


Contract #: 012-S1611
Index Code: ~~530500~~ 450000

CONTRACT ROUTING SHEET

Date Prepared: 05-12-2015
04-27-2015

Need Date: 05-27-2015

PROCESSING DEPARTMENT:

Department: HHSA
Dept. Contact: Zhana Mc Cullough
Phone #: Ext. 7154
Department
Head Signature: 
Don Ashton, M.P.A., Director


CONTRACTOR:

Name: Pro-Line Cleaning Services
Address: P. O. Box 850
Diamond Springs, CA 95619
Phone: _____

CONTRACTING DEPARTMENT: Health and Human Services Agency

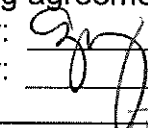
Service Requested: Select janitorial services at 3054 and 3057 Briw Road
Contract Term: 09/01/2015 - 08/31/2018 Contract/Grant Value: \$186,840 ✓
Compliance with Human Resources requirements? N/A Yes No:
Compliance verified by: HR approved on 04-07-2015.

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: Disapproved: _____ Date: 5/14/15 By: 
Approved: _____ Disapproved: _____ Date: _____ By: _____

PLEASE FORWARD TO RISK MANAGEMENT. THANK YOU!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)


Approved: Disapproved: _____ Date: 5/14/15 By: 
Approved: _____ Disapproved: _____ Date: _____ By: _____

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

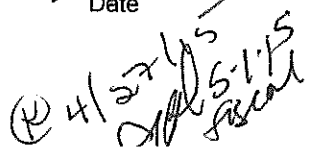
NOTE: Any contract that involves the development, installation, implementation, storing, retrieving, transfer, or sending of electronic information, the acquisition of software or computer related items, or any other service/item that may be IT related, especially those that involve computers and telecommunications, must be approved by IT before submission to Counsel. This also applies to any other contract that requires approval from another department.

Departments: _____

Approved: _____ Disapproved: _____ Date: _____ By: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____

 5/10/15
CFO Review Date

 5/12/15
Program Manager II, Administration and Contracts Date


4/27/15
5-1-15
JSC