



Children and Families Commission

GROWING CHILDREN...ONE BY ONE Campaign for Kids

Direct Service Contract Contract #1516-90004-15-708 Ready to Read @ Your Library

THIS AGREEMENT is made this 1st day of July, 2015, by and between First 5 El Dorado Children and Families Commission and

El Dorado County Library Jeanne Amos, Director 345 Fair Lane Placerville, CA 95667 Phone: (530) 621-5546 Fax: (530) 622-3911

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2776 Ray Lawyer Dr VIII. First 5 Commission Brochure Placerville, CA 95667 Phone: (530) 622-5787 Fax#: (530) 622-6761 Email: apowers@edcoe.org www.first5eldorado.com



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THIS AGREEMENT is made by and between First 5 El Dorado Children and Families Commission ("Commission") and El Dorado County Library ("Grantee").

Entire Agreement: This document and the documents referred to herein or exhibits hereto are the entire Agreement between the parties and they incorporate or supersede all prior written or oral Agreements or understandings.

RECITALS:

WHEREAS, Grantee has agreed to implement strategies that support the Goals and Objectives of the STRATEGIC PLAN of the Commission,

NOW, THEREFORE, for and in consideration of the agreement made, and the payments to be made by Commission, the parties agree to the following:

- 1. <u>SCOPE OF WORK:</u> Grantee agrees to provide all of the work described in the Scope of Work (Attachment I) attached hereto, and by this reference made a part hereof.
- 2. REPORTING REQUIREMENTS:

DORADO

- A. Grantee shall submit the following upon identified schedule:
 - (1) Budget Forms: Monthly Invoices (Attachment II, Budget Form 2): due to the Commission with back-up documentation for all expenses by the second Friday of each month. Such documentation may include but are not limited to: timesheets, receipts, travel expense claims, paid invoices and copies of fiscal ledger transactions.
 - (2) Semi-Annual Progress Reports (Attachment IV, Progress Report Form 2): due in original and electronic copy to the Commission no later than the final Friday of the month following December 31 and June 30 of each year.
 - (3) Data Collection: Grantee shall also collect, record and report required data for program evaluation to the Commission per section 26 of this contract. If the Grantee is unable to submit complete and accurate Registration data in the First 5 Database than the original and soft copy Population Served Report (Attachment IV, Progress Report Form 3) shall be due to the Commission no later than the final Friday of the month following December 31 and June 30 of each year.
- B. If the due date for submission of a report falls on a standard holiday, the report will be due on the following regularly scheduled workday.
- C. Substandard performance as determined by Commission staff will constitute noncompliance with this Contract. If action to correct such substandard performance is

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not taken by Grantee within a reasonable period of time, which may be 30 days after notification by Commission staff, the Commission may initiate a formal Corrective Action Plan, contract suspension or termination procedures. Program evaluation components may not be modified by Grantee without prior written approval from Commission staff.

- D. Commission Staff will reivew progress on scope of work monthly.
- E. Monthly Progress Report (Attachment IV, Progress Report Form 1) shall be completed with Commission Staff to reivew progress on the scope of work. This report may include but is not limited to; program fiscal and evaluation, strengths, barriers, and opportunities.
- F. Corrective Action Plan (Attachment VI) may be implemented and reviewed as a result of substandard performance.
- G. Grantee shall use funds derived from this Contract as outlined in the Budget (Attachment II, Budget Form 1) submitted to and approved by the Commission.
- 3. PAYMENT & BUDGET: All professional, technical documents and information developed under this contract, which may include but is not limited to; writings, worksheets, reports and related data and materials shall become the property of the Commission. Information obtained by this contract is made available to the Commission without restriction or limitation of use, and no charges can be made for any of the foregoing. All payments of funds to the Grantee shall be made by and through the Office of the El Dorado County Auditor/Controller, upon approval by the Commission. in accordance with the following schedule: 10% of the contract total upon signing and approval of the contract, and monthly invoices to be paid according to the terms outlined below.
 - A. Monthly Invoices (Attachment II, Budget Form 2), shall be submitted to the Commission along with detailed records, which may include but are not limited to; timesheets, receipts, paid invoices, travel expense claims and all reported expenditures. These records will serve as invoices that will be payable upon review and approval by Commission staff.
 - B. The Commission shall forward payment request to the County Auditor/Controller within fifteen (15) business days of approving Monthly Invoices.
 - C. Grantee agrees to expend allocated Commission funds as outlined in the Contract Budget (Attachment II, Budget Form 1). Grantee is permitted a budget variation of up to fifteen percent (15%) for each budget line item for the contract period but shall not exceed the total approved budget amount. Any larger budget variation must be submitted in writing using the Budget Revision Request Form and Narrative (Attachment II, Budget Forms 3 and 4), and receive prior Commission approval. All Budget Revision Requests must be received by the Commission by April 15th of the fiscal year. The Commission will not compensate Grantee for unauthorized services rendered by the Grantee, nor for claimed services which Commission contract monitoring shows have not been provided as Page #3

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authorized. If Commission has advanced funds for services later determined not to have been provided, Grantee shall refund requested amounts within five (5) days of demand by Commission. The Commission has the option of offsetting such amounts against future payments due to Grantee.

- D. Indirect costs charged to this grant shall not exceed the approved indirect cost rate of the El Dorado County Superintendent established by the California Department of Education's School Fiscal Services Division. For fiscal year 2015-2016 this rate has been set at 8.95% (rounded to nearest tenth).
- E. Monthly Invoices shall be submitted to the Commission per Attachment II, Budget Form 2 along with detailed records supporting all reported expenditures. Copies of such records will be available to the Commission for review upon request at Grantee's place of business. Any Subcontractor paid by the Grantee as authorized by the Commission, shall be required by Grantee to maintain detailed records for all amounts paid and will be required to provide Commission access to those records if necessary.
- F. At the discretion of the Commission, any unspent funds that remain at the end of the contract year shall be returned to First 5 El Dorado when the contract period has been completed.
- G. The Commission shall have sole discretion to determine if a Grantee is eligible to carry over unspent funds into the following fiscal year. The unspent funds carried over may be deducted from the following fiscal year contract at Commission discretion.
- H. The Commission shall have the right to reduce the amount of this grant to offset Commission expenditures incurred in support of activities related to this grant.
- <u>CONTRACT PERFORMANCE TIME:</u> All work required by this Contract shall be completed no later than <u>June 30, 2016</u>. Grantee shall have until <u>July 15, 2016</u> to complete and submit the final reports required by this contract.
- MAXIMUM COST TO COMMISSION: Notwithstanding any other provision of this contract; in no event will the cost to the Commission for the work to be provided herein exceed the maximum sum of \$212,500.

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- 6. <u>STATE REQUIREMENTS:</u> This Contract is funded by a First 5 Grant with monies from the California Children and Families Trust Fund (Health & Safety Code 130100-130155). Funding is guaranteed by the State of California First 5 sources. If the State of California's First 5 funds are no longer distributed, the contract shall be null and void within sixty (60) days of a written notice by certified mail to the contractor. The State of California, may, through First 5, enact requirements that affect the performance of the Grantee. If the State does impose new obligations affecting the performance of this Contract, Commission reserves the right to amend the Contract as necessary to comply with state requirements. Grantee will be notified at least thirty (30) days in advance if new requirements are to be imposed. No funds provided by the Commission shall be used for any political activity or political collaborations. All documents generated by this contract are subject to disclosure pursuant to the California Public Records Act.
- 7. <u>INSURANCE:</u> The Grantee shall maintain a commercial general liability insurance policy in the amount of one million dollars (\$1,000,000). Where the services to be provided under this Contract involve or require the use of any type of vehicle by the grantee in order to perform said services, the Grantee shall also provide comprehensive business or commercial automobile liability coverage including non owned and hired automobile liability in the amount of \$300,000.

