Dues 41007 · Misc. Income - All Events	9,553.90 35.46 137,667.65 1,406.00 645.00
Total 41000 · Other Income	149,308.01
42000 · Grant Income	5,000.00
Total Income	401,416.70
Cost of Goods Sold 50012 · Cost of Goods Sold	114,444.52
Total COGS	114,444.52
Gross Profit	286,972.18
Expense Change Fund Marketing Portrait Studio Supplies Refund Volunteer Appreciation Expense	3,000.00 179.47 46.63 290.90 140.00
50000 · Expense For Special Events Holiday Houses 50000 · Expense For Special Events - Other	204.84 13,718.63
Total 50000 · Expense For Special Events	13,923.47
50600 · Merchandise Operations 50601 · Credit Card Fees 50602 · Museum Store Supplies 50611 · Information Technology 50600 · Merchandise Operations - Other	5,684.99 2,130.96 230.98 5.17
Total 50600 · Merchandise Operations	8,052.10
50700 · Promotion Expenses 51000 · Other Program Expenses	44.80
Cooking Program Hospitality Jr. Ranger Program Living History Days Motel Cards Museum Supplies	123.41 408.47 2,549.70 226.84 1,302.56 356.58 6,111.21
51001 · Blacksmith Shop 51006 · School Programs Expense 51009 · Volunteer Support 51009.1 · Volunteer Recognition Dinner 51009.2 · Volunteer Appreciation Expense 51009 · Volunteer Support - Other	1,033.32 986.36 240.21
Total 51009 · Volunteer Support	2,259.89
51010 · Volunteer Training 51000 · Other Program Expenses - Other	128.87 8,046.19

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Gold Discovery Park Association Profit & Loss

January through October 2014

	Jan - Oct 14
Total 51000 · Other Program Expenses	123,855.27
52000 · Administrative Expense Telephone/ internet 52002 · Postage	2,446.44 950.07
52003 · Telephone 52004 · Professional Services 52005 · Newsletter 52006 · Dues & Subscriptions 52010 · Printing 52023 · Office Supplies 52000 · Administrative Expense - Other	537.54 525.00 1,136.62 75.00 0.00 1,454.54 98.92
Total 52000 · Administrative Expense	7,224.13
52009A · Bank Fees 53000 · Wages 53006 · Employee Benefits 53000 · Wages - Other	349.78 200.00 41,687.05
Total 53000 · Wages	41,887.05
53003 · Payroll Taxes 54000 · Library Expenses 6560 · Payroll Expenses	15,256.25 2,192.09 1,690.84
Total Expense	218,132.78
Net Ordinary Income	68,839.40
Net Income	68,839.40

Gold Discovery Park Association Profit & Loss

October 2014

	Oct 14
Ordinary Income/Expense	
Income 40000 · Income From Special Events 40500 · Sales 41000 · Other Income	12,554.60 12,560.27
41002 · Donations	508.72
41003 · Income - Interest 41004 · School Programs	1.85 6,202.00
Total 41000 · Other Income	6,712.57
Total Income	31,827.44
Cost of Goods Sold 50012 · Cost of Goods Sold	9,107.69
Total COGS	9,107.69
Gross Profit	22,719.75
Expense	
Change Fund 50000 · Expense For Special Events 50600 · Merchandise Operations	3,000.00 4,632.19
50601 · Credit Card Fees	283.93
Total 50600 · Merchandise Operations	283.93
51000 · Other Program Expenses Hospitality Living History Days 51001 · Blacksmith Shop 51006 · School Programs Expense 51009 · Volunteer Support 51009.1 · Volunteer Recognition Dinner	5.96 25.84 1,006.24 10,000.00
Total 51009 · Volunteer Support	59.02
51000 · Other Program Expenses - Other	545.96
Total 51000 · Other Program Expenses	11,643.02
52000 · Administrative Expense Telephone/ internet 52003 · Telephone 52004 · Professional Services 52005 · Newsletter 52023 · Office Supplies	251.26 50.61 485.00 233.35 21.57
Total 52000 · Administrative Expense	1,041.79
53000 · Wages 53003 · Payroll Taxes 6560 · Payroll Expenses	3,393.91 928.47 139.50
Total Expense	25,062.81
Net Ordinary Income	-2,343.06
let Income	-2,343.06

BY-LAWS OF THE GOLD DISCOVERY PARK ASSOCIATION 501 (c) (3)

ARTICLE I: NAME

The name of this corporation shall be the Gold Discovery Park Association.

