

**County of El Dorado
Property Transfer Request**

Surplus

Inter-Department Transfer

Transfer from index code: 241540

Transfer to index code:

Department: Sheriff

Department:

Approved (Dept Head)

Date

Approved (Dept Head)

Date

Jon DeVille

12/2/15

Specific location (address): 300 Fair Lane, Placerville, CA 95667

Where in facility? Armory

First contact person: Jon DeVille

Phone: (530) 621-5691

Second contact person: Kelley Golden

Phone: (530) 621-5657

Cty Tag #	Description	Serial/VIN #	Condition
N/A	Smith & Wesson 4506	AIP7545	Good

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	<i>12/2/15</i>
Posted to Intranet	<i>N/A</i>
Board Approval	<i>1/5/16 #</i>
Pick-up by Contractor	<i>N/A</i>
Copy to Auditor	

Remarks: Deputy David Petty retires 12/28/15, the duty weapon will be sold to retiree at \$225 per unit.
Auditor records updated by: _____ Date: _____

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor
 When processing is complete, form will be separated and distributed as follows: White-Auditor, Yellow-To Dept., Copy-From Dept., Copy-Purchasing