Said policies shall remain in force throughout the life of this Contract, and shall be payable on a "per occurrence" basis unless the Commission specifically consents to a "claims made" basis. If the Commission consents to "claims made" coverage, the Grantee shall purchase "tail" coverage in the event that the Grantee changes insurance carriers during the term of this Contract or for one year thereafter. Proof of such "tail" coverage shall be required prior to receipt of any payments due any time the Grantee changes to a new carrier during the term of this Contract.

The Commission shall be named as an additional insured on the commercial general liability policy. The insurer shall supply certificates of insurance and endorsements signed by the insurer evidencing such insurance to the Commission prior to commencement of work, and said certificates and endorsements shall provide for a minimum ten (10) day advance notice by the Commission of any termination or reduction in coverage.

Failure to provide and maintain the insurance required by this Contract will constitute a material breach of the contract. In addition to any other available remedies, the Commission may suspend or recover payments to the Grantee for any work conducted during any time that insurance was not in effect and until such time as the Grantee provides adequate evidence that Grantee has obtained the required coverage.

"Public agencies" (County Departments, cities, school districts, etc.) are exempt from the requirements of this section.

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Contract #1

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- WORKER'S COMPENSATION: The Grantee acknowledges that it is aware of the provisions of the Labor Code of the State of California which requires every employer to be insured against liability for worker's compensation or to undertake self insurance in accordance with the provisions of that Code and it certifies that it will comply with such provisions before commencing the performance of the work of this Contract. (Statutory or \$1,000,000. Employers Liability-minimum \$100,000).
- <u>NONDISCRIMINATORY EMPLOYMENT:</u> In connection with the execution of this Contract, the Grantee shall not discriminate against any employee or applicant for employment because of race, color, religion, age, sex, national origin, political affiliation, ancestry, marital status or disability. This policy does not require the employment of unqualified persons.
- 10. <u>SUBCONTRACTING:</u> The grantee shall not subcontract nor assign any portion of the work required by this Contract without prior written approval of the Commission except for any subcontract work identified herein.
- <u>ASSIGNMENT</u>: The rights, responsibilities and duties under this Contract are personal to the Grantee and may not be transferred or assigned without the express prior written consent of the Commission.
- 12. <u>BOOKS OF RECORD AND AUDIT PROVISION:</u> Grantee shall maintain on a current basis, complete books and records relating to this Contract. Such records shall include, but not be limited to, documents supporting all bids, all income and all expenditures. These documents and records shall be retained for at least three years from the completion of this Contract. Grantee will permit Commission to audit all books, accounts or records relating to this Contract or all books, accounts or records of any business entities controlled by Grantee who participated in this Contract in any way.
- <u>CONTRACT TERMINATION</u>: Time is of the essence with respect to this Contract. Grantee agrees to commence and to complete the work within the time schedules outlined within this Contract.
 - A. If the Grantee fails to provide in any manner the services required under this Contract, or otherwise fails to comply with the terms of this Contract or violates any ordinance, regulation or other law which applies to its performance herein, the Commission may terminate this Contract by giving thirty (30) calendar days written notice to the Grantee. Grantee shall be provided an opportunity to cure any breach of this Contract identified by the Commission in a notice of contract termination during the thirty (30) day termination notice period.
 - B. Failure of the Grantee to secure or obtain funding from other sources, which are needed by the Grantee to completely carry out the programs provided in this Contract may be grounds for termination of this Contract, at the discretion of the Commission.

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- C. Either party may terminate this Contract for any reason by giving thirty (30) calendar days written notice to the other parties. <u>Notice of termination shall be by written notice to the other parties and be sent by registered mail.</u>
- D. In the event of termination the Grantee shall be paid for services performed to the date of termination in accordance with the terms of this Contract. Grantee shall refund to the Commission any advanced funds issued in accordance with this Contract.
- 14. <u>RELATIONSHIP BETWEEN THE PARTIES:</u> It is expressly understood that in performance of the work under this Contract, the Grantee, and the agents and employees thereof, shall act as an independent contractor and not as officers, employees or agents of the Commission.
- 15. <u>TITLE TO PROPERTY:</u> Title to Property on any single item valued at \$1000 or more shall remain with First 5 El Dorado for the first two years after purchase, thereafter Title to Property shall transfer to grantee unless otherwise agreed upon in writing.
- 16. <u>AMENDMENT</u>: This Contract may be amended or modified only by written agreement of all the parties. Grantee agrees to provide immediate written notice to the Commission if significant changes or events occur during the term of this contract which could potentially impact the progress or outcome of the grant including, but not limited to, changes in the Grantees management personnel, loss of funding, revocation or suspension of the Grant Recipient's tax-exempt status (if applicable) or license.
- AUTHORITY TO CONTRACT: The undersigned person, if signing on behalf of an organization, warrants that he or she has the authority to enter into this Contract on behalf of the Grantee organization.
- JURISDICTION AND VENUE: This Contract shall be construed in accordance with the laws of the State of California and the parties hereto agree that venue shall be in El Dorado County, California.
- 19. **INDEMNIFICATION:** To the fullest extent allowed by law, Grantee shall defend, indemnify and hold Commission harmless against and from any and all claims, suits, losses, demands, and liability for damages including attorneys-fees and other costs of defense brought for or on account of injuries to or death of any person, or damage to any property, or any economic, consequential or special damages which are claimed or which shall in any way arise out of or be connected with services, operations or performance hereunder, caused by Grantee's negligence. This duty of Grantee to indemnify and save Commission harmless expressly includes the duties to defend set forth in California Civil Code section 2778. Commission shall give Grantee prompt written notice of any such demand, claim or suit against it, and Commission shall have the right to compromise or defend the same to the extent of his own interest.

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To the fullest extent allowed by law, the Commission shall defend, indemnify, and hold the Grantee, and their officers, employee's agents, and representatives harmless against and from any and all claims, suites, losses, demands, and liability for damages, including attorney's fees and other costs of defense brought for or on account of damage to any property, or any economic, consequential or special damages which are claimed or which shall in any way arise out of or be connected with services, operations or performance hereunder, caused by Commission's negligence. This duty of Commission to indemnify and save Grantee harmless expressly includes the duties to defend set forth in California Civil Code section 2778. Grantee shall give Commission prompt written notice of any such demand, claim or suit against it, and Commission shall have the right to compromise or defend the same to the extent of his own interest.

- 20. <u>COMPLIANCE WITH APPLICABLE LAWS:</u> The Grantee shall comply with any and all state and local laws affecting the services covered by this Contract.
- 21. <u>**RELIGIOUS ACTIVITIES:**</u> If the Grantee is a religious organization, then Grantee shall not, when conducting work funded by this Contract:
 - A. Discriminate against anyone in employment or hiring based on religion;
 - B. Discriminate against any persons served based on religion; and
 - C. Provide any religious instruction, worship or counseling.
- 22. NOTICES: Notices shall be given to Commission at the following location:

First 5 El Dorado Children and Families Commission Kathleen Guerrero, Director 2776 Ray Lawyer Drive Placerville, CA 95667

Notices shall be given to Grantee at the following address(es):

El Dorado County Library Jeanne Amos, Director 345 Fair Lane Placerville, CA 95667

23. <u>TAX STATUS</u>: A Grantee which is a nonprofit organization shall possess a "Letter of Good Standing" from the Secretary of State's Office and covenants that it will keep such status in effect during the full term of this contract.

