

CONTRACT ROUTING SHEET

Date Prepared: 2/20/15

Need Date: 2/23/15

PROCESSING DEPARTMENT:

Department: Sheriff's Office
Dept. Contact: Tania Donnelly
Phone #: 621-6636
Department Head Signature: *Jon Quinn* 2/20/15

CONTRACTOR:

Name: TRADS
Address: 4530 Conference Way
Boca Raton, FL 33431
Phone: _____

CONTRACTING DEPARTMENT: Sheriff

Service Requested: Online personal information searches

Contract Term: 2/15/14 - 2/14/15 and 2/15/15- 2/14-16 Contract \$3500 for 14/15 and \$5,700 for 15/16

Compliance with Human Resources requirements? Yes: N/A No: _____

Compliance verified by: _____

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: *last form* Disapproved: _____ Date: 2/24/15 By: *Judith Kern*

Approved: _____ Disapproved: _____ Date: _____ By: _____

See comments on 2014 blue route of 11/13/14

LEONARD COUNTY COUNSEL
2015 FEB 20 AM 11: 04

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: _____ Disapproved: _____ Date: _____ By: _____

Approved: _____ Disapproved: _____ Date: _____ By: _____

Per P&C no need for insurance since contract does not require it (attached email from P&C)

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments: _____

Approved: _____ Disapproved: _____ Date: _____ By: _____

Approved: _____ Disapproved: _____ Date: _____ By: _____