ARTICLE II: OFFICES

The principal office for the transaction of the business of the Gold Discovery Park Association, hereinafter called "the Association," is to be located at Coloma, El Dorado County, California. The Board of Directors, herein called "the Directors" is granted full power and authority to change said principal office from one location to another or this section may be amended to state the new location.

ARTICLE III: OBJECTIVES AND PURPOSES

The objectives of this Association shall be: 1) to promote the educational and interpretive activities of the State Park system, principally in Marshall Gold Discovery State Historic Park; 2) to produce and make available to park visitors, by sale or free distribution, suitable interpretive and educational literature and materials, including maps, pamphlets, visuals, and recordings; 3) to acquire display materials or objects pertaining to the human history or natural history of the area for the purpose of adding them to the interpretive collections of the State Park system; 4) to develop and maintain a suitable park for Marshall Gold Discovery State Historic Park; 5) to assist financially and otherwise in the establishment and operation of similar cooperating associations in other areas of the State Park system; 6) to assist in the development and improvement of interpretive facilities; 7) to give all possible aid to the State of California in conserving, developing, and interpreting the State Park system for the benefit of the public.

ARTICLE IV: MEMBERSHIP

<u>SECTION 1. QUALIFICATIONS:</u> Membership is open to any person interested in furthering the aims and purposes of this Association.

<u>SECTION 2. CLASSES OF MEMBERSHIP:</u> The Directors may establish classes of membership and voting rights for such classes.

SECTION 3. ANNUAL DUES: All annual membership dues shall be due and payable on January 1. All memberships are valid through December 31 of said year.

ARTICLE V: MEETINGS OF MEMBERS

SECTION 1. GENERAL MEETINGS: General meetings may be held at times designated by the Directors. A meeting of members or Directors shall be held at least once each quarter. Meetings shall be held at Marshall Gold Discovery State Historic Park in Coloma, California, or other location designated by the Directors.

<u>SECTION 2. ANNUAL MEETING:</u> The annual meeting of members shall be held on the second Thursday of November each year, unless the Directors designate another date and notice is given to members.

<u>SECTION 3. SPECIAL MEETINGS:</u> A special meeting of the members may be called at any time by any of the following: the Directors, the President, or ten or more members.

<u>SECTION 4. QUORUM:</u> 50% plus one of the Directors or general membership shall constitute a quorum for the transaction of business at their respective meetings.

SECTION 5. VOTING: All memberships in good standing shall be entitled to one vote, except family memberships, which shall be entitled to a maximum of two votes. All voters must be 18 years or older. Voting may be by voice or ballot, except that the election of Directors shall be by ballot.

<u>SECTION 6. RULES OF ORDER:</u> Robert's Rules of Order shall be general guidelines for conducting business proceedings at all meetings.

ARTICLE VI: ELECTION OF DIRECTORS

SECTION 1. NOMINATING COMMITTEE: The president shall appoint a committee to select qualified candidates for election to the Board of Directors at least 60 days prior to the date of any such election. The committee shall make its report at least 30 days prior to the election. The Secretary shall forward to each member a list of candidates nominated and the scheduled election date.

<u>SECTION 2. NOMINATIONS BY MEMBERS:</u> Nominations from members need to be received in writing by the Nominating Committee at least 30 days prior to the election.

ARTICLE VII: DIRECTORS

SECTION 1. POWERS: (A) GENERAL CORPORATE POWERS. Subject to the provisions of the California Nonprofit Public Benefit Corporation Law and any limitations in the Articles of Incorporation or these By-Laws relating to action required to be approved by the members, the Directors shall formulate the policies of the Association and shall direct its activities.

