## CONTRACT ROUTING SHEET



## PLEASE FORWARD TO RISK MANAGEMENT. THANK YOU!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)
Approved:
Approved: $\qquad$ Disapproved:
Disapproved:
Date: $\qquad$ By:
$\qquad$
OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).
NOTE: Any contract that involves the development, installation, implementation, storing, retrieving, transfer, or sending of electronic information, the acquisition of software or computer related items, or any other service/item that may be IT related, especially those that involve computers and telecommunications, must be approved by IT before submission to Counsel. This also applies to any other contract that requires approval from another department.
Departments:
Approved: $\quad$ Disapproved: $\quad$ Date: $\quad$ By:
Approved: $\quad$ Disapproved: $\quad$ Date: $\quad \square$

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[^0]:    Please contact Heather Longo $\times 7373$ with questions or for contract packet pick-up. Thank you!

