

**EL DORADO COUNTY HUMAN RESOURCES
APPLICATION FOR EARLY SEPARATION INCENTIVE PLAN**

I, _____, am requesting to participate in the Early Separation Incentive Plan being offered by El Dorado County. I understand that my participation in the plan will be based on the criteria outlined in the Summary of Plan Provisions approved by the Board of Supervisors on June 2, 2015.

I am requesting the Early Separation Incentive Plan as follows:

- Phase 1-\$2,500 per year for each year of service, in an amount not to exceed \$50,000, with a separation date no later than September 11, 2015

- Phase 2-\$1,500 per year for each year of service, in an amount not to exceed \$50,000, with a separation date no later than October 9, 2015

I understand that I will need to sign an Early Separation Agreement and Release and that I will have **7** days to rescind that document once I have submitted the signed document. I understand that this application must be approved by the Board of Supervisors before it is finalized.

Your Name (please print) _____

Department that you work in: _____

Your classification: _____

Signed: _____
Employee

Date: _____

Please remit this application to Human Resources by email to Incentives@edcgov.us no later than June 17, 2015 and provide a copy of your application to the department head.