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- <u>ADVERTISEMENT</u>: The Grantee agrees to use the First 5 El Dorado logo on all documents related to this contract.
- 25. <u>COLLABORATION:</u> Grantee agrees to participate in periodic trainings and meetings scheduled by the Commission. Based on the principles of First 5 El Dorado to maximize existing community resources serving children ages five and under and their families, Grantee agrees to integrate the promotion of Commission Initiatives into this grant (See Attachment VIII First 5 Commission Brochure).
- 26. <u>DATA COLLECTION</u>: Grantee agrees to collect data and report to the Commission for the purposes of program planning and evaluation. Grantee agrees to provide the commission a registrar of children, parents/guardians, other family members and early care and education providers served through this grant for the purposes of reporting unduplicated counts.
 - A. The registrar shall be submitted to the Commission within 2 weeks of service provided via Provider and Parent Registration Forms (Attachment III, Registration Forms 1 and 2). The data shall include, but is not limited to:
 - (1) Unduplicated count of the number children less than 3 years of age, and 3 through 5 years of age by ethnicity and primary language that receive services through this First 5 El Dorado grant (see Attachment III, Registration Forms 1 and 2).
 - (2) Unduplicated count of the number of parents/guardians/other family members of children 0-5 years of age by ethnicity and primary language that receive services through this First 5 El Dorado grant (see Attachment III, Registration Forms 1 and 2).
 - (3) Unduplicated count of the number of early care and education providers of children 0-5 years of age that receive services through this First 5 El Dorado grant (see Attachment III, Registration Forms 1 and 2).
 - B. First 5 El Dorado Client Satisfaction Survey and Community Partner Survey (Attachment V, Survey Tools 1 and 2) shall be offered to each family that receives services through this First 5 El Dorado grant upon agreed assessment period documented in the Scope Of Work (Attachment I).

27. CONFIDENTIALITY AND INFORMATION SECURITY PROVISIONS:

A. The Commission and Grantee ("Parties") shall both comply with applicable laws and regulations, including but not limited to The Code of Federal Regulations, Title CFR45,

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parts 160-164, regarding the confidentiality and security of personal identifiable information (PII).

Personal identifiable information (PII) means any information that identifies, relates to, describes, or is capable of being associated with, a particular individual, including but not limited to, his or her name, signature, social security number, passport number, driver's license or state identification card number, insurance policy number, education, employment, employment history, bank account number, credit card number, or any other financial information.

B. Permitted Uses and Disclosures of PII by the Commission and Grantee:

- (1) Permitted Uses and Disclosures. The Parties hereto shall each develop and maintain an information privacy and security program that includes the implementation of administrative, technical, and physical safeguards appropriate to the size and complexity of its operations and the nature and scope of its activities. The information privacy and security programs must reasonably and appropriately protect the confidentiality, integrity, and availability of the PII that it creates, receives, maintains, or transmits; and prevent the use or disclosure of PII other than as provided for in this Agreement. Except as otherwise provided in this Agreement, the Parties may use or disclose PII to perform functions, activities or services identified in this Agreement provided that such use or disclosure would not violate Federal or State laws or regulations.
- (2) Specific Uses and Disclosures provisions. Except as otherwise indicated in the Agreement, the Parties will:
 - (a) Use and disclose PII for the proper management and administration of the Scope of Work (Item 1) or to carry out the legal responsibilities of the Parties, provided that such use and disclosures are permitted by law.
 - (b) Take all reasonable steps to destroy, or arrange for the destruction of a customer's records within its custody or control containing personal information which is no longer to be retained in the performance of this Agreement by (1) shredding, (2) erasing, or (3) otherwise modifying the personal information in those records to make it unreadable or undecipherable through any means.

C. Responsibilities of the Parties.

Safeguards: To prevent use or disclosure of PII other than as provided for by this Agreement. Each party shall provide the other with information concerning such safeguards as may be reasonably requested from time to time.

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The Parties shall restrict logical and physical access to confidential, personal (e.g., PII) or sensitive data to authorized users only.

The Parties shall implement appropriate user authentication and authorization procedures. If passwords are used in user authentication (e.g., username/password combination), strong password controls shall be implemented on all compatible computing systems that are consistent with the National Institute of Standards and Technology (NIST) Special Publication 800-86 and SANS Institute Password Protection Policy.

The Parties shall:

Implement the following security controls on each server, workstation, or portable (e.g. laptop computer) computing device that processes or stores confidential, personal, or sensitive data:

- (a) Network based firewall and/or personal firewall
- (b) Continuously updated anti-virus software
- (c) Patch-management process including installation of all operating system/software vendor security patches.
- D. Mitigation of Harmful Effects. To mitigate, to the extent practicable, any harmful effect that is known due to the use or disclosure of PII by each Party or its subcontractors in violation of the requirements of this Agreement.
- E. Agents and Subcontractors of the Consultant. To ensure that any agent, including a subcontractor that receives PII for the purposes of this contract shall comply with the same restrictions and conditions that apply through this Agreement to both Parties with respect to such information.
- F. Notification of Electronic Breach or Improper Disclosure. During the term of this Agreement, either Party shall notify the other immediately upon discovery of any breach of PII and/or data, where the information and/or data are reasonably believed to have been acquired by an unauthorized person. Immediate notification shall be made to the County Privacy Officer, or to First 5 El Dorado Children and Families Commission at (530) 622-5787, as appropriate within two business days of discovery. Prompt corrective action shall be taken to cure any deficiencies and any action pertaining to such unauthorized disclosure required by applicable Federal and State laws and regulations. The Party in breach shall investigate such breach and provide a written report of the investigation to the County Privacy Officer and/or First 5 as appropriate, postmarked within thirty (30) working days of the discovery of the breach.

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28. MEDI-CAL OUTREACH & MEDI-CAL ADMINISTRATIVE ACTIVITIES (MAA) FUNDING

- A. Based on the principles of First 5 El Dorado to maximize opportunities for screening children aged 0 through 5 for health insurance, staff supported through this agreement shall:
 - (1) Ensure children 0 through 5 years of age and their families are informed of and screened for eligibility for Medi-Cal and other health insurance programs.
 - (2) Assist individuals in determining their eligibility for Medi-Cal and other health insurance programs.
 - (3) Ensure all children 0 through 5 years of age and their families are referred to appropriate health care services.
- B. Staff supported by this Agreement shall conduct MAA activities as outlined in the Scope of Work. Based on those activities, staff will provide Medi-Cal Outreach and linkages to services that support beneficiaries and potential beneficiaries to gain access to Medi-Cal and other public behavioral health, health and other services that improve their wellbeing and health outcomes. Medi-Cal Outreach activities shall be provided in a manner prescribed by the laws of California and in accord with the applicable laws, titles, rules and regulations, including quality improvement requirements of the Medi-Cal Program. As a tool for Medi-Cal Outreach, staff will promote the Children's Health Initiative Guide (See Attachment VII. Children's Health Flyer).
- C. The Commission shall review the Scope of Work and Budget on an annual basis to identify expenditures eligible to be included in MAA Direct Charge Invoices submitted through the County of El Dorado. For FY 2015-2016, the amount to be submitted by the Commission through MAA Direct Charge Invoices shall be a percentage of expenditures reflected in the monthly Invoice submitted by the Grantee.

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IN WITNESS WHEREOF, The parties have executed this Contract on the date written

APPROVED BY:

FIRST 5 EL DORADO CHILDREN AND FAMILIES COMMISSION

atina arly

Commissioner

Commissioner

Date

Date

Date

Director

GRANTEE:

By: Brian R. Veer hair

7-14-15 Date:

ATTEST: James S. Mitrisin Clerk of the Board of Supervisors

By Kathryn Tyler, Deputy Clerk

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FY 15-16 Scope of Work Initiative: Ready to Ready @ Your Library Contractor: El Dorado County Library Evaluation Objective: By 2017, 85% of children 0-5 are read to on a daily basis Program Indicators: # and % of parents report that they or another family member reads with the child each day

