

Contract #: Reso-Senior Services
Endowment Fund

Index Code: 531301

CONTRACT ROUTING SHEET

Date Prepared: 1/12/15

Need Date: _____

PROCESSING DEPARTMENT:

Department: Health & Human Services

Dept. Contact: Amy Higdon

Phone #: x4836

Department _____

Head Signature: 
Don Ashton, M.P.A., Director

FUNDING AGENCY:

Name: NA

Address: _____

Phone: _____

CONTRACTING DEPARTMENT: HHS - Community Services

Service Requested: Resolution to authorize establishment of charitable fund for the HHS Senior Services Programs.

Contract Term: NA Contract/Grant Value: NA

Compliance with Human Resources requirements? N/A Yes _____ No: _____

Compliance verified by: _____

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: Disapproved: _____ Date: 2/2/15 By: 

Approved: _____ Disapproved: _____ Date: _____ By: _____

EL DORADO COUNTY COUNSEL
JAN 27 AM 11:44

Please contact Amy Higdon for pick-up. Thank you!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: _____ Disapproved: _____ Date: _____ By: _____

Approved: _____ Disapproved: _____ Date: _____ By: _____

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).


NOTE: Any contract that involves the development, installation, implementation, storing, retrieving, transfer, or sending of electronic information, the acquisition of software or computer related items, or any other service/item that may be IT related, especially those that involve computers and telecommunications, must be approved by IT before submission to Counsel. This also applies to any other contract that requires approval from another department.

Departments: _____

Approved: _____ Disapproved: _____ Date: _____ By: _____

Approved: _____ Disapproved: _____ Date: _____ By: _____


CFO Review/Date 1/22/15


Program Manager II, Admin and Contracts Date 1/23/15