- (B) <u>SPECIFIC POWERS</u>: Without prejudice to these general powers and subject to the same limitations, the Directors shall have the power to: 1) select and/or remove all powers and duties of the Directors that are consistent with law, the Articles of Incorporation, and these By-Laws.
- (C) <u>DEFERRING TO MEMBERS</u>: The Directors may, at their option, submit any matter to a vote of the general membership.

SECTION 2. NUMBER AND QUALIFICATIONS: (A) The authorized number of Directors shall not exceed 15. Directors shall be residents of the State of California and members of the Association. Directors may not be employees of the Department of Parks and Recreation. Only one member of a household may serve as a Director at any one time.

(B) No Person, entity, business, or concessionaire that is in direct or implied competition for the products and services that The Gold Discovery Park Association provides shall run for any position on the Gold Discovery Park Association Board of Directors. This includes any items close in relation or directly related to what is available in the Gold Rush Mercantile. The Gold Discovery Park Association reserves the right to change the

parameters of the scope as The Gold Discovery Park Association provides additional products and services. (revised 01.06.07)

SECTION 3. ELECTION AND TERM OF OFFICE: Directors shall be elected at each annual meeting, to hold office beginning January 1, for a term of two (2) years and thereafter until successors have been elected. If an annual meeting is not held or the Directors are not elected at an annual meeting, they maybe elected at a special members' meeting held for that purpose. Directors shall be elected on a staggered term basis, one-half elected each year.

SECTION 4. VACANCIES: (A) CAUSES. A vacancy shall be deemed to exist on the occurrence of the following: 1) The death, resignation, or removal of any Director; 2) The unexcused absence by a Director of three or more consecutive meetings; 3) The vote of the members to remove a Director; 4) The increase of the authorized number of Directors; 5) The failure of the members to elect the number of Directors needed to fill all vacancies.

- (B) <u>RESIGNATIONS</u>. Any Director may resign his or her seat on the board at any time by giving written notice to either the President or Directors. Resignation shall be effective upon receipt of notice unless designated otherwise. The Directors may elect a successor to take office when the resignation becomes effective and to serve until expiration of the term. No Director may resign when the Association would then be left without a duly elected Director in charge of its affairs.
- (C) VACANCIES FILLED BY MEMBERS. The members may elect a Director or Directors at any time to fill a vacancy not filled by the Directors.
- (D) <u>REDUCTION OF NUMBER OF DIRECTORS</u>. No reduction of the authorized number of Directors shall have the effect of removing any Director before that term of office expires.

SECTION 5. MEETINGS. Regular meetings of the Directors shall be held at times and places set by the Directors. Special meetings for any purpose may be called at any time by the President or any two (2) Directors.

<u>SECTION 6. ACTION WITHOUT MEETING.</u> Any action required by the Directors may be taken without a meeting if all Directors consent to that action. Such consent shall be documented and filed with the minutes of the proceedings of the Directors' meetings.

ARTICLE VIII: OFFICERS

<u>SECTION 1. OFFICERS:</u> The officers of the Association shall be a President, a Vice-President, a Recording Secretary, and a Treasurer. The Directors may appoint any other officers that the business of the Association may require. Eligibility for election shall be limited to members of the Board.

SECTION 2. ELECTION OF OFFICERS. The officers of the Association shall be chosen by the Directors at their January meeting and shall serve for a term of one (1) year.

SECTION 3. RESIGNATION OF OFFICERS: Any officer may resign his or her office at any time by giving written notice to the Directors. Resignation shall be effective upon receipt of notice unless designated otherwise. Acceptance of the resignation shall not be necessary to make it effective, unless specified in the notice.

SECTION 4. RESPONSIBILITIES OF OFFICERS: (A) PRESIDENT. The President shall preside at meetings of the membership and Directors and exercise and perform such other powers and duties as may be from time to time assigned by Directors or prescribed by the By-Laws. The President shall, subject to the control of the Directors, generally supervise, direct, and control the business and the officers of the Association. The President shall have the authority to execute contracts binding the Association, or delegate this authority to the Vice President, Secretary, Treasurer, or Executive Director. The President may authorize the expenditure and co-sign with the Treasurer, checks of the Association for funds necessary for the operation of the Association.