	Practice	Impact	Strategy	FY 15-16 Activity Recommendations	Events/ Sites	Quantity Data (AR)	Quality Data (Survey)	Program Leve
Tool	Service Delivery	and the second second			Contrato Cardo a de desta Cardo		Quality Data (Survey)	Data
rijent of the	Identify and Engage Target Population	Outreach Short Term Outcome - Reduce isolation	CALL STATE OF THE DESIGN	Funding will support PlayMobile at Outreach events in the amount of \$3,875 for mileage and materials. (3 hours of planning for one staff for each event) (May be used for staff to operate, refuel and replenish supplies/materials relevant to First 5 collaborative mobile outreach.)	36			Monthly Progre Report
ove 2 Play: Mobile utreach, Literacy igagement Modei	Offer child centered, group learning for families.	Education Short Term Outcomes - Increase Knowledge and Increased Caregiver Resilience	ECLS will engage families with young children in isolated prioritized communities in early literacy activities and encourage library attendance.		36	Event Registration Form (Parent) Entered in FS Databases: within 2 weeks after event occurs — Total number of events Event Type List: <u>Community Outrach (Parents)</u> Topic/Activities Include: <u>Utilizing Storutine Xits</u> <u>Utilizing Early Learning Kits</u> <u>Other Literacy Activities</u> Total Number of: Parents/Guardians Other Family Providers Ethnicity Language Total Number of Children: Less than 3 Years of Age 3 through 5 Years of Age Stilnings Ethnicity Language	Client Satisfaction Survey: Contractor staff will email survey link to event registration roster within 2 weeks after event to be assessed Parent resilience is defined as: Isolation: CSS Q1: Results of parents /guardians reporting: "I have someone to talk to when I have questions about my child."	Monthly Progre Report
igagement Model	Offer Parent centered, group learning for families.	Mid Term Outcome - Understand Social and Emotional Development and	ECLS will provide literacy programing for target populations and encourage peer	Early Literacy (Preschool) (1 time a week, 10 months, 6 libraries) including Father engagement storytimes at 6 libraries. MGOL (babies) (PV 3 sessions, once a week, 10 months) (CP 2 sessions, once a week, 10 months) (EDH 2 sessions, once a week, 10 months) (SLT 1 session, once a week, 10 months)	320	Event Type List: Parent Group Learning Topic/Activities Include:	Client Satisfaction Survey: Contractor staff will email survey link to event registration roster within 2 weeks after event to be assessed Knowledge of parenting and child development is defined as: CSS Q2 - Parenting: Increased percentage of parents/guardians reporting." I know of positive ways to guide and teach my child." CSS Q3 - Child Development: Increased percentage of parents/guardians reporting." I know normal behavior for my child's age level." CSS Q4 - Behavior Change: Increased percentage of parents/guardians reporting." After working with RR@YL I am more likely to read to my child on a daily basis."	Monthly Progre Report
	ang Silesi.	Increased Caregiver Resilience	and engaging families to	MGOL SP (babies) (1 time a week, 10 months, 1 library) Toddler (1 time a week, 10 months, 4 libraries)		Early Literacy (Preschool) MGOL (bzbles) MGOL SP (bables) Toddler		
		 Provide a service 	participate in best practice curriculum	STEAM (Preschool) (1 time a week, 10 months, 2 libraries)	80	STEAM PJ ST (Preschool) PJ ST / SP (Preschool		1000
rly Literacy GOL			at Library Storytimes (Library staff will support the role of males, teens and grandparents as	PJ ST (Preschool) (1 time a month, 10 months, 2 libraries) PJ ST/ SP (Preschool) (1 time a month, 10 months, 1 library) which may include a pilot weekly Spanish Storytime with TWG collaborative partners facilitating subsequent support groups	20 10	Sensory (Mixed Age) Total Number of: Parents/Guardians Other Family Providers Ethnicity		
GOL/SP addler EAM ST ST/SP nsory			active caregivers in children's learning.)	Sensory (Mixed age) (1 time a week, 10 months, 1 library) which may include a pilot with TWG collaborative partners facilitating subsequent support groups	40	Language Total Number of Children: Less than 3 Years of Age 3 through 5 Years of Age Siblings Ethnicity Language		, 6
ay to Grow	Individualized, Short Term Support and Referral	Short Term Outcome - Provide Concrete Support in Times of Need and Increased Caregiver Resilience	to foster parent/child interactions and support social emotional learning in a group setting. (A total of 8 events consisting of 4 weeks=32 programs	 ECLS will: Asses and identify the early literacy needs in the community. Develop a lesson plan with best practice curriculum activities to address the prioritized needs. Conduct facilitated Play to Grow support groups for families which include targeted activities. Community partners will provide resource and referral information and caregiver feedback. Deliver Medi-Cal Outreach at the 1st of the 4 sessions: Providing Medi-Cal information to potentially Medi-Cal eligible people and encouraging potentially eligible people to apply for Medi-Cal. use MAA Code 4> eight - 4 week sessions, suggested group size of 12-15 people) 		Event Registration Form (Parent) Entered in F5 Databases: within 2 weeks after event occurs — Total number of events Event Type List: Parent Sipport Topics/Activities Include: Utilizing Early Learning Kits Apphring ROB Other Literacy Activities Total Number of: — Parents/Guardians — Other Family — Providers — Ethnicity Language Total Number of Children: — Language Stiblings — Sthough S Years of Age — Siblings — Ethnicity — Language	Client Satisfaction Survey: Contractor staff will email survey link to event registration roster within 2 weeks after event to be assessed Successil access is defined as: Successil accession accession accession accession assistance, information or support?" CSS Q4 - Behavior Change: Increased percentage of parents /guardians reporting "After working with R&PV La more likely to read to my child on a daily basis."	wonthly progress report What are the barriers? What agencies we referred?

Attachment I. Scope of Work

Best	t Practice		Charles and	DV 15 16 Aphility Descention defines	Franks I Char	Ourselle Date (AD)	O the Date (Contract	Program Level
Tool	Service Delivery	Impact	Strategy	FY 15-16 Activity Recommendations	Events/ Sites	Quantity Data (AR)	Quality Data (Survey)	Data
STEAM Stations ASQ Stations ROR Stations Pre K Models Talking is Teaching Dual Language	Building capacity with families and community partners	Long Term Outcome - Increased Caregiver Resilience	ECLS will establish locations at each library for family "open play", to engage in self directed play and	Open play, self directed activities at Early Literacy Learning Centers (Ongoing, available during all open library hours) Materials in the early literacy centers will be rotated quarterly between 4 libraries that engage parent\child interaction and content may be developed with TWG collaborative partners.		Event Entered in FS Databases: within 2 weeks after event occurs Total number of events Event Type List: Resource Service Utilization and Support Topics/Activities Include: 	8	Monthly Progres Report
	Collaboration	Outcome - Increased Partner Knowledge	ECLS will engage partners in the importance of Early Literacy and communicate key messaging.	ECLS's will: 1. Develop key messaging 2. Attend Community Strengthening Groups to develop collaborative relationships, identify and address local need (2 hours over 9 months in 3 regions) 3. Participate in regular reflective supervision with Family Engagement Coordinators to address local needs (4 hours monthly).		Event Registration Form (Provider): Entered by CSG in the FS Database within 2 weeks after event occurs Total number of events attended Event Registration Form (Provider) Event Type List: Community Strengthening Group Event Registration Form (Provider) <hosted by: Event Registration Form (Provider) <last Name>:</last </hosted 	Community Partner Survey: Contractor staff will email survey link to event registration roster within 2 weeks after event to be assessed increased knowledge is defined as: CPS Q5 - Results of community partners reporting : I know how to help families learn about early literacy skills such as reading, story teiling and singing. CPS Q7 - Results of community partners reporting : I know what early childhood services are available for expectant parents and families with children ages 0-5 in the county. CPS Q8 - Results of community partners reporting I know how to refer expectant parents and families with children ages 0-5 to services in the county.	
		Contract Monitoring	Increased compliance with contract	8 - three (3) hour contractors meetings (includes training and Professional Development)	8			Monthly Progress Report
			requirements and collaboration among contractors.	Four (4) hours monthly contract reporting Two (2) hours monthly contract monitoring meeting.	12			Monthly Progress Report

*Activities and time estimates may evolve and will be communicated through First 5 contract monitoring meeting documentation

On behalf of the Contractor, I will support integration of Commission Initiatives. On behalf of the Contractor, I will support parent, guardian, and community partners satisfaction with Commission Initiatives. On behalf of the Contractor, I will provide Commission Initiative updates at community meetings. On behalf of the Contractor, I will promote the Commission through by introducing the Initiative as "a funded partner of First 5 El Dorado Commission", and on printed materials using the Commission logo and indicating "funded by First 5 El Dorado Commission." initial for On behalf of the Contractor, I will attend monthly contract monitoring meetings for the purposes of assessing progress on contract milestones and targets. On behalf of the Contractor, I will attend contractor's meetings for the purposes of professional development. consent to al On behalf of the Contractor, I will commit to providing programs services that respect diversity. contract On behalf of the Contractor, I will participate in training for the Commission's database. agreements On behalf of the Contractor, I will meet all reporting requirements including but not limited to recording and submitting contract targets, semi-annual report data, monthly listed invoices, progress reports, Strategic Plan program level data, registration form data, and emailing surveys. On behalf of the Contractor, I will conduct a self assessment utilizing the Family Strengthening Support Program Self Assessment Tool as part of the Semiannual Reporting On behalf of the Contractor, I will implement all required reporting tools. On behalf of the Contractor, I will implement all required reporting tools.

Brian K. VeerKamp, Chair Print Name of Authorized Representative for Ap

Date: 7-14-15 Signature: Signature of Authorized Representative for Applicant

ATTEST: James S. Mitrisin Clerk of the Board of Supervisors

Kathryn Tyler, Deputy Clerk By_

Attachment I. Scope of Work

FIRST 5

			(Grantee Name:				
	Project Name: Ready to Read @ Your Library							
Contract Number: 1516-90004-15-708								
		Co	ntac	t Name & Title:		OS		
				Fiscal Year:	2015-16			
Budget Item					Total Ap	proved Budget Amount		
Personnel:	1	Salary		Benefits				
1) ECLS (46 FTEs) + Additional Staff	\$	192,500	\$		\$	192,500		
Subtotal Personnel	\$	192,500	\$		\$	192,500		
Operating Expenses:				242				
5) Rent and Utilities								
6) Supplies/Materials					\$	9,500		
7) Telephone								
8) Postage/Mailing								
9) Reproduction/Copying/Publicity	_		_					
10) Equipment Lease	_		_		•	2.000		
11) Travel & Mileage 12) Training & Conferences					\$	2,000		
13) Consultants	_		-		φ	1,000		
14) Books					\$	6,500		
15) Playmobile Gas					\$	500		
16)								
17)								
18)								
		S	ubto	otal Operating:	\$	20,000		
Indirect Expenses:		Indirect	Cer	st (8.95% Max)	¢			
	_	indirect		TOTAL COSTS		212,500		
				UTAL CUSTS	φ	212,500		

FIRST 5	del borado							0	ue Mont	hly by t	he 2nd F	riday	of the Mont		
		0	Grantee	Name:	EI	Dorado Co	ounty	Library							
								Your Libr	ary						
		Cor	ntract N	lumber.	15	16-90004-	15-7	08							
		Contact	Name	& Title:	Jea	anne Amos	S								
			Fisca	al Year:	20	15-16									
		Re	porting	Period:	Jul	y 2015								_	
Budget Item						Total Approved Budget Amount		Billed th	is Period	Sta	evious tement YTD	1.	al YTD lilled	1.000	expended Balance
Personnel:		Salary	Ben	nefits				Salary	Benefits						
1) ECLS (46 FTEs) + Additional Staff	\$	192,500	\$	-	\$	192,500				\$	•	\$		\$	92,500.00
								_				2			
Subtotal Personnel	\$	192,500	\$	-	\$	192,500	\$	-	\$ -	\$	×	\$		\$	92,500.00
Operating Expenses:															
5) Rent and Utilities	_	-								\$	1	\$	19	\$	1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 -
6) Supplies/Materials					\$	9,500				\$	1	\$		\$	9,500
7) Telephone	_				3					\$		\$		\$	
8) Postage/Mailing		-								\$	-	\$	-	\$	*
9) Reproduction/Copying/Publicity					-		1			\$	-	\$		\$	10
10) Equipment Lease				-	1					\$	-	\$		\$	
11) Travel & Mileage					\$	2,000				\$	-	\$		\$	2,000
12) Training & Conferences	_				\$	1,500	1			\$		\$	25	\$	1,500
13) Consultants										\$		\$		\$)#3
14) Books					\$	6,500				\$	÷:	\$		\$	6,500
15) Playmobile Gas					\$	500				\$		\$		\$	500
16)										\$	*	\$	(#	\$	(e).
17)			_							\$		\$	-	\$	
18)										\$	÷.	\$		\$	(8)
		Subto	tal Ope	rating:	\$	20,000	\$			\$	2	\$	2	\$	20,000
Indirect Expenses:															
	Ir	direct Cos				-				\$	71	\$	-	\$	
		т	OTAL	COSTS	\$	212,500	\$			\$	7	\$		\$	212,500
	M	AA Claim:	Pers	onnel		stimated Annual		This	Month		evious th YTD	Tot	al YTD	1	

MAA Claim: Personnel Annual This Month Month YTD Total YTD Based on time spent in Medi-Cal Outreach Activities per SOW 2% \$ 3,850 \$ - \$ - \$ -

I hereby state that the budget items requested do not supplant any existing revenue

sources, or any existing program. I certify that all statements in this report are true and correct. *Proper backup documentation sufficient to support all reported expenditures must be attached to this form. (timesheets, receipts, paid invoices, etc.)

Print Name of Program Contact Person or Authorized Representative

Signature: Program Contact Person or Authorized Representative

For Commission Use Only-Do Not Fill In Shaded Area Date Received	TOTAL RE		
Signature of First 5 Program Assistant	Date	Signature of First 5 Program Coordinator	Date
Signature - First 5 Director	Date	-	



Grantee Name:	El Dorado Cou	untv Library		
		d @ Your Library		
Contract Number:				
Contact Name & Title:				
Budget Period:	the second se			
Proposed Effective Date:		17.		
Budget Item	Approved Budget Amount	Proposed Budget Adjustment * Amount to increase (+) or decrease (-)	Proposed Local Budget	% Change
Personnel:				
1) ECLS (46 FTEs) + Additional Staff	\$192,500		\$192,500	0%
0	\$0		\$0	
0	\$0		\$0	
0	\$0		\$0	
Subtotal Personnel:	\$192,500	\$0.00	\$192,500	0%
Operating Expenses:				_
5) Rent and Utilities	\$0		\$0	
6) Supplies/Materials	\$9,500		\$9,500	0%
7) Telephone	\$0		\$0	
8) Postage/Mailing	\$0		\$0	
9) Reproduction/Copying/Publicity	\$0		\$0	
10) Equipment Lease	\$0		\$0	
11) Travel & Mileage	\$2,000		\$2,000	0%
12) Training & Conferences	\$1,500		\$1,500	
13) Consultants	\$0		\$0	
14) Books	\$6,500		\$6,500	0%
15) Playmobile Gas	\$500		\$500	
16)	\$0		\$0	
17)	\$0		\$0	
18)	\$0		\$0	
Subtotal Operating:	\$20,000	\$0.00	\$20,000	0%
Indirect Expenses:				
Indirect Cost (8.95% max)	\$0	\$0.00	\$0	
TOTAL COSTS	\$212,500	\$0.00	\$212,500	0%

*Please attach a Budget Revision Request Narrative explaining each budget revision requested by line item.

Jeanne Amos, Library Director

Print Name of Program Contact Person or Authorized Representative

Signature: Program Contact Person or Authorized Representative DATE								
	For Commission Use Only	- Do Not Fill In Shaded Area						
First 5 Program Assistant	Date							
First 5 Program Coordinator	Date	First 5 Director	Date					



Budget Revision Narrative

Please explain each budget revision requested by line item.

Print Name of Program Contact Person or Authorized Representative

Signature: Program Contact Person or Authorized Representative



Event Registration Form (Provider)

To better serve you, we request that you complete this form. Our funding sources require this demographic information. By sharing your e-mail, you will receive a survey to help us improve our services. Your cooperation in completing all of the items is appreciated.

Event Name:	Event Date:	Event Type:	Hosted by:
Early Childhood Topic:	Location:	Activities:	
Initiative(s): 🗌 Best Beginni	ngs - Barton 🔲 Best Beginnings - N	Aarshall 🔲 Children's Dental Van 🔲 C	Children's Health Initiative 🔲 Divide Ready by 5
High 5 for Quality Lake Tal	noe Collaborative 🔲 Ready to Read	@ Your Library 🔲 Together We Grow 🗌	Western Slope Community Strengthening

First Name	Last Name	Site Name/Agency	E-mail Address	Business Phone #	Location Zip Code
			(a)		
1.1.1					

First Name	Last Name	Site Name/Agency	E-mail Address	Business Phone #	Location Zip Code
				·	
			G.		
		500			
-					
			-		



Event Registration Form (Parent)

The First 5 El Dorado Children and Families Commission provides many programs within the county aimed at improving the lives of children birth through age 5. First 5 evaluates these programs to understand whether they are helpful and effective, and to guide program improvements. This survey is a part of the evaluation process. You are not required to participate and, should you decide not to you can still receive First 5 services. This survey asks for identifying information including your name and phone number. Should you provide this information your responses will remain confidential. If you are uncomfortable with any of the aspects of the survey, it is okay for you to skip those questions. The survey takes most people less than 10 minutes to complete. Thank you for your time and assistance with this important process!

Event Name:	Event Date:	Event Type:	Hosted by:
Early Childhood Topic:	Location:	Activities:	
Initiative(s): Best Beginnings - High 5 for Quality Lake Tahoe Co Library - Race to the Top Please register each family member indiv	ollaborative 🔲 Ready to Read @ Your Libra		dren's Health Initiative 🔲 Divide Ready by 5 estern Slope Community Strengthening
First Name:	Last Name:	Primary Language:	Ethnicity (please select one):
E-mail Address:	 Parent/Guardian Other Family Member 	C English C Spanish C Other:	 Alaska Native/American Indian Black/African-American Pacific Islander Multiracial Asian Hispanic/Latino White Other/Unknown
First Name:	Last Name:	Primary Language:	Ethnicity (please select one):
E-mail Address:	C Parent/Guardian	C English C Spanish C Other:	 Alaska Native/American Indian Black/African-American Pacific Islander Multiracial Asian Hispanic/Latino White Other/Unknown
Please enter each child's birth month/yea Birth Mo Birth Yr Ethnicity: Alaska Native/ Primary Language: C American Indian C English C Asian C English Black/ African-American C Spanish C Hispanic/Latino C Other: C White C Other: C Other/Unknown	Ar: Birth Mo Birth Yr AlaSka Native/ American Indian Primary Language: C English C Spanish C Spanish C Other: C Multiracial C Other/Unknown	Primary Language: C Asian C English C Black C English C Hispa C Spanish C Hispa C Other: C Whit	rican Indian Primary Language: American Indian Primary Language: Asian Primary Language: Asian C English C English C Spanish C Hispanic/Latino C Spanish C Pacific Islander



Attachment IV, Progress Report Form 1 Children and Families Commission Growing Children...One by One Campaign for Kids

PROGRESS REPORT

To be filled out with the First 5 Program Coordinator and Contractor at interval agreed upon by both parties in plan.

gen	cy Name:
roje	ct Title:
onta	act Name & Title:
mail	Address:
hon	e:
1.	Did you experience any noteworthy successes?
	Identify and list possible contributing factors.
2.	Did you encounter any difficulties or barriers?
	Identify and explain how they were/are being addressed.
	How this issue can be prevented:
3.	Top 3 focus areas
	1.
	Approach / Strategy: Status:
	Status:
	2.
	2. Approach / Strategy:
	Approach / Strategy: Status:
	Approach / Strategy:



Attachment IV, Progress Report Form 2 Children and Families Commission Growing Children...One by One Campaign for Kids .

SEMI-ANNUAL PROGRESS REPORT

To be filled out with the First 5 Program Coordinator and Contractor by Dec 31 and June 30.

Agen	cy Name:
Proje	ct Title:
ALL THE REAL PROPERTY OF THE R	ct Name & Title:
Email	Address:
Phone	9:
1.	Did you experience any noteworthy successes? Identify and list possible contributing factors.
2.	Did you encounter any difficulties or barriers? Identify and explain how they were/are being addressed.
	How this issue can be prevented:
3.	Top 3 challenges or areas of focus
	1. Approach / Strategy: Status:
	2. Approach / Strategy: Status:
	3. Approach / Strategy: Status:



Population Served Report

Submit along with Semi-Annual Scope of Work Reports

First 5 El Dorado 2776 Ray Lawyer Drive

Placerville, CA 95667	
Project Name	

Contract #

Population Served (Unduplicated Yearly Counts)	Q1 & Q2	Q3 & Q4	YTD Total
Children Less than 3 Years of Age			0
Children 3 through Five Years of Age			0
Children 0-5 (Ages Unknown)	_		0
Total Children 0-5	0	0	0
Parents/Guardians			0
Other Family Members			0
Providers			0

Grantee Name & Cont	
Grantee Address	
Grantee Phone	

	Childr	en Ages Unk	nown		Children 0-3	3	C	hildren 3-5		Parer	nts/Guardiar	IS	Other	Family Mem	bers
Ethnic Breakdown of Population Served	Q1 & Q2	Q3 & Q4	YTD Total	Q1 & Q2	Q3 & Q4	YTD Total	Q1 & Q2	Q3 & Q4	YTD Total	Q1 & Q2	Q3 & Q4	YTD Total	Q1 & Q2	Q3 & Q4	YTD Total
Alaska Native/American Indian			0			0			0			0			0
Asian			0			0			0			0			0
Black/African-American			0			0			0			0			0
Hispanic/Latino			0			0			0			0			0
Pacific Islander			0			0			0			0			0
White			0			0			0			0			0
Multiracial			0			0			0			0			0
Other/Unknown			0			0			0	-		0			0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

		Children	-	Par	ents/Guardi	ans	Other F	amily Mem	bers
Primary Language (Spoken in the Home)	Q1 & Q2	Q3 & Q4	YTD Total	Q1 & Q2	Q3 & Q4	YTD Total	Q1 & Q2	Q3 & Q4	YTD Tota
English			0			0			0
Spanish			0			0			0
Other (Please Specify):			0			0			0
Other (Please Specify):			0			0			0
Unknown			0			0			0
	0	0	0	0	0	0	0	0	0

Print Name of Program Contact Person or Authorized Representative

Signature: Program Contact Person or Authorized Representative

Date Received

Signature of First 5 Program Coordinator

Date



Client Satisfaction Survey English | Spanish

(ParentSpanish?id=434)

Thank you for your recent participation in First 5 El Dorado programs. We are interested in learning your perspectives and the ways in which this program made a difference for your family. The survey will take about 5 minutes to answer. Please note that this information is collected for evaluation purposes. If you have more than one child participating in this program, please answer the question for your youngest child.

Date:

5/15/2015

Home Zip Code:

Child's Birth Month (2-digits):

Child's Birth Year (4-digits):

Initiative(s) associated with this Event (read-only):

Best Beginnings - Barton	Lake Tahoe Collaborative
Best Beginnings - Marshal	I 🔲 Library - Race to the Top
Children's Dental Van	Ready to Read @ Your Library
Children's Health Initiative	Together We Grow
Divide Ready by 5	U Western Slope Community Strengthening
High 5 for Quality	

For each question below, please circle the number that best describes where you see yourself on the scale. This scale has 5 levels from 1 = "Low" to 5 = "High". Please complete all items in the "BEFORE" column first, then complete the "NOW" column.

Show where you were BEFORE participating in this program.		Lov	Before v	e? Hig	h		Low	Now	? Higl	n
Where are you NOW that you have participated?										
I have someone to talk to when I have questions about my child.	C 1	C 2	C 3	C 4	○ 5	C 1	C 2	⊖ 3	C 4	C 5
l know of positive ways to guide and teach my child.	O 1	O 2	C 3	C 4	⊖ 5	C 1	C 2	C 3	O 4	C 5
l know normal behavior for my child's age level.	O 1	02	C 3	O 4	⊖ 5	C 1	C 2	O 3	O 4	C 5
In a usual week, look at picture bo				ther fai	mily member	rs read sto	ories or			
○ Never ○ 1.	-2 Days	C 3-4 I	Days O	5-6 Da	ys per Week	C Ever	y Day			
About how long I for well child care etc.			-							
 Never (only w is sick) 	hen child	More Years			etween 1 and ears Ago		6 Months to Year Ago	01 () 6 Mon Less	ths Ago or
About how long I for preventive ca			and the first second second				tal clinic			
 Never visited preventative of 			ore than 2 ars Ago	C	Between 1 a Years Ago	nd 2 🔿	6 Months Year Ago		C 6 Mor Less	nths Ago or

U	l've never scree development	eneo	l my child's⊖	More that Years A		-	etween 1 and 2 ears Ago	С	6 Months to 1 (Year Ago	6 Months Age or Less
info	And the second sec	qua	lity (such as				l attends regula ssessments, cu			
С	Seldom or Never	С	Once a Year	⊖ A few year	times a	0	At least each month		O My child does care or ?	not attend child
kn O	ow what comm	uni	ty services a	are availal	ble for r	ny fa	amily and my ch	ild.		
ca	n access comn	nuni	ty services	for my far	nily and	d chi	ld if I need them	1.		



Bes	t Beginnings:	Chi	ldren's Health:	H50	Q or Together We Grow:	Rea	dy to Read:
	Hospital for breastfeeding assistance	C	Human Services for Medical	C	Head Start or Early Head Start for my child	C	Children's Health Initiative for well child visits
	Public Health for		Covered California for health insurance		Counseling Services		Best Beginnings
	support from a nurse		Pediatrician/Family	C	School District for assessment	<u> </u>	for a newborn home visit
	Infant Parent Center for	_	Doctor	C	Special Education Local Plan Area	E	Together We Grow
	counseling		Developmental		(SELPA) for support		for a Playgroup or Advice
	Early Head Start for my child		Questionnaire		Infant Development Center	C	High 5 for Quality for Quality Child
	Other		Other	E	Alta Regional Center		Care
					Choices for Children	C	Developmental Questionnaire
					Parenting Support Classes	C	Other
					Library		
					Playgroups/Parent		
					WIC		
					Children's Health Initiative		
				Ċ	Best Beginnings		
					Other		
d y	ou receive the info	ormati	on you needed from th	ne refe	rral?		
۶N	fes C No, Please	expla	ain:				

	Best Beginnings - Barton (Welcome your new	C	Lake Tahoe Collaborative (Collaboration with community resources)
	baby) Best Beginnings - Marshall (<i>Welcome your new baby</i>)	C	Library - Race to the Top (Early Literacy visits to you child's preschool)
	Children's Dental Van (<i>Take your child to the dentist</i> by the first tooth or first birthday)	C	Ready to Read @ Your Library (Read with your child each day)
	Children's Health Initiative (Take your child to all wellness visits)	C	Together We Grow (Make sure your child is developing on track)
	Divide Ready by 5 (Collaboration with community resources)		Western Slope Community Strengthening (Collaboration with community resources)
	High 5 for Quality (Choose high quality early care and education programs)	d	
0	w satisfied are you with the First 5 services you ha Very Dissatisfied C Dissatisfied C Satisfied C ase share any additional comments about this pro	v	ery Satisfied C Extremely Satisfied
O Plea	Very Dissatisfied C Dissatisfied C Satisfied C) V gra	Very Satisfied O Extremely Satisfied
O Ylea	Very Dissatisfied O Dissatisfied O Satisfied O) V gra	Very Satisfied O Extremely Satisfied
O Plea Opt	Very Dissatisfied O Dissatisfied O Satisfied O) V gra	Very Satisfied O Extremely Satisfied
O Plea Opt	Very Dissatisfied O Dissatisfied O Satisfied O ase share any additional comments about this provide your highest education level Primary School) V gra	Very Satisfied O Extremely Satisfied
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Submit



Encuesta de Satisfaccion English (Parent?id=434)

| Spanish

Gracias por su reciente participacion en los programas Primeros 5 el Dorado. Estamos interesados en conocer sus perspectivas y las formas en que este programa hizo una diferencia para su familia. La encuesta le tomará aproximadamente 5 minutos para responder. Tenga en cuenta que esta información se recoge con fines de evaluación. Si usted tiene más de un niño que participa en este programa, por favor responda con la informacion de su hijo menor.

Fecha:

5/15/2015

Codigo Postal:

Mes que Nacio el Niño (2-dígitos):

Año que Nacio el Niño (4 dígitos):

Iniciativa(s) asociado a este evento (sólo lectura):

- Colaborativo de South Lake Tahoe 🛛 Listos para leer en la biblioteca
- Divide Ready by 5

Mejores Empiezos - Barton

- High 5 for Quality
- Mejores Empiezos Marshall
- Iniciativo de Salud para Niños
- ☐ Van Dental De Niños
- Western Slope Community Strengthening
- Juntos Crecemos
- Library Race to the Top
- Para cada pregunta, por favor marque con un círculo el número que mejor describa dónde te ves en la escala. Esta escala tiene 5 niveles, desde 1 = "Baja" a 5 = "Alta". Por favor, complete todos los artículos en la columna "ANTES" primera columna, y luego completar el "AHORA".

Muestra dónde estabas antes de	Bajo	Antes? Alto		Ahora? Bajo	Alto
participar en este programa. ¿Dónde estás ahora que has participado?					
Tengo a alguien con quien hablar cuando tengo preguntas sobre mi hijo.	01 02 (3 0 4 0 5	6 O 1	02030	○4 ○5
Sé de una manera positiva para guiar y enseñar a mi hijo.	01020	03 04 05	01	02030	○4 ○5
Sé el comportamiento normal para el nivel de edad de mi hijo.	01020	030405	01	02030	0405
familia le lee histo	ormal, ¿con qué frec rias o ve libros ilust 2 Dias 🛛 O 3-4 Dias			o de la	
donde le hicieron	cuando fue la ultim un chequeo general uando el niño(a) esta	O Mas de 2 O	Entre 1 y 2 🔿 6	Meses a 1 🔿	6 Meses o Menos
Aproximadamente un dentista o una preventiva es una		o ha pasado desde s a atención preventiv examen, etc	su último hijo visit: /a? La atención	ado a	6 Meses o
preventivo		año		año	Menos

		P. 0 0	× 2		
 Nunca he monitor de mi hijo 	reado el desarrollo (Mas de 2 años		Meses a 1 🔘 ño	6 Meses o Menos
l programa de educ egularmente compa valuaciones de los ersonal).	rte información sol	ore la calidad (por	ejemplo, las	n del	
 Rara vez o Nunca 	0	Algunas Veces al Año	 Al menos una ve mes 	z al 🔿 Mi hijo no guardería	o asiste a la a
o sé de los servicio ijo. O Si O No	os comunitarios que	e están disponible	s para mi familia y i	mi	
Puedo tener acceso a necesito.	a los servicios com	unitarios para mi	familia y el niño si l	los	





Colaborativo de with community	South Lake Tahoe (Collaboration resources)		Listos para leer en la biblioteca (Read with your child each day)
Divide Ready by resources)	5 (Collaboration with community		Mejores Empiezos - Barton (<i>Welcome your new baby</i>)
High 5 for Quality and education pr	y (Choose high quality early care rograms)		Mejores Empiezos - Marshall (<i>Welcome your new baby</i>)
Iniciativo de Salu wellness visits)	ıd para Niños (<i>Take your child to a</i>	all <u>[</u>]	Van Dental De Niños (Take your child to the dentist by the first tooth or first birthday)
Juntos Crecemos developing on tra	s (Make sure your child is ack)		Western Slope Community Strengthening (Collaboration with community resources)
Library - Race to your child's prese	the Top (Early Literacy visits to chool)		
Qué tan satisfecho	está usted con los sevicios que		a recibido de los Primeros 5?
🔿 Muy Insatisfecho	🔿 🔿 Insatisfecho 🔿 Satisfecho	c (
O Muy Insatisfecho	🔿 🔿 Insatisfecho 🔿 Satisfecho	sob	O Muy Satisfecho O Extremadamente Satisfecho bre este programa o sugerencias de mejora:
O Muy Insatisfecho or favor comparta pcional: indique su	Insatisfecho O Satisfecho cualquier comentario adicional u nivel de educación más alto co	sob	O Muy Satisfecho O Extremadamente Satisfecho bre este programa o sugerencias de mejora:
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Submit



Contract Number Date Issued

Corrective Action Plan Contractor Effective from xx/xx/xx to xx/xx/xx

Attachment VI. Corrective Action Plan

Findings (notice for non-compliance or substandard performance)	Corrective Action Steps (ID root cause, assign owner, document response plan, follow-up process, and preventative actions)	Goal	Documentation Required	Timeline	Status
Quantity/Quality of Work:	Resolution Procedures	Desired Results & Outcomes	Proof of Action	Completed By	Current Review (date)

Ву:	Ву:	By:
Contractor Name, Title	Kathi Guerrero, Executive Direct	tor Andrea Powers, Program Coordinator
Contractor	First 5 El D	orado Children and Families Commission
Date:	Date:	Date:

Is your child Ready?



5 ways to maximize your child's learning

- Take your child to all well-V child visits and see a dentist by your child's first birthday.
- ✓ Schedule a home visit for your newborn.
- $\sqrt{Make sure your child is}$ developing on track.
- \sqrt{Read} with your child each day.
- Choose quality child care programs.

FIRST Healthy EL DORADO

www.first5eldorado.com

Caring

(530) 622-5787

Growing

Learning

Connected

Growing Children, One by One ...

First 5 El Dorado can help

How do I find a doctor, dentist or get health insurance? Contact the Children's Health Initiative to start your child's path to a healthy life. Children's Health Initiative (800) 388-8690 S Lake Tahoe (530) 573-3155 Children's Dental Van/Tooth Travelers (530) 626-8626

Who can I talk to about caring for my newborn?

Marshall Medical and Barton Hospital nurses visit families with newborn children by appointment. **Best Beginnings** S Lake Tahoe (530) 543-5547 (530) 626-2770 x2315

Is my child developing like other children their age? Call for a development questionnaire and personalized support for every day parenting. **Together We Grow** (530) 295-2403

Where do I go for books and fun literacy activities?

Visit your local library for books, story times, and make and take activities.

Ready to Read @ Your Library

Placerville	(530) 621-5540
S Lake Tahoe	(530) 573-3185
Cameron Park	(530) 621-5500
El Dorado Hills	(916) 358-3500
Pollock Pines	(530) 644-2498
Georgetown	(530) 333-4724

What is a quality child care program?

What to look for when choosing quality child care. (530) 295-2403 **High 5 For Quality**

Get connected

What is First 5 El Dorado Children and Families Commission?

First 5 El Dorado is funded by tobacco tax revenues (Prop 10). The Commission is committed to developing a comprehensive early childhood system to promote nurturing, stable and loving family environments so that all children enter school physically and emotionally healthy, ready to learn.

What is Ready?

According to the research, an early childhood system provides access to health insurance and medical homes, family support services, developmental screenings, parent education, family literacy, and expanding access to high quality early care and education programs.

Is my community Ready?

First 5 El Dorado funds five research based, early childhood services in each community: Children's Health Initiative, Best Beginnings, Together We Grow, Ready to Read @ Your Library and High 5 for Quality.

How can I help my community get Ready?

Contact the Commission to help children in your community get Ready: Divide Ready by 5, Georgetown Divide; Lake Tahoe Collaborative, South Lake Tahoe; Western Slope Ready by 5, Western Slope

Contact the Commission

2776 Ray Lawyer Drive, Placerville, CA 95667 Phone: (530) 622-5787 Fax: (530) 622-6761 www.first5eldorado.com



¿Está preparado su niño?



5 maneras de apoyar el desarrollo sano de su niño

- √ Lleve a su niño a todos sus chequeos médicos y al dentista antes de cumplir 1 año.
- Reciba una visita en casa de las enfermeras de Mejores Comienzos para su recién nacido.
- Asegúrese de que su niño está desarrollándose como debería.
- √ Lee con su niño cada día.
- ✓ Elija guarderías y programas pre-escolares de alta calidad.

FIRST5

www.first5eldorado.com

s Cariñosos

(530) 622-5787

Creciendo

Aprendien

Conectados

Criando a los Niños, Uno por Uno...

Primeros 5 El Dorado Ofrece Ayuda

¿Cómo puedo encontrar un médico, dentista o conseguir seguro médico para mi niño? Contacte La Iniciativa de La Salud Infantil para empezar el camino hacia una vida sana para su niño.

La Iniciativa de La Salud Infantil (800) 388-8690 S La Children's Dental Van

S Lake Tahoe (530) 573-3155 (530) 626-8626

¿Con quién puedo hablar sobre cómo cuidar a mi recién

nacido? Las enfermeras de los hospitales de Marshall y Barton hacen visitas a las casas de familias con recién nacidos.

Mejores Comienzos

(530) 626-2770 x2315 S Lake Tahoe (530) 543-5547

¿Está desarrollándose mi niño como debería?

Llame para pedir un cuestionario de desarrollo de "Edades y Etapas" y para recibir apoyo personalizado. Juntos Crecemos (530) 295-2403

¿Adonde puedo ir para libros y actividades divertidas que apoyan la lectura en familia?

Visite la biblioteca en su comunidad para libros, horas de cuentos, y actividades divertidas para los niños y sus padres.

Listos para Leer @ Su Biblioteca

Placerville	(530) 621-5540
S Lake Tahoe	(530) 573-3185
Cameron Park	(530) 621-5500
El Dorado Hills	(916) 358-3500
Pollock Pines	(530) 644-2498
Georgetown	(530) 333-4724

¿Cómo puedo encontrar un programa pre-escolar de alta calidad? Aprenda sobre las características de un programa pre-escolar de alta calidad. "High 5" por La Calidad (530) 295-2403 Conéctense

¿Qué es la Comisión?

Primeros 5 El Dorado recibe fondos por medio de los impuestos estatales en el tabaco (Proposición 10). La Comisión se enfoca en establecer un sistema de servicios para niños menores de 6 años que apoya a familias para que sean estables y cariñosas, y para que todos los niños entren a la escuela físicamente y emocionalmente sanos, y preparados para aprender.

¿Qué servicios preparan a los niños para aprender?

La investigación científica indica que un sistema de servicios para niños debería proveer: acceso a seguros y servicios médicos, servicios de apoyo para familias, chequeos de desarrollo e información sobre cómo apoyar el desarrollo sano en los niños, actividades que apoyan la lectura en familia, y acceso a guarderías y programas pre-escolares de alta calidad.

¿Está preparada mi comunidad?

Primeros 5 El Dorado patrocina cinco servicios que preparan a los niños y apoyan a sus familias en cada comunidad del condado: La Iniciativa de La Salud Infantil, Mejores Comienzos, Juntos Crecemos, Listos para Leer @ Su Biblioteca y "High 5" por La Calidad.

¿Cómo puedo ayudar a mi comunidad?

Contacte la Comisión para ayudar a los niños en su comunidad a estar preparados. Hay un grupo en cada región del condado: Divide Ready by 5: Georgetown Divide; Lake Tahoe Collaborative: South Lake Tahoe; Western Slope Ready by 5: Western Slope

Contacte la Comisión

2776 Ray Lawyer Drive, Placerville, CA 95667 Phone: (530) 622-5787 Fax: (530) 622-6761 www.first5eldorado.com

