


Contract #: 072-S1611
Index Code: 409110

CONTRACT ROUTING SHEET

Date Prepared: 7/13/15 7/30/15 Counsel

Need Date: - 245H -

PROCESSING DEPARTMENT:

Department: HHSA/PHD
Dept. Contact: Jennifer Anderson
Phone #: X 6901
Department
Head Signature: 
Don Ashton, M.P.A., Director

CONTRACTOR:

Name: Pro-Line Cleaning Services
Address: 6100 Enterprise Drive, Suite G
Diamond Springs, CA 95619
Phone: _____

CONTRACTING DEPARTMENT: HHSA/Public Health Division

Service Requested: Cleaning services at the animal shelter located in Diamond Springs.

Contract Term: Upon execution - 3 years

Contract/Grant Value: \$71,100

Compliance with Human Resources requirements? N/A Yes x No: _____

Compliance verified by: Judie Engel 7-13-15

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: X Disapproved: _____ Date: 8/4/15 By: PD [Signature]
Approved: _____ Disapproved: _____ Date: _____ By: _____

EL DORADO COUNTY COUNSEL
2015 JUL 30 PM 1:53

PLEASE FORWARD TO RISK MANAGEMENT. THANK YOU!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: ✓ Disapproved: _____ Date: 8/6/15 By: [Signature]
Approved: _____ Disapproved: _____ Date: _____ By: _____

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

NOTE: Any contract that involves the development, installation, implementation, storing, retrieving, transfer, or sending of electronic information, the acquisition of software or computer related items, or any other service/item that may be IT related, especially those that involve computers and telecommunications, must be approved by IT before submission to Counsel. This also applies to any other contract that requires approval from another department.

Departments: _____

Approved: _____ Disapproved: _____ Date: _____ By: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____

Please contact (Jennifer Anderson x6901) with questions or for contract packet pick-up. Thank you!

CFO Review

Date

Deputy Director, Administration and Contracts

Date