- (B) <u>VICE PRESIDENT</u>. In the absence or disability of the President, the Vice President shall perform all the duties of the President, and when so acting shall have all the powers of the President.
- (C) <u>RECORDING SECRETARY</u>. The Recording Secretary shall keep, or cause to be kept, a book of minutes of all meetings. The Recording Secretary shall keep, or cause to be kept at the Association offices, records of the Association members, showing names, addresses, and the class of membership held by each. The Recording Secretary shall give, or cause to be given, notice of all meetings of the members and Directors required

by these By-Laws. The Recording Secretary shall have such other powers and perform such other duties as may be prescribed by the Directors or these By-Laws.

- (D) TREASURER. The Treasurer shall keep and maintain, or cause to be kept and maintained, adequate and correct books and records of accounts of the properties and business transactions of the Association, including accounts of its assets, liabilities, receipts, disbursements, gains, losses, capital, retained earnings, and other matters customarily included in financial statements. The books of account shall be open to inspection by any Director during normal business hours. The Treasurer shall deposit all money and other valuables in the name of and to the credit of the Association with such depositories as may be designated by the Directors. The Treasurer shall disburse the funds of the Association as may be ordered by the Directors. The Treasurer shall render to the President and Directors, when they request it, an account of all transactions as Treasurer, and of the financial condition of the Association; and shall have other powers and perform such other duties as may be prescribed by the Directors or by these By-Laws. The Treasurer shall make no disbursements of the Association funds, other than approved budgeted items, without the authorization of the Directors. All checks drawn by the Association shall be signed by two of the following: the President, Vice-President, Treasurer, and the Executive Director. The Treasurer shall submit an annual financial report of receipts and expenditures to the Department of Parks and Recreation through the Board of Directors at the end of the calendar year. The Directors may require the Treasurer to be bonded.
- (E) <u>EX-OFFICIO</u> A President emeritus shall be an ex-officio member of the board for a term of one year following service as President. The ex-officio shall be permitted to sit as a member of the board and shall be allowed to take part in the deliberations brought before it and to present and vote on motions, amendments, and resolutions at such meetings as the person attends. (revised 01.06.07)

ARTICLE IX: RECORDS AND REPORTS

<u>SECTION 1. INSPECTION OF CORPORATE RECORDS:</u> The State Park system shall be duly authorized to audit the records, review the internal controls of the business

operations, and to evaluate the benefits occurring to the State Park System from its cooperation with the Association.

SECTION 2. ANNUAL REPORT: The Treasurer shall provide to the Directors, and to those members who request it in writing, within 120 days of the close of its fiscal year, a report containing the following information in reasonable detail: a) The assets and liabilities, including the trust funds, of the Association as of the end of the fiscal year; b) The principal changes in assets and liabilities, including trust funds, during the fiscal year; c) The revenue or receipts of the Association, both unrestricted and restricted to particular purposes, for the fiscal year; d) The expenses or disbursements of the Association during the fiscal year for both general and restricted purposes; e) Any information required by the California Corporation Code Section 6322.

ARTICLE X: RELATIONS WITH STATE DEPARTMENT OF PARKS AND RECREATION

The Association's operations in Marshall Gold Discovery State Historic Park are dependent upon execution of a formal contract with the California Department of Parks and Recreation for that purpose.

ARTICLE XI. AMENDMENTS

By-Laws may be adopted, amended, or repealed by a three-quarters (3/4) vote of the Directors.

CERTIFICATE OF SECRETARY

I, the Undersigned, certify that I am presently Secretary of the Gold Discovery Park Association, a California Nonprofit Public Benefit Corporation, and that the above ByLaws consisting of eight (8) pages are the By-Laws of this corporation as adopted by the Board of Directors at a meeting held on January 6, 2007.

Gerden B. Lullar Secretary